

CORINNA TOWNSHIP BOARD MEETING
Tuesday, December 19, 2023 - 7:00 p.m.
Corinna Township Hall
9801 Ireland Avenue NW, Annandale, MN

Minutes Unapproved

Chairman: John Dearing
Vice-Chairman: Larry Smith
Supervisor: Chuck Carlson

Call to Order and Pledge of Allegiance was at 7:00 p.m.

Present: Chairman John Dearing; Vice-Chairman Larry Smith; Clerk/Treasurer Mary Barkley Brown; Corinna Planning and Zoning Administrator Ben Oleson.

Absent: Supervisor Chuck Carlson; Deputy Clerk/Treasurer Jean Just.

Others in Attendance: Kurt Kubasch - Central MN Dust Control.

Approve or Amend Agenda, Town Board Meeting, December 19, 2023: A motion was made by Smith, seconded by Dearing, to approve the Agenda with the following addition: Dog Running at Large Letter PID# 206-036-001070. Motion carried unanimously.

Copies of the previous Meeting Minutes and this meeting's Agenda are available for those attending this meeting.

Approve or Amend Minutes, Town Board Meeting, December 5, 2023: A motion was made by Smith, seconded by Dearing, to approve the December 5, 2023 Town Board Meeting Minutes. Motion carried unanimously.

Dust Control Bid Opening:

The Town Board opened the three bids that were submitted. They were as follows:

Envirotech Services, Inc. quoted two options:

\$1.62 per gallon for calcium chloride at 38%;
\$1.87 per gallon for 1362-CEP Durablend CEP;

Central Minnesota Dust Control, LLC quoted one option:

\$1.19 per gallon for Dustgard Plus Liquid magnesium chloride at 33%;

Quality Propane, Inc. quoted one option:

\$1.255 per gallon, plus a 4% fuel surcharge (to the total bill) for 30% magnesium chloride at .3 rate.

A motion was made by Smith, seconded by Dearing, to accept bid from Central Minnesota Dust Control, LLC, for Dustgard Plus Liquid Magnesium Chloride at 33%, at the price of \$1.19 per gallon, for approximately 100,000 gallons. Application rate primarily to be .25 - .30. Motion carried unanimously.

Maintenance Outlook Report and Calendar: Reviewed.

Virgil Hawkins Email of Nov. 28, 2023: Town Board had a discussion regarding 100th ST/Howe/CR 123 intersection. The Town Board does not wish to reconfigure the intersection. They wish the intersection to stay as it is – with paving of the gravel.

Requests to be on the Agenda: None.

Other Business:

1. Planning and Zoning Administrator's Report: Reviewed. Discussed Cedar Ridge Industrial Pond Easement; Schueler Addition. No actions taken.

Discussed Planning Commission Board Member Terms. Town Board asked that an Ordinance change be brought before the Planning Commission regarding terms.

Warwas, PID# 206-143-001020: The Town Board discussed that if the property is split into only two lots, paving would not be required of the existing Township road. If it is more than that, they wanted to leave it to the discussion in the subdivision process – public hearing by the Planning Commission and them recommending an action to the Town Board.

2. Olson Violation Letter: Waiting for building inspector's report.
3. Oleson Letter of 9/14/2023 Regarding Gordon Property: Reviewed. Sent letter to Gordon on 12/14/2023.
4. Town Hall Look-Ahead Schedule – Note Regarding Brick: Reviewed. New brick on front of building will be re-done at no cost to Township. A motion was made by Smith, seconded by Dearing to sign change request to place brick lower than top of entrance door, for a reduction in price of \$765.00. Motion carried unanimously.
5. Filing Notice Corinna Township Town Board Supervisor for Term of Three Years: Reviewed.
6. Personal/Professional Service Agreement – Hometown Planning: A motion was made by Smith, seconded by Dearing, to approve Agreement with Hometown Planning. Motion carried unanimously.
7. Local 49 PERLA Communication: A motion was made by Smith, seconded by Dearing, to accept changes made to Local 49 Agreement. Motion carried unanimously. Agreement will be typed by Union for signatures on Dec. 26, 2023.
8. Dog Running at Large Letter PID# 206-036-0010790: Reviewed.

Information on File:

Office of the State Auditor: E-Updates of 12/8/2023 and 12/15/2023 were reviewed.


Payment of Claims:

A motion was made by Dearing seconded by Smith, to approve Direct Deposit Payroll JE 2023-031 (Miller Welle Heiser Payroll Service); Payroll Checks #1911 through #1918 (Miller Welle Heiser Payroll Service); Check #24232 to Check # 24264 in the amount of \$136,307.48. Motion carried unanimously.

A motion was made by Smith, seconded by Dearing, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 9:25 p.m.

Respectfully submitted,

January 2, 2024


Mary Barkley Brown, Clerk/Treasurer


John Dearing, Chairman