

CORINNA TOWNSHIP BOARD MEETING
Tuesday, January 16, 2024 - 7:00 p.m.
Corinna Township Hall
9801 Ireland Avenue NW, Annandale, MN

Minutes Unapproved

Chairman: John Dearing
Vice-Chairman: Larry Smith
Supervisor: Chuck Carlson

Call to Order and Pledge of Allegiance was at 7:00 p.m.

Present: Chairman John Dearing; Vice-Chairman Larry Smith; Clerk/Treasurer Mary Barkley Brown; Maintenance Man Steve Jost.

Absent: Supervisor Chuck Carlson; Deputy Clerk/Treasurer Jean Just.

Others in Attendance: None.

Approve or Amend Agenda, Town Board Meeting, January 16, 2024: A motion was made by Smith, seconded by Dearing, to approve the Agenda with the following additions: LBAE Training; Soil Stabilizing; Election Pay; Wright County P&Z 101. Motion carried unanimously.

Copies of the previous Meeting Minutes and this meeting's Agenda are available for those attending this meeting.

Approve or Amend Minutes, Town Board Meeting, January 2, 2024: A motion was made by Smith, seconded by Dearing, to approve the January 2, 2024 Town Board Meeting Minutes. Motion carried unanimously.

Maintenance Outlook Report and Calendar: Reviewed.

U of M Programs and Chainsaw Safety Program: Reviewed. No action taken.

Sylvester Custom Grinding 2024 Proposal: Reviewed. No action taken.

Soil Stabilizing: Reviewed process. Jost will check into engineering on this process.

Requests to be on the Agenda: None.

Other Business:

1. Planning and Zoning Administrator's Report:

- a. Requests related to the rezoning of land to allow for the subdivision of two residential parcels. Approvals required include a Zoning Map Amendment to reclassify an approximate 6-7 acre portion from General Agriculture (AG) to Suburban Residential (R-2).
 - i. Applicant/Property Owner: Dvorak Enterprises LLC
 - ii. Property address: 8713 70th St NW, Annandale
 - iii. Sect-Twp-Range: 34-121-27
 - iv. Parcel number(s): 206000342204

A motion was made by Smith, seconded by Dearing, to approve rezoning of land to allow for the subdivision of two residential parcels. Approvals required include a Zoning Map Amendment to reclassify an approximate 6-7 acre portion from General Agriculture (AG) to Suburban Residential (R-2). Lots to be approximately 2.5 acres each. Motion carried unanimously.

- b. Requests related to the amendment of the Corinna Township Land Use Ordinance. Approvals required include an amendment to Section 503 (Planning Commission) of the Corinna Township Land Use Ordinance that would modify the terms of office for Planning Commission members.
 - i. Applicant: Corinna Township

A motion was made by Dearing, seconded by Smith, to approve. Motion carried unanimously.

2. Olson Violation Letter: Reviewing with township attorney.
3. Oleson Letter of 9/14/2023 Regarding Gordon Property: Oleson is reviewing with county attorney.
4. FEMA Letter of Dec. 20, 2023 Regarding Flood Maps: No action taken.
5. Final Plat for Cory Schueler's Plat: A motion was made by Smith, seconded by Dearing, to approve the final plat (not a draft copy) and that the Township Board Chair and Clerk do not sign off on the mylars of the final plat until it has been verified to be consistent with the approved preliminary plat. Motion carried unanimously.
6. Town Hall Look-Ahead Schedule: Reviewed.
7. WH Electric Letter of 12/28/2024: Reviewed. Meter will be upgraded.
8. Schlenner Wenner Letter of 1/8/2024: Reviewed Audit Letter. Now a one year contract. Was agreed upon earlier as a three year contract. Three year contracts are no longer available.
9. Election Judges: Reviewed judge list. A motion was made by Smith, seconded by Dearing, to approve list. Motion carried unanimously.
10. Gravel Quotes for 2024: Reviewed previous notice. Will seek quotes for 2024.
11. WH Security Quote: Reviewed.
12. TKI Letter Regarding LaPlant Demo and Clean Up Day: TKI has purchased LaPlant Demo. Clerk Brown will check into TKI regarding their services for Junk Clean Up Day.
13. Removal of Grain Bin: Larry Smith is speaking to property owners.
14. Bogart Pedersen Map – Sugar Lake Access Road: Reviewed engineer's map. Smith will let the engineer know that it is OK to send on to the State of MN.
15. February Corinna Newsletter: Reviewed.
16. LBAE Training: Smith will take training.
17. Election Pay: A motion was made by Dearing, seconded by Smith, to increase election judge pay to \$20 per hour. Motion carried unanimously.
18. Wright County P&Z 101: Reviewed. Jean Just and Ben Oleson will attend.

Any Other Business That May Come Before the Board: A motion was made by Smith, seconded by Dearing, to hold a Budget Meeting on Thursday, January 25, at 8:30 a.m. Motion carried unanimously.

Clerk Brown was advised not to change the gate code, and not to publish in the newsletter.

Information on File:

Office of the State Auditor: E-Updates of 12/8/2023 and 12/15/2023 were reviewed.

Payment of Claims:

A motion was made by Dearing, seconded by Smith, to approve Direct Deposit Payroll JE 2023-034 and 2024-001 (Miller Welle Heiser Payroll Service); Payroll Checks #1926 through #1930 (Miller Welle Heiser Payroll Service); Check #24288 to Check # 24303 in the amount of \$29,926.33.

Motion carried unanimously.

A motion was made by Smith, seconded by Dearing, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 9:05 p.m.

Respectfully submitted,

February 6, 2024


Mary Barkley Brown, Clerk/Treasurer


John Dearing, Chairman