

CORINNA TOWNSHIP BOARD MEETING
Tuesday, March 19, 2024 - 7:00 p.m.
Corinna Township Hall
9801 Ireland Avenue NW, Annandale, MN

Minutes Unapproved

Chairman: Larry Smith
Vice Chair: Chuck Carlson
Supervisor: John Dearing

Call to Order and Pledge of Allegiance was at 7:00 p.m.

Present: John Dearing; Larry Smith; Jean Just

Absent: Clerk Mary Barkley Brown; Vice-Chair Chuck Carlson.

Others in Attendance: Terry & Stephanie Warwas; Schlenner Wenner & Co. CPAs Molly Thompson and Rianne Harpster.

Approve or Amend Agenda, Town Board Meeting, March 19, 2024: A motion was made by Dearing, seconded by Smith, to approve the Agenda with the following additions: ML Fire Contract and Selle Encroachment License – Gulden AVE NW. Motion carried unanimously.

Copies of the previous Meeting Minutes and this meeting's Agenda are available for those attending this meeting.

Approve or Amend Minutes, Town Board Meeting, March 7, 2024: A motion was made by Dearing, seconded by Smith, to approve the March 7, 2024 Town Board Meeting Minutes. Motion carried unanimously.

Schlenner Wenner – Audit Presentation: CPAs Molly Thompson and Rianne Harpster, Schlenner Wenner & Co, gave findings of audit of 2023 Corinna Township Financial Statements.

Maintenance Outlook Report and Calendar: Reviewed.

Cement Road – Engineering: No action taken.

Bonding Roads: George Eilertson of Northland Securities: No action taken.

Requests to be on the Agenda: None.

Other Business:

1. Planning and Zoning Administrator's Report:

Application:	Requests related to the subdivision of land. Approvals required include a Preliminary Plat and Conditional Use to create a 3-lot residential subdivision in the R-1 (Urban/Rural Transitional) and S-2 (Residential Recreation Shorelands) Districts.
Applicant and Property Owner:	Terry and Stephanie Warwas

Background Information:

- **Proposal:** The applicants are proposing to subdivide an existing parcel zoned R-1 into three lots. Minimum lot dimensions of 1 acre and 150 ft. of width/depth will be met. The property is served by an existing gravel township road (Grunwald Ave). Grunwald Ave on the west side of this property

was recently moved further east from its previous location with the cooperation of the applicants and other property owners in the area.

- **Location:**
 - Property address: 10604 Grunwald Ave NW , Maple Lake
 - Sec/Twp/Range: 12-121-27
 - Parcel number(s): 206143001020
- **Zoning:** R1 - Urban/Rural Transition / S2 - Residential-Recreational Shorelands, Indian Lake (General Development lake)

Town Board Direction: Town Board action is required as the Planning Commission/Board of Adjustment's decision is only considered a recommendation by Ordinance.

Planning Commission/Board of Adjustment Action: The Planning Commission/Board of Adjustment has acted on the applicant's request as follows:

Conditional Use/Preliminary Plat approved:

Preliminary Plat and Conditional Use to create a 3-lot residential subdivision in the R-1 (Urban/Rural Transitional) and S-2 (Residential Recreation Shorelands) Districts.

Conditional Use/Preliminary Plat denied:

None

Conditions of approval:

1. The applicant shall provide a public drainage easement over the portion of land encompassed by the existing drainageway. Land within that easement may not be mowed, trimmed or otherwise disturbed without the permission of the relevant public authority.
2. The lots shall be limited to no more than 23.5% impervious coverage to ensure that no more than 1 acre of impervious is created cumulatively that would have required the construction of a stormwater pond or other similar infrastructure.

A motion was made by Dearing, seconded by Smith, to approve the Conditional Use/Preliminary Plat, based on the findings of fact supporting approval from the staff report and the conditions of approval listed above. Motion carried unanimously.

2. Olson and Martin Violation Letters: No action taken.
3. Oleson Letter of 9/14/2023 Regarding Gordon Property: No action taken.
4. Town Hall Punch List: Shingles 3/4/2024 – Need someone to look at.
5. TKI Letter Regarding LaPlant Demo and Clean-Up Day: St. Martin tires?
6. Recycling Contract: No action taken.
7. ML Fire Contract: A motion was made by Dearing, seconded by Smith, to approve ML Fire Contract effective date 5/1/2024. Motion carried unanimously.
8. Selle Encroachment License – Gulden AVE NW: A motion was made by Dearing, seconded by Smith, to approve Encroachment License to construct a sewer line under Gulden AVE NW. Motion carried unanimously.

Any Other Business That May Come Before the Board: Tree on Hollister – Get another price and talk to homeowner.

Information on File:

Office of the State Auditor: E-Updates of 2/30/2024 and 3/1/2024 were reviewed.

Payment of Claims:

A motion was made by Dearing, seconded by Smith, to approve Direct Deposit Payroll JE 2024-005 (Miller Welle Heiser Payroll Service); Payroll Checks #1943 through #1952 (Miller Welle Heiser Payroll Service); Check #24387 to Check # 24411 in the amount of \$35,097.70. Motion carried unanimously.

A motion was made by Carlson, seconded by Smith, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 8:25 p.m.

Respectfully submitted,

April 2, 2024



Jean Just, Deputy Clerk/Treasurer



Larry Smith, Chairman