

CORINNA TOWNSHIP BOARD MEETING  
Tuesday, February 20, 2024 - 7:00 p.m.  
Corinna Township Hall  
9801 Ireland Avenue NW, Annandale, MN

Minutes Unapproved

Chairman: John Dearing  
Vice-Chairman: Larry Smith  
Supervisor: Chuck Carlson

Call to Order and Pledge of Allegiance was at 7:00 p.m.

Present: Chairman John Dearing; Vice-Chairman Larry Smith; Supervisor Chuck Carlson; Clerk/Treasurer Mary Barkley Brown; Corinna Planning and Zoning Administrator Ben Oleson; Township Attorney Mike Couri.

Absent: Deputy Clerk/Treasurer Jean Just.

Others in Attendance: Dick Ebert; Nathan Ferrell. George Eilertson of Northland Securities was online via Ring-Central. Terry and Stephanie Warwas later joined the meeting (approximately 8:15 p.m.) via Ring-Central.

Approve or Amend Agenda, Town Board Meeting, February 20, 2024: A motion was made by Carlson, seconded by Smith, to approve the Agenda as presented. Motion carried unanimously.

Copies of the previous Meeting Minutes and this meeting's Agenda are available for those attending this meeting.

Approve or Amend Minutes, Town Board Meeting, February 6, 2024: A motion was made by Smith, seconded by Carlson, to approve the February 6, 2024 Town Board Meeting Minutes. Motion carried unanimously.

Maintenance Outlook Report and Calendar: Reviewed. Dick Ebert said that the Township crew did an awesome job plowing.

Open Quotes Gravel for 2024: Two gravel quotes were submitted. They were as follows:

Kolles Sand and Gravel: Class 5 Gravel (3,000 cubic yards – more or less) - \$8.00 per cubic yard (township loads themselves – only township trucks);

Annandale Rock Products: Class 5 Gravel (3,000 cubic yards – more or less) not loaded – only township trucks to haul. Lake John Pit only – 13883 67<sup>th</sup> ST NW, Annandale. \$7.23 per cubic yard. Discussion took place regarding distance to both pits. Township attorney Mike Couri stated that because these are only quotes – the township may chose the quote that is most logical and cost-effective for hauling gravel. The Kolles pit is next door – the ARP pit is several miles away. A motion was made by Smith, seconded by Dearing, to accept the Kolles quote of \$8.00 per cubic yard. Motion carried unanimously.

Open Bids Micro-Surfacing Project 2024: One bid was submitted. It was as follows: Astech Asphalt Surface Technologies Corporation: Micro-Surfacing Surface Course - 53,845 square yards @ \$2.87 = \$154,535.15. A motion was made by Carlson, seconded by Smith, to accept the Astech bid. Motion carried unanimously.

Cement Road – Engineering: Need further study of engineering with Portland cement product.

Hollister Ave. NW Hakansen Anderson Study: Reviewed. Shane from Hakansen Anderson did not recommend paving this road. Water drains from farm to east onto road. Steve Jost will check into Portland cement product road engineering.

Irvine Ave. Preliminary Study: Reviewed. Engineers need to re-do study with 2 lifts of pavement: 2 inch base and 1.5 inches wear course.

Bonding Roads: George Eilertson of Northland Securities and Attorney Mike Couri attended. Couri was in person and Eilertson was online. A motion was made by Smith, seconded by Carlson, to enter into a non-binding agreement with Northland Securities as Underwriter, for purpose of issuance of General Obligation Bonds. Motion carried unanimously. After the Township gives Northland Securities additional information, they will send Corinna revised scenarios.

Requests to be on the Agenda:

1. Warwas: Terry and Stephanie Warwas joined the meeting via Ring-Central (at approximately 8:15 p.m.). A motion was made by Carlson, seconded by Smith, for Corinna Township to pay \$1,000 toward Warwas' subdivision and survey costs. Attorney Mike Couri advised that this would be logical and fair, based on a previous agreement of 3/26/2019 between the Township and Warwas' when the Township originally received property from Warwas' to widen the Township road (Grunwald Ave. NW). In the 3/26/2019 agreement, the Township had agreed to pay for the cost of moving a lot line in that agreement. According to Bogart-Pederson, the cost to move a lot line at this time is approximately \$1,000. Motion carried unanimously.

Other Business:

1. Planning and Zoning Administrator's Report: Reviewed.
2. Olson and Martin Violation Letters: Action has not been taken yet by Mike Couri.
3. Oleson Letter of 9/14/2023 Regarding Gordon Property: No action taken.
4. FEMA Letter of Dec. 20, 2023 Regarding Flood Maps: No action taken.
5. U.S. Dept. of Commerce Census Bureau Letter: No action taken.
6. Town Hall Punch List: Reviewed.
7. TKI Letter Regarding LA Plant Demo and Clean-Up Day: No response from TKI regarding Clean-Up Day.
8. Recycling Contract: Mike Couri will check into this.
9. MN Association of Townships 2024 Spring Short Courses: No one is attending.
10. Highway 55 Corridor Coalition Letter: Reviewed.
11. Resolution – Interested Officer: A motion was made by Smith, seconded by Carlson, to approve Resolution 2024-02, a Resolution Authorizing Contract with Interested Officer. Town Board is accepting Affidavit of Official Interest in Claim with John Dearing (for water for Corinna road watering truck). Carlson and Smith voted yes. John Dearing abstained. Motion carried.
12. Annandale Youth First Letter: Reviewed.

Any Other Business That May Come Before the Board: None.

Information on File:

Office of the State Auditor: E-Updates of 2/2/2024 and 1/9/2024 were reviewed.

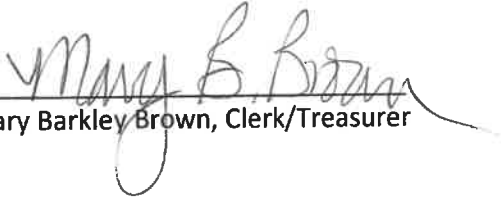
Payment of Claims:

A motion was made by Smith, seconded by Carlson, to approve Direct Deposit Payroll JE 2024-003 (Miller Welle Heiser Payroll Service); Payroll Checks #1935 through #1938 (Miller Welle Heiser Payroll Service); Check #24341 to Check # 24355 in the amount of \$128,922.03. Motion carried unanimously.

A motion was made by Smith, seconded by Carlson, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 10:15 p.m.

Respectfully submitted,

March 7, 2024

  
Mary Barkley Brown, Clerk/Treasurer

  
John Dearing, Chairman