

CORINNA TOWNSHIP BOARD MEETING
Tuesday, August 1, 2023 - 7:00 p.m.
Corinna Township Hall
9801 Ireland Avenue NW, Annandale, MN

Minutes Unapproved

Chairman: John Dearing
Vice-Chairman: Larry Smith
Supervisor: Chuck Carlson

Call to Order and Pledge of Allegiance was at 7:00 p.m.

Present: Chairman John Dearing; Vice-Chairman Larry Smith; Supervisor Chuck Carlson; Corinna Planning and Zoning Administrator Ben Oleson; Clerk/Treasurer Mary Barkley Brown; Deputy Clerk/Treasurer Jean Just; Maintenance Men Steve Jost and Brett Goelz; Township Attorney Bob Ruppe.

Absent: None.

Others in Attendance: Marty Dietrich-Blocker.

Approve or Amend Agenda, Town Board Meeting, August 1, 2023; A motion was made by Smith, seconded by Carlson, to approve the Agenda with the following additions: MN Dept. of Health Cannabis Oil: Mike Sutherland Drainage Concern; Crack Fill Quotes. Motion carried unanimously.

Copies of the previous Meeting Minutes and this meeting's Agenda are available for those attending this meeting.

Approve or Amend Minutes, Town Board Meeting, July 18, 2023: A motion was made by Carlson, seconded by Smith, to approve the July 18, 2023 Regular Town Board Meeting Minutes. Motion carried unanimously.

Maintenance Outlook Report and Calendar: Reviewed. Town Board advised Jost to get crushed asphalt delivered to Town Hall – approximately 100 yards at \$30 per yard. Jost reviewed brush grinding quote from Steve Sylvester “same as last year”. Town Board said price is too high. Jost is to talk to paving company regarding paving Jenkins AVE NW, going south 100-150 feet from 80th/Hemlock – up to edge of woods, while paving is underway for 80th/Hemlock. Jost is to check into an additional part-time maintenance worker, as our back-up drivers are all quite busy at this time. Jost asked about a portable drill press. Jost asked about the back tailgate on MACK truck. Clean it up now or before trade in - sandblast and paint.

Crack Fill Quotes: A motion was made by Carlson, seconded by Smith, to accept low quote of \$31,776 from Astech. Other quote was from PLM Striping, in the amount of \$35,662. Areas to be crack filled: Imhoff AVE NW, Ingram AVE NW, 91st ST NW, Isaak AVE NW, 75th ST NW. Motion carried unanimously.

Mark Harmon Driveway – 11921 Gulden AVE NW: Maintenance Department, Ben Oleson and John Dearing have inspected road at Harmon's address. While they understand the problems the water causes for Harmon's lot, it isn't viewed as an issue exclusively caused by the development of the neighboring property to his south. It appears that water coming from all lots in that area that enter onto the road and drain toward Harmon's property would be contributing to that. Town Board said the best they can do is to add some gravel to the road and create a crown in the center so that water on the east side of the road stays on the east side of the road and so that the Township can keep water off the road which is what they are obligated to do. Impervious coverage on Harmon's property is contributing to the water run-off onto the road.

If Harmon wants to try and create a swale or way for the water to drain toward the lake, he should let Ben Oleson know what he is thinking might work and Oleson can work with Harmon on that and whether any township permits are needed.

Mike Sutherland Drainage Concern – 7205 63rd ST NW: Reviewed. Ben Oleson and John Dearing have inspected property. Matter is between private property owners. This does not involve a violation of a Township Ordinance. No action taken.

Hemlock/80th ST NW: Reviewed the Bolton & Menk Bulletin.

Requests to be on the Agenda:

1. Joe Niznik – 10079 105th ST NW - Install Rock and Flowers Near Roadway: Niznik did not attend meeting. No discussion was held. A motion was made by Carlson, seconded by Smith, to table this issue again. Motion carried unanimously.
2. Marty Dietrich-Blocker – 9895 Jeske AVE NW – VRBO Issues: Dietrich-Blocker addressed the Town Board, Ben Oleson and Township Attorney regarding his issues with neighbor's VRBO, at 9861 Jeske AVE NW. He discussed the number of bedrooms advertised; number of people that the cabin can sleep; basement bathroom added with no permit in 2017; house is not designed for a grinder system. Dietrich-Blocker feels that Zoning officials have the right to go into the house and inspect it. Attorney Bob Ruppe disagreed. Ruppe states that the Township would have to do an administrative search warrant, go to Wright County District Court. Dietrich-Blocker repeated that there is an illegal bathroom in the basement. Ruppe indicated that it is whether the septic system itself is compliant or not compliant and not the number of bathrooms and that question resides with Wright County. Wright County would have to get an administrative warrant, deputy would serve warrant, the County would go in and inspect within 10 days, if the County wants to press this. Ruppe: You are proposing we amend our Ordinance to make sure septic is compliant and of sufficient size. But it would not affect your neighbor. He is grandfathered in. If Corinna amends their Ordinance – any new people would need to comply with new ordinance. Ruppe: Corinna Township cannot shut Gibbs down. P and Z Clerk Jean Just will ask Gibbs to get contact information to Dietrich-Blocker.

Guest/Public Comment:

This is a courtesy extended to persons wishing to address the Town Board, who are not on the Agenda. No more than one (1) public comment form per citizen will be accepted per meeting. A completed Public Comment Form must be presented to the Clerk prior to the meeting. Your presentation will be limited to **three (3) minutes**.

Other Business:

1. Planning and Zoning Administrator's Report: Oleson reviewed the upcoming August 10 Planning Commission Meeting Agenda.
2. Permit Fees – After the Fact: Ben Oleson and Jean Just met with Wright County Planning and Zoning Officials. Wright County charges After-the-Fact fees because it involves another trip to the building site and other administrative time. They double only part of the overall fee. There is also a \$50 fee if they have to go back before issuing permit. Is Corinna imposes fee – we would use same monetary split currently being done for permits. A motion was made by Carlson, seconded by Smith, to adopt the After-the-Fact fee with Township staff to notify County staff when it should be imposed. Motion carried unanimously.
3. Olson Violation Letter 3rd: Reviewed.
4. Future Land Use Map: Reviewed. Ben Oleson will present to Corinna Planning Commission at August 10, 2023 Meeting, then schedule a Public Hearing for September or October.

5. GLT Architects – Review Bid Tabulation – Possibly Award Bid: A motion was made by Carlson, seconded by Dearing, to accept low bid of \$285,900 from Alliance Building Corporation, per recommendation of GLTArchitects, for addition and remodel of the township hall. Motion carried unanimously.
6. MN Association of Townships District 7 Meeting and Election 10/10/2023: Reviewed.
7. Junk Clean Up Day Review: Reviewed.
8. Marc Mattice Discussion on Watershed Districts – Monday, August 14 at 9 AM: No one is attending.
9. DNR Community Forestry: No one is attending.
10. Orderly Annexation Draft: No action taken.
11. MN Dept. of Health Cannabis Oil: Reviewed registration guidelines for businesses currently selling hemp-derived cannabinoid products in MN. Registration form is available online now and there is no fee to register.

Any Other Business That May Come Before the Board: Discussed VRBO complaint at 6862 Inman AVE NW. Board offered to put up No Parking Signs, if wanted.

Information on File:

Office of the State Auditor: E-Update of 7/14/2023 was reviewed.


Payment of Claims:

A motion was made by Smith, seconded by Carlson, to approve Direct Deposit Payroll JE 2023-017 (Miller Welle Heiser Payroll Service); Payroll Checks #1870 through #1874 (Miller Welle Heiser Payroll Service); Check #24018 to Check # 24063 in the amount of \$89,472.77. Motion carried unanimously.

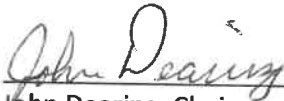
A motion was made by Carlson, seconded by Smith, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 10:55 p.m.

Respectfully submitted,

August 15, 2023



Mary Barkley Brown, Clerk/Treasurer



John Dearing, Chairman