

CORINNA TOWNSHIP BOARD MEETING
Tuesday, August 15, 2023 - 7:00 p.m.
Corinna Township Hall
9801 Ireland Avenue NW, Annandale, MN

Minutes Unapproved

Chairman: John Dearing
Vice-Chairman: Larry Smith
Supervisor: Chuck Carlson

Call to Order and Pledge of Allegiance was at 7:00 p.m.

Present: Chairman John Dearing; Vice-Chairman Larry Smith; Supervisor Chuck Carlson; Clerk/Treasurer Mary Barkley Brown.

Absent: Deputy Clerk/Treasurer Jean Just.

Others in Attendance: Richard Jendro; Joan Jendro; Brian Dahlke; Ray Sandy; Ron Enter; Don Hiler.

Approve or Amend Agenda, Town Board Meeting, August 15, 2023: A motion was made by Carlson, seconded by Smith, to approve the agenda with the following additions: Brian Dahlke Asked to be on Agenda Regarding Hollister Avenue; City of Maple Lake Letter Regarding Wellhead Protection Plan; MPCA Letter Regarding Rieger-Borer; Mark Harmon Email Regarding Gulden AVE NW. Motion carried unanimously.

Copies of the previous Meeting Minutes and this meeting's Agenda are available for those attending this meeting.

Approve or Amend Minutes, Town Board Meeting, August 1, 2023: A motion was made by Smith, seconded by Carlson, to approve the August 1, 2023 Town Board Meeting Minutes. Motion carried unanimously.

Public Hearing for Road Vacation – Knowles AVE – BASS-CLEARWATER SHORES: Resolution, Notice of Damage, Certificate of Resolution:

A motion was made by Smith, seconded by Carlson, to call the Public Hearing to order. Motion carried unanimously.

Chairman Dearing opened the Public Hearing at 7:02 p.m. He asked if anyone had comments or concerns regarding the proposed road vacation.

Richard Jendro and Joan Jendro asked several questions. Dearing said that the road is not being moved. The legal description is being updated to reflect where the road actually is. The Township has been maintaining the road, where it is, for over 7 years.

A motion was made by Smith, seconded by Dearing to close the Public Hearing. Motion carried unanimously.

Dearing closed the Public Hearing at 7:19 p.m.

A motion was made by Smith, seconded by Carlson to accept RESOLUTION 2023-09, a RESOLUTION APPROVING VACATION OF ROAD IN THE TOWN OF CORINNA, COUNTY OF WRIGHT. Motion carried unanimously.

Maintenance Outlook Report and Calendar: Reviewed. Town Board asked that the Maintenance Department send a text to each Town Board member when they are taking vacation. Contact Knife River regarding divots/vehicles sinking in new parking lot tar.

Hemlock/80th ST NW: A motion was made by Carlson, seconded by Smith, to approve Landwehr Proposal for paving 150 feet of Jenkins AVE, where it abuts Hemlock/80th Street, during the paving of 80th/Hemlock, for a total of \$7,557.50. Motion carried unanimously.

Requests to be on the Agenda:

1. Cheryl Wurm RE: Tar 105th to Sugar Lake Access: Wurm addressed the Town Board. She asked if she can tar the portion of the road to her property (7814 106th ST NW), if the DNR will agree to tar the road in front of their new property (7800 106th ST NW), as part of the DNR Road paving project in 2024. The Town Board said that the Wurms can pave their portion of the road if the DNR also tars their portion –at Wurms and the DNR’s expense.

2. Brian Dahlke– Hollister AVE NW: Dahlke addressed the Town Board. He said the corner of Hollister is getting worse every day. Could the Township repair the corner? Dearing said Township should build up the road at the corner and cut the bad tar out. Dahlke said there is a 6 – 12 inch rut by Marklings. The rut on the inside of the corner is very bad. Carlson said if the tar is gone, then the Township can grade the road. Don Heiler said 2 lanes have turned into one lane and created a blind intersection, due to the deterioration of the road. Very dangerous. Hiler asked the project get done all at once. Carlson said the Township has to do it in stages. It cannot be done all at once. Township will have maintenance department take out bad tar and build up road at the corner the week of August 21, if possible.

Other Business:

1. Planning and Zoning Administrator’s Report: Reviewed. The following application had been previously tabled:

Application:	Requests relating to the subdivision of land. Approvals required include Preliminary Plat and Conditional Use approval of a proposed subdivision of land in an I-1 General Industry zoning district to create a new lot in the northwest corner of the existing parcel.
Applicant:	Carefree Lawn
Property Owner:	FERGSBA LLC

Background Information:

Proposal: *This application was tabled at the June 13, 2023 meeting by the Planning Commission so that the applicant could provide information relating to maintenance of the existing stormwater pond on the smaller of the two lots and to prepare a preliminary plat drawing. The applicant did provide the preliminary plat drawing. The applicants are proposing to subdivide the existing parcel into two. One lot would encompass a building in the NW corner of the property with the other lot being the remainder of the property.*

Location:

- o Property address: 9397 67th Street NW , Annandale
- o Sec/Twp./Range: 33-121-27
- o Parcel number(s): 206000332400

Zoning: I - General Industry

Town Board Direction: Town Board action is required as the Planning Commission/Board of Adjustment's decision is only considered a recommendation for Preliminary Plat applications by Ordinance.

Planning Commission/Board of Adjustment Action: The Planning Commission/Board of Adjustment has acted on the applicant's request as follows:

Preliminary Plat/Conditional Use approved:

Preliminary Plat and Conditional Use approval of a proposed subdivision of land in an I-1 General Industry zoning district to create a new lot in the northwest corner of the existing parcel.

Preliminary Plat/Conditional Use denied:

None

Conditions of approval:

1. That a written agreement be signed by both property owners, or adequate easements granted, to ensure that the storm water pond will be adequately maintained.
2. That the wetland delineation currently in process be finalized and approved by the Wright County SWCD.

The applicant provided draft agreements relating to joint maintenance of the storm water pond, use of the well and sharing of the driveway to the Town Board, as had been previously requested.

A motion was made by Smith, seconded by Carlson, to approve a Preliminary Plat and Conditional Use approval of a proposed subdivision of land in an I-1 General Industry zoning district to create a new lot in the northwest corner of the existing parcel. The 2 conditions of approval are listed above. Motion carried unanimously. This application will go before a Wright County Board for approval, as well.

2. Olson Violation Letter: Town Board asked Clerk Brown to get the building inspected by the Corinna Township Building Inspectors.
3. GLT Architects and Contractor Agreement: No action taken.
4. Town Hall Quotes:

A motion as made by Dearing, seconded by Carlson, to bind Builders Risk Insurance for Corinna Township Addition and Remodel Project for \$1,050, from the MN Association of Township's Insurance Trust. Motion carried unanimously.

A motion was made by Smith, seconded by Dearing, to accept Howard's Plumbing and Heating quote of \$4,295.00. This quote was higher than Solutions Plumbing and Mechanical quote of \$3,852.00, but Howards installed the system in the Town Hall and the Town Board felt it would be good to use Howard's to revise/expand the system that they had installed. Motion carried unanimously.

A motion was made by Smith, seconded by Carlson, to accept SP Electric's quote of \$12,994.00, their proposal with all options. Clerk Brown had asked for a quote from Driven Electric. Driven did inspect the project but later decided not to quote the job. Motion carried unanimously.

A motion was made by Carlson, seconded by Smith, to accept Russell Security Resource Inc.'s estimate for installing electronic access control on doors and moving low voltage equipment in the Town Hall. Motion carried unanimously.

A motion was made by Smith, seconded by Dearing, to accept TNT Communications quote of time and materials of \$85.00 per hour to move low voltage equipment for remodel/addition project. Motion carried unanimously.

A motion was made by Smith, seconded by Carlson, to accept Wright Hennepin Electric's estimate of \$500.00 to move security system during remodel/addition project. Motion carried unanimously.

Clerk Brown, Larry Smith and Brett Goelz procured furnishings from the old Wright County Courthouse, at no cost, for the remodeled Town Hall.

5. Jeske Ave. Assessment: Town Board reviewed the cost summary statement prepared by Clerk Brown and Attorney Mike Couri.

A motion was made by Smith, seconded by Dearing, to set a 10-year period as the term of the assessment. Chuck Carlson abstained. Motion carried, with Smith and Dearing voting in favor.

A motion was made by Smith, seconded by Dearing to set the interest rate at 6.5 % for the term of the assessment. Chuck Carlson abstained. Motion carried, with Smith and Dearing voting in favor.

A motion was made by Smith, seconded by Dearing, to pass RESOLUTION 2023-10, A RESOLUTION CALLING FOR HEARING ON PROPOSED ASSESSMENTS FOR JESKE, KEATS, 96th, 97th, AND 98th AVENUES RECONSTRUCTION PROJECT. Chuck Carlson abstained. Motion carried, with Smith and Dearing voting in favor.

6. DNR Community Forestry: Reviewed.

7. LRIP Webinars: Reviewed.

8. MN Broadband Office Update: Reviewed.

9. City of Maple Lake Letter Regarding Wellhead Protection Plan: Reviewed.

10. MPCA Letter Regarding Rieger-Borer: Reviewed.

11. Mark Harmon Email Regarding Gulden AVE NW: Reviewed. Maintenance Men and Town Board members have been to this address multiple times regarding water issue, including the same day the Email was sent to the Township. No further action taken.

Any Other Business That May Come Before the Board: None.

Information on File:

Office of the State Auditor: E-Updates of 7/21/2023 and 7/28/2023 were reviewed.

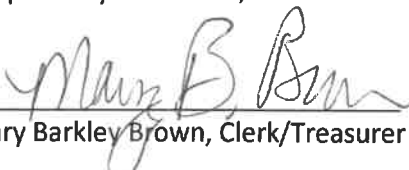
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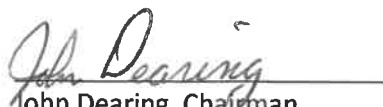
A motion was made by Carlson, seconded by Smith, to approve Direct Deposit Payroll JE 2023-018 (Miller Welle Heiser Payroll Service); Payroll Checks #1875 through #1878 (Miller Welle Heiser Payroll Service); Check #24064 to Check # 24086 in the amount of \$35,840.23. Motion carried unanimously.

A motion was made by Smith, seconded by Carlson, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 8:55 p.m.

Respectfully submitted,

September 5, 2023


Mary Barkley Brown, Clerk/Treasurer


John Dearing, Chairman