

CORINNA TOWNSHIP BOARD MEETING
Tuesday, April 2, 2024 - 7:00 p.m.
Corinna Township Hall
9801 Ireland Avenue NW, Annandale, MN

Minutes Unapproved

Chairman: Larry Smith
Vice Chair: Chuck Carlson
Supervisor: John Dearing

Call to Order and Pledge of Allegiance was at 7:00 p.m.

Present: Chair Larry Smith; Supervisor John Dearing; Clerk/Treasurer Mary Barkley Brown; Maintenance Men Steve Jost and Brett Goetz; Attorney Mike Couri; Engineer William Tessmer.

Absent: Vice-Chair Chuck Carlson; Deputy Clerk Jean Just.

Others in Attendance: Hank Dalbec; Becky and Steve Grabski; Dawn Cole; Dick Ebert; Renee Bianchi; Scott Brooks; Kathy Lampi.

Approve or Amend Agenda, Town Board Meeting, April 2, 2024: A motion was made by Dearing, seconded by Smith, to approve the Agenda with the following addition: LRIP – Gowan AVE NW. Motion carried unanimously.

Copies of the previous Meeting Minutes and this meeting's Agenda are available for those attending this meeting.

Approve or Amend Minutes, Town Board Meeting, March 19, 2024: A motion was made by Dearing, seconded by Smith, to approve the March 19, 2024 Town Board Meeting Minutes. Motion carried unanimously.

Improvement Hearing – Paving Portions of Irvine AVE NW and Estimated Cost of Improvement and Assessments:

Chairman Larry Smith opened the Public Hearing at 7:02 PM. Smith asked Township Attorney Mike Couri to explain why there is a Public Hearing. Couri said the Town Board is considering this paving project. We will hear from residents. The Town Board ultimately votes. Couri had Engineer William Tessmer explain the paving project. Tessmer said it will reduce dust pollution and improve the road surface with bituminous pavement. He said the design has two lifts of tar. It will potentially raise property values. It is absolutely feasible.

Larry Smith opened the meeting for public comments. People in attendance gave their opinions. A letter was reviewed from Ahern Knox and Tatum Hunter, regarding their possible assessment. The assessment hearing will happen after the road is finished, if the road project goes forward. Most asked if this project would improve individual property's drainage issues. Engineer William Tessmer said that this project will not improve the drainage issues, as the road is too narrow.

Smith asked if there were further comments. When there were none, Dearing moved to close the Public Hearing. Smith seconded. Dearing and Smith voted in favor of closing the Public Hearing. Public Hearing was closed at 7:50 p.m. A Resolution for project to proceed needs 100% of Town Board to vote in favor. The Resolution will be on the April 16, 2024 Regular Town Board Meeting Agenda.

Resolution 2024-04: No action taken. Will be on April 16, 2024 Town Board Agenda.

Maintenance Outlook Report and Calendar: Reviewed.

Cement Road – Engineering: Discussed American Engineering Testing proposal to perform exploration testing services and cement stabilized full depth reclamation laboratory services for Hollister AVE NW project.

William Tessmer, of Bogart Pederson Engineers will get the Township a rough estimate of cost for Gulden & 115th paving. This area may require cement stabilization.

LRIP – Gowan AVE NW: Reviewed notification that Corinna Township/Maple Lake Township’s proposed project was not selected for 2023 LRIP grant funding.

Requests to be on the Agenda: None.

Other Business:

1. Planning and Zoning Administrator’s Report: Reviewed.

Final Plat Application – Terry and Stephanie Warwas (“Gordon Second Addition”)

The Town Board had previously reviewed an application for a preliminary plat of “Gordon Second Addition” at its March 19, 2024 meeting. Approval was given at that time with the following conditions of approval:

1. The applicant shall provide a public drainage easement over the portion of land encompassed by the existing drainageway. Land within that easement may not be mowed, trimmed or otherwise disturbed without the permission of the relevant public authority.
2. The lots shall be limited to no more than 23.5% impervious coverage to ensure that no more than 1 acre of impervious is created cumulatively that would have required the construction of a stormwater pond or other similar infrastructure.

Condition #1 is met via the drainage easement identified in the southeast corner of the property provided the Township Board finds that area is sufficient to protect the natural drainage that occurs through the property now.

Condition #2 will be a condition that needs to be met as the properties are developed and impervious surfaces added. It was intended to ensure that the property doesn’t reach the one acre of new impervious threshold that would have required a stormwater pond or similar improvement under MPCA stormwater regulations.

A final plat application has been submitted, including the final plat drawing and the title opinion. The title opinion has been reviewed and approved by the Township’s attorney, Mike Couri and in an April 2, 2024 email he indicated that all appeared in order and that a developer’s agreement is not necessary since now new roads or stormwater ponds are being created.

Staff recommends approval of the final plat of “Gordon Second Addition” as presented (so long as the drainage easement area is found to be sufficient by the Town Board).

A motion was made by Smith, seconded by Dearing, to approve the final plat request provided that Attorney Couri and Zoning Administrator Oleson ensure that the proper documents are filed to ensure that the required drainage easement is dedicated to the public and so that it is clear to future owners that condition #2 limits each individual lot in the subdivision to 23.5% coverage – not all lots combined. Motion carried unanimously.

2. Wright County Township Officers Association Quarterly Meeting Notice & 1/4/2024 Minutes: Reviewed. Dearing will attend meeting. Smith may attend meeting.

3. TKI Letter Regarding LaPlant Demo and Clean Up Day: Reviewed.
4. Town Hall Punch List: Shingles 3/4/2024 – Shingles have not been repaired. Punch list has not been completed.
5. Recycling Contract: Dearing will ask at Township Officer's Meeting questions regarding recycling mandate. Brown will ask Republic if their quarterly recycling reports are for recycling that has been collected, or if the numbers reflect only what has been recycled (as opposed to collected).

Any Other Business That May Come Before the Board: Mike Couri will call attorney representing Crouch on quiet title action that involves Corinna Township.

Information on File:

Office of the State Auditor: E-Updates of 3/8/2024 and 3/15/2024: Reviewed.

Payment of Claims:

A motion was made by Dearing, seconded by Smith, to approve Direct Deposit Payroll JE 2024-006 (Miller Welle Heiser Payroll Service); Payroll Checks #1953 through #1958 (Miller Welle Heiser Payroll Service); Check #24412 to Check # 24431 in the amount of \$33,043.33
Motion carried unanimously.

A motion was made by Dearing, seconded by Smith, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 9:55 p.m.

Respectfully submitted,

April 16, 2024


Mary Barkley Brown, Clerk/Treasurer


Larry Smith, Chairman