

CORINNA TOWNSHIP BOARD MEETING  
Tuesday, March 18, 2025 - 7:00 p.m.  
Corinna Township Hall  
9801 Ireland Avenue NW, Annandale, MN

Minutes Unapproved

Chairman: John Dearing  
Vice Chair: Larry Smith  
Supervisor: Matt Hannafin

Call to Order and Pledge of Allegiance was at 7:00 p.m.

Present: Chair John Dearing; Vice Chair: Larry Smith; Supervisor Matt Hannafin; Clerk/Treasurer Mary Barkley Brown; Deputy Clerk/Treasurer Jean Just.

Absent: None.

Others in Attendance: Molly Thompson of Schlenner Wenner & Co.

Approve or Amend Agenda, Town Board Meeting, March 18, 2025: A motion was made by Smith, seconded by Dearing, to approve the Agenda as presented. Motion carried unanimously.

Copies of the previous Meeting Minutes and this meeting's Agenda are available for those attending this meeting.

Approve or Amend Minutes, Town Board Meeting, March 4, 2025: A motion was made by Smith, seconded by Dearing, to approve the March 4, 2025 Town Board Meeting Minutes. Motion carried unanimously.

Schlenner Wenner – Audit Presentation: CPA Molly Thompson, Schlenner Wenner & Co, gave findings of audit of 2024 Corinna Township Financial Statements.

Chuck Carlson Resignation Letter: A motion was made by Dearing, seconded by Smith, to accept Town Board Supervisor Chuck Carlson's letter of resignation, effective immediately, and dated 3/11/2025. Motion carried unanimously.

Appoint Replacement Supervisor: A motion was made by Smith, seconded by Dearing, to appoint Matt Hannafin to fulfill Chuck Carlson's remaining term of Township Supervisor. Motion carried unanimously.  
Oath of Office: Clerk Brown administered the Oath of Office to Matt Hannafin.

Maintenance Outlook Report and Calendar: Reviewed.

Wright County Compost Information: Reviewed.

Corinna Compost: New rules will start April 1, 2025. Compost hours will be M-F from 8 AM – 3 PM. Resident must come into Town Hall to identify that they are a Township resident. Office staff will use remote control to open the gate to admit to compost area. Commercial dumping will be for a fee. Informational postcards are being sent to property owners.

Cement Road – Engineering: No action. No report.

DRN Road – 105<sup>th</sup> ST NW Resolution 2025-02: A motion was made by Smith, seconded by Dearing to approve resolution. Motion carried unanimously.

Otto and Associates- 206-000-272411 road – Dircks; Cedar Point: Just will call Otto & Associates again.

Easement 6938 Ingram AVE NW - Staked by Otto and Associates: Letter was sent to property owner. Dearing will meet property owner in April.

Proposed Gravel and Hauling for 2025: A motion was made by Dearing, seconded by Smith, to have a Special Meeting on Friday, March 21, at 8 a.m. to choose gravel hauler and gravel provider.

Requests to be on the Agenda: None.

Other Business:

1. Planning and Zoning Administrator's Report: Reviewed.
2. Oleson Letter of 2/5/2025 Letter Regarding Deck at 6543 117<sup>th</sup> ST NW: No action.
3. Oleson Letter of 1/23/2025 Regarding Fence at PID 206-046-000050, 10798 Gulden Ave. NW: No action.
4. Oleson 2<sup>nd</sup> Letter - 10330 Gulden Ave. NW: No action.
5. Letter of 2/5/2025 Letter Regarding Deck at 6543 117<sup>th</sup> ST NW: No action.
6. Corinna Township Employee Handbook: A motion was made by Smith, seconded by Hannafin, to approve updates to Corinna Employee Handbook. Motion carried unanimously.
7. Credit Card Payments: Just is looking into.
8. Wright County Township Officers Association Quarterly Meeting Notice and Minutes: Reviewed. Dearing and Smith are attending.
9. MN Association of Townships February 2025 Newsletter – Spring Short Courses: Reviewed. Matt Hannafin is attending.
10. New Permit System: Just is looking into.
11. Credit Card Payments: Just is looking into.

Any Other Business That May Come Before the Board:

Couri & Ruppe Township Legal Seminar: Reviewed.

Information on File:

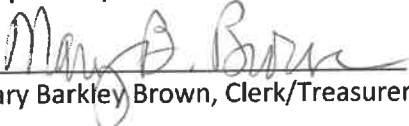
Office of the State Auditor: E-Updates of 2/28/2025 and 3/7/2025 were reviewed.

Payment of Claims:

A motion was made by Dearing, seconded by Smith, to approve checks #24965 through 24998; Direct Deposit Payroll JE 2024-30 (Miller Welle Heiser Payroll Service); Payroll Checks #E00012 through #E00018 (Miller Welle Heiser Payroll Service); in the amount of \$46,620.57. Motion carried unanimously.

A motion was made by Smith, seconded by Dearing, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 9:00 p.m.

Respectfully submitted,

  
Mary Barkley Brown, Clerk/Treasurer

April 1, 2025

  
John Dearing, Chairman