

CORINNA TOWNSHIP BOARD MEETING
Tuesday, November 21, 2023 - 7:00 p.m.
Corinna Township Hall
9801 Ireland Avenue NW, Annandale, MN

Minutes Unapproved

Chairman: John Dearing
Vice-Chairman: Larry Smith
Supervisor: Chuck Carlson

Call to Order and Pledge of Allegiance was at 7:00 p.m.

Present: Chairman John Dearing; Vice-Chairman Larry Smith; Clerk/Treasurer Mary Barkley Brown.

Absent: Deputy Clerk/Treasurer Jean Just; Supervisor Chuck Carlson.

Others in Attendance: Marty Ferguson.

Approve or Amend Agenda, Town Board Meeting, November 21, 2023: A motion was made by Smith, seconded by Dearing, to approve the Agenda with the following additions: Petition for Road Improvement – Gulden AVE NW; American Rescue Plan – Township Surface Transportation Grant. Motion carried unanimously.

Copies of the previous Meeting Minutes and this meeting's Agenda are available for those attending this meeting.

Approve or Amend Minutes, Town Board Meeting, November 9, 2023: A motion was made by Smith, seconded by Dearing, to approve the November 9, 2023 Town Board Meeting Minutes. Motion carried unanimously.

Maintenance Outlook Report and Calendar: Reviewed.

Requests to be on the Agenda: None.

Other Business:

1. Planning and Zoning Administrator's Report:

Application:	Requests related to the subdividing of land. Approvals required include a Conditional Use and Preliminary Plat to split a 4.19 acre property into two lots (1.63 ac and 2.22 ac) in a General Business (B-2) zoning district.
Applicant and Property Owner:	Schueler Enterprises LLC

Background Information:

Proposal: The applicants are proposing to split their 4.19 acre property into two lots. The west lot would be 1.63 acres and encompass the existing bar/restaurant and parking areas. The east lot would be 2.22 acres and be developed into a self-storage business as previously approved by a conditional use permit in early 2023.

Location:

- o Property address: 10480 State Hwy 24 NW, Annandale
- o Sec/Twp/Range: 9-121-27

- o Parcel number(s): 206000093103

Zoning: B2 - General Business

Town Board Direction: Town Board action is required as the Planning Commission decision is only considered a recommendation by Ordinance.

Planning Commission: The Planning Commission has acted on the applicant's request as follows:

Subdivision Preliminary Plat approved:

Conditional Use and Preliminary Plat to split a 4.19 acre property into two lots (1.63 ac and 2.22 ac) in a General Business (B-2) zoning district.

Subdivision Preliminary Plat denied:

None

Conditions of approval:

1. Lot 2 shall not be served with running water or otherwise generate sewage unless it can show sufficient space and soils to support two Type I septic drainfield sites.

A motion was made by Smith, seconded by Dearing, to approve the Subdivision Preliminary Plat approval, as recommended above, with the Conditions of approval, as recommended above. Motion carried unanimously.

Application:	Cedar Ridge Plat Approval
Applicant and Property Owner:	FERGSBA

A motion was made by Dearing, seconded by Smith, to approve the Cedar Ridge Plat, contingent upon the following revised conditions:

1. Execution of the Storm Water Agreement with access easement acceptable to the Township, subject to minor changes as may be agreed upon by the Township Attorney and Township Clerk (the Developer is still reviewing the latest changes to the agreement).
2. Revision to the Final Plat or execution of document to dedicate a drainage and utility easement over the pond to the Township in a configuration acceptable to the Township Engineer.
3. Payment of the Township's consultant fees (assuming the Township recovers these fees per Section 1.14 of the Subdivision Ordinance).

Motion carried unanimously.

2. Olson Violation Letter: Reviewed letter from Wright County Attorney Greg Kryzer.
3. Complaint of 9/27/2023 Regarding Gordon Property: Reviewed letter from Wright County Attorney Greg Kryzer.
4. Town Hall Look-Ahead Schedule: Reviewed.
5. CLCC Request: The Cedar Lake Conservation Club asked if they could place a poster in the Town Hall permanently. The Town Board declined to allow this.
6. Local 49 PERLA Communication: Reviewed. Plan to meet with Local 49 Rep at 6:15 PM on 12/5/2023.
7. Email from Gene Dufault, Polk County Officer's Association President: Reviewed.
8. Petition for Road Improvement – Gulden AVE NW: A motion was made by Smith, seconded by Dearing, to start process of feasibility study for this request. Motion carried unanimously.
9. American Rescue Plan – Township Surface Transportation Grant: Grant for Corinna Township has been approved. Payment expected in a few weeks.

Any Other Business That May Come Before the Board: None.

Information on File:

Office of the State Auditor: E-Updates of 11/3/2023 and 11/10/2023 were reviewed.


Payment of Claims:

A motion was made by Smith, seconded by Dearing, to approve Direct Deposit Payroll JE 2023-028 (Miller Welle Heiser Payroll Service); Payroll Checks #1902 through #1905 (Miller Welle Heiser Payroll Service); Check #24202 to Check # 24212 in the amount of \$28,044.28. Motion carried unanimously.


A motion was made by Dearing, seconded by Smith, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 8:56 p.m.

Respectfully submitted,

December 5, 2023



Mary Barkley Brown, Clerk/Treasurer



John Dearing, Chairman