

CORINNA TOWNSHIP BOARD MEETING
Tuesday, September 5, 2023 - 7:00 p.m.
Corinna Township Hall
9801 Ireland Avenue NW, Annandale, MN

Minutes Unapproved

Chairman: John Dearing
Vice-Chairman: Larry Smith
Supervisor: Chuck Carlson

Call to Order and Pledge of Allegiance was at 7:00 p.m.

Present: Chairman John Dearing; Vice-Chairman Larry Smith; Supervisor Chuck Carlson (arrived at 7:08 p.m.); Clerk/Treasurer Mary Barkley Brown; Deputy Clerk/Treasurer Jean Just; Maintenance Men Steve Jost and Brett Goelz.

Absent: None.

Others in Attendance: None.

Approve or Amend Agenda, Town Board Meeting, September 5, 2023: A motion was made by Smith, seconded by Dearing, to approve the Agenda with the following additions: 2024 Town Hall Rental Policy; Move Funds from General (100 fund) and Capital Improvement (400 fund) to Road and Bridge (200 Fund); Close Two Savings Accounts in 200 Fund and Close Out Two Certificates of Deposits (when allowed) and transfer to checking account. Motion carried unanimously. Copies of the previous Meeting Minutes and this meeting's Agenda are available for those attending this meeting.

Approve or Amend Minutes, Town Board Meeting, August 15, 2023: A motion was made by Smith, seconded by Dearing, to approve the August 15, 2023 Town Board Meeting Minutes. Motion carried unanimously.

Maintenance Outlook Report and Calendar: Reviewed. Have Carefree Lawn winterize cemetery in October. Hollister – met on site – maintenance department is widening road at S curve, but not taking out existing tar. Started 9/5/2023. Will fill and do top layer of gravel 9/6. Do crack fill on Illsley AVE NW, stub to 67th, and 60th by Wolff's property.

Plowing and Sanding of 70th ST NW: Clerk Brown is to bill the City of Annandale.

Hemlock/80th ST NW: Clerk Brown is to check into bonding process with attorney Mike Couri.

DNR Road: Reviewed Emails from Wes Davis, of Bogart Petersen Engineers.

Requests to be on the Agenda: None.

Other Business:

1. Planning and Zoning Administrator's Report: No Planning Commission Meeting in September.
2. Olson Violation Letter: Clerk Brown is to Email departments regarding procedure required.
3. Russell Security Extra Camera Quote: A motion was made by Smith, seconded by Carlson, to add a new security camera to the existing system, in the amount of \$890. Motion carried unanimously.
4. Wireless Mic System Quote: Reviewed. Smith is going to ask Guck if existing system can still be used in back part of meeting room.
5. Wright County Highway Department 2023-2027 5 Year Plan: Reviewed.
6. LRIP Funding Information: Reviewed. Jean Just is listening to webinar.

7. 2024 Town Hall Rental Policy: A motion was made by Carlson, seconded by Smith, to change Corinna rental policy to lake associations to require a \$125 deposit in case the building is not left in clean condition. Motion carried unanimously.
8. Move Funds from General (100 fund) and Capital Improvement (400 fund) to Road and Bridge (200 Fund): A motion was made by Carlson, seconded by Smith, to move funds from General (100 fund) in the amount of \$250,000 and Capital Improvement (400 fund) in the amount of \$255,750.56, to Road and Bridge (200 Fund). Motion carried unanimously.
9. Close Two Savings Accounts in 200 Fund and Close Two Certificate of Deposits: A motion was made by Carlson, seconded by Smith, to close two savings accounts in the 200 fund and close out two certificates of deposit (when allowed) and transfer to checking account. Motion carried unanimously.

Office of the State Auditor: E-Updates of 8/4/2023 and 8/18/2023 were reviewed.

Any Other Business That May Come Before the Board: None.

Information on File:

Payment of Claims:

A motion was made by Smith, seconded by Carlson, to approve Direct Deposit Payroll JE 2023-019 (Miller Welle Heiser Payroll Service); Payroll Checks #1879 through #1883 (Miller Welle Heiser Payroll Service); Check #24087 to Check # 24102 in the amount of \$37,992.62. Motion carried unanimously.

A motion was made by Carlson, seconded by Smith, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 9:30 p.m.

Respectfully submitted,

September 19, 2023



Mary Barkley Brown, Clerk/Treasurer



John Dearing, Chairman