

CORINNA TOWNSHIP BOARD MEETING  
Tuesday, September 16, 2025 - 7:00 p.m.  
Corinna Township Hall  
9801 Ireland Avenue NW, Annandale, MN

Minutes Unapproved

Chairman: John Dearing  
Vice Chair: Larry Smith  
Supervisor: Bob Donnett

Call to Order and Pledge of Allegiance was at 7:00 p.m.

Present: Chair John Dearing; Vice Chair: Larry Smith; Clerk/Treasurer Mary Barkley Brown.-

Absent: Deputy Clerk/Treasurer Jean Just.

Others in Attendance: Robert Donnett; Karla Braun; Jenna Witherbee; Dan Popp (SLA Chair); Jeff Holmberg; Jon Frieler; Tim Prom.

Approve or Amend Agenda, Town Board Meeting, Sept. 16, 2025: A motion was made by Smith, seconded by Dearing, to approve the Agenda with the following addition: Appoint Bob Donnett to fill Corinna Town Board Supervisor Vacancy and Take the Oath of Office. Motion carried unanimously.

Approve or Amend Minutes, Town Board Meeting, Sept. 2, 2025: A motion was made by Smith, seconded by Dearing, to approve the September 2, 2025 Town Board Meeting Minutes. Motion carried unanimously.

Corinna Town Board Supervisor Vacancy: Bob Donnett agreed to fill the Corinna Town Board Supervisor vacancy, left due to Matthew Hannafin's death. Hannafin had been appointed to fill Chuck Carlson's vacancy. A motion was made by Smith, seconded by Dearing, to appoint Bob Donnett to the Town Board, as Supervisor. This position will be up for election at the next Annual Town Election, in March of 2026. Motion carried unanimously.

Oath of Office: Donnett took the Oath of Office and was sworn in by Clerk Mary Barkley Brown.

Maintenance Outlook Report and Calendar: Reviewed.

Shoulder Tack Oil \$3000 Option: A motion was made by Smith, seconded by Donnett, to approve. This will pack the shoulder on the Ireland construction project. Motion carried unanimously.

Ron Bray - Hollister Cement Road Feasibility Report: No report.

DRN Road – 105<sup>th</sup> ST NW: No report.

Ireland AVE NW Construction - Quote from Sir Lines A Lot: A motion was made by Smith, seconded by Donnett, to approve striping quote of \$6,583.20 for Ireland AVE NW. Motion carried unanimously.

Easement 6938 Ingram AVE NW - Staked by Otto and Associates: Dearing will call Assessor Chase Philippi and report back to Town Board.

Requests to be on the Agenda:

1. Jeff Holmberg Regarding 112<sup>th</sup> and Illsley Shoulder: Holmberg and Frieler addressed the Town Board. They asked that the "cut" corner at 112<sup>th</sup> and Illsley be paved. The Town Board said the maintenance department will try placing crushed millings on the inside shoulder instead.

2. Jenna Witherbee Regarding School Referendum: Jenna Witherbee and Superintendent Tim Prom addressed the Town Board. They gave information on the upcoming special election for ISD 876, on Tuesday, November 4, 2025 for the purpose of voting on the school district question of an Operating Levy Referendum increase of \$750 per pupil. Corinna voters will vote at the Corinna Town Hall on November 4, 2025, or by absentee ballot at the Wright County Government Center. The School District has a website that gives detailed information on the referendum.

3. 89<sup>th</sup> Street Road Petition: Petition was not presented.

Other Business:

1. Planning and Zoning Administrator's Report - Consideration of Amendments to the Corinna Township Zoning Ordinance: A motion was made by Smith, seconded by Dearing, to approve. Motion carried unanimously.
2. Order of Abatement – 11209 107<sup>th</sup> ST NW: A motion was made by Smith, seconded by Donnett, to approve an extension of two weeks to tear down buildings. Motion carried unanimously.
3. Oleson Letter of 8/5/2025 Regarding 10800 Gulden AVE NW: No report.
4. MN Paid Leave Law Effective 1/1/2026: No discussion. This will be part of Union negotiations in December, 2025.
5. Xcel Energy Notice of Rate Increase: Reviewed.
6. Right of Way Permit Application – Meeker Coop: A motion was made Smith, seconded by Donnett, to approve application. Motion carried unanimously.

Any Other Business That May Come Before the Board: None.

Information on File:

Office of the State Auditor: E-Updates of 8/29/2025 and 9/5/2025 were reviewed.

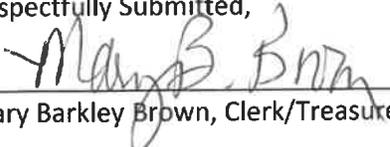
Payment of Claims:

A motion was made by Dearing, seconded by Smith, to approve checks #25248 through 25263; Direct Deposit Payroll JE 2025-43 (Miller Welle Heiser Payroll Service); Payroll Checks MULTI-DD, E00110 through #E00117; E002090 (Miller Welle Heiser Payroll Service); in the amount of \$30,084.13.

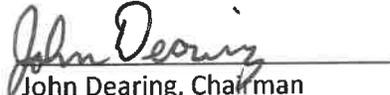
Motion carried unanimously.

A motion was made by Smith, seconded by Dearing, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 8:45 p.m.

Respectfully Submitted,

  
Mary Barkley Brown, Clerk/Treasurer

October 7, 2025

  
John Dearing, Chairman