

CORINNA TOWNSHIP BOARD MEETING  
Tuesday, March 7, 2023 - 7:00 p.m.  
Corinna Township Hall  
9801 Ireland Avenue NW, Annandale, MN

Minutes Unapproved

Chairman: Chuck Carlson  
Vice-Chairman: John Dearing  
Supervisor: Larry Smith

Call to Order and Pledge of Allegiance was at 7:00 p.m.

Present: Chairman Chuck Carlson; Vice-Chair John Dearing; Supervisor Larry Smith; Clerk/Treasurer Mary Barkley Brown; Maintenance Men Steve Jost and Brett Goelz.

Absent: Deputy Clerk/Treasurer Jean Just.

Others in Attendance: Gavin Woodland and Patty Malacek, Wright County Health Promotion Coordinators; Ashley Meagher, Schlenner Wenner & Co.; Wesley Davis, Bogart, Pederson and Associates.

Approve or Amend Agenda, Town Board Meeting, March 7, 2023: A motion was made by Dearing, seconded by Smith, to approve the Agenda with the following addition: Wright County Weight Restrictions. Motion carried unanimously. Copies of the previous Meeting Minutes and this Meeting's Agenda are available for those attending this meeting.

Approve or Amend Minutes, Town Board Meeting, February 21, 2023: A motion was made by Smith, seconded by Carlson, to approve the February 21, 2023 Meeting Minutes. Motion carried unanimously.

Open Sealed Bids for Jeske Ave Overlays Project: Chairman Carlson announced the bid opening would begin. Engineer Wesley Davis, of Bogart, Pederson and Associates opened each bid and called out the following: All bids had bid bonds enclosed. The bids were as follows:

MN Paving and Materials: \$213,571.34;

Astech: \$219,107.19;

Knife River: \$186,989.90;

Mid MN Hot Mix: \$238,533.81;

Duininck: \$226,528.10;

Oman: \$223,672.43.

A motion was made by Smith, seconded by Dearing, to accept the apparent low bidder, Knife River, contingent upon engineer's review of the bids. Smith and Dearing voted in favor. Carlson abstained. Motion carried.

Resolution #2023-04, Awarding Bid: A motion was made by Dearing, seconded by Smith, to approve Resolution #2023-04 – Accepting Bids and Awarding Contract. Dearing and Smith voted in favor. Carlson abstained. Motion carried.

Chip Seal and Fog Seal Quotes: Quotes from Bertram and Astech were reviewed as follows:  
Bertram Asphalt Co.: Chip sealing (same formula as seal coating) and fog sealing: \$135,320.00;  
Astech: Seal coating (same formula as chip sealing) and fog sealing: \$118,902.50;  
Astech: Micro-surfacing surface course: \$136,812.50.

After discussion, a motion was made by Dearing, seconded by Carlson, to accept the Astech quote of \$136,812.50 for Micro-surfacing, as it is a superior product. Motion carried unanimously.

Maintenance Outlook Report and Calendar: Reviewed. A motion was made by Dearing, seconded by Carlson, to approve purchase of Michelin tires, from Flat Out Tire, in the amount of \$14,414.40, plus \$240 for "tire life". (Royal Tire's quote was \$15, 987.) Motion carried unanimously.

No Parking Nov. 1 – April 1: No action taken.

Thank You Call from David Glass for Snowplow this Winter: Reviewed. Dearing mentioned that Al Bruns also thanked the plow drivers.

Paving Petition Hollister Ave NW: Clerk Brown was directed to contact Shane Nelson, of Hakanson Anderson to engineer the upgrading of Hollister AVE NW.

Requests to be on the Agenda:

1. Wright County Public Health Regarding Radon Gas: Gavin Woodland and Patty Malacek, Wright County Health Promotion Coordinators, gave a presentation regarding radon gas, which is prevalent in dwellings in this area. Radon detection kits are available for \$5 each from Wright County.
2. 8:00 PM Ashley Meagher - Schlenner Wenner – Audit Presentation: Ashley Meagher, Schlenner Wenner & Co, gave findings of audit of 2022 Corinna Township Financial Statements.

Other Business:

1. Planning and Zoning Administrator's Report: Reviewed.
2. Wright County Assessor Contract: A motion was made by Carlson, seconded by Smith, to approve. Motion carried unanimously.
3. Focus Design Proposal: Reviewed.
4. GLTA Architects Proposal: A motion was made by Smith. Seconded by Dearing, to approve GLTA proposal for \$17,490. Motion carried unanimously.
5. TBS Proposal: A motion was made by Carlson, seconded by Dearing, to table this until the next Regular Town Board meeting. Motion carried unanimously.
6. Windstream Proposal: A motion was made by Carlson, seconded by Dearing, to table this until the next Regular Town Board meeting. Motion carried unanimously.
7. Local 49 Memorandum of Understanding: A motion was made by Smith, seconded by Dearing, to table this until the next Regular Town Board Meeting. Motion carried unanimously.
8. Wright County Recycling Newsletter: Reviewed.
9. Youth First Thank-You Letter of 2/27/2023: Reviewed.
10. Accept Resignation Email Letter from Assessor: A motion was made by Dearing, seconded by Carlson, to accept Steve Chmielewski's February 6, 2023 letter as a termination of the five-year local assessing contract, effective upon completion of all assessment work required by the County for the 2023 assessing year, and contingent upon Mr. Chmielewski agreeing to the offset by the Township of the amount the Township must pay to Wright County to complete all assessment work required by the County for the 2023 assessment year. Motion carried unanimously.
11. 2024 Budget Draft: Reviewed.
12. Orderly Annexation Draft: City of Annandale has not responded.
13. Violation Notices to Two Solar Locations: No action taken.
14. 10782 Gulden Ave NW Complaint Scheeler: No action taken.
15. Corinna Violation Letter 8008 Griffith Ave NW 9/2/2022: No action taken.

16. Ben Oleson Letter of 10/25/2022 to Melissa Frederickson Regarding Raising Roosters: No action taken.
17. Wright County Weight Restrictions: Wright County Spring Load Weight Restrictions will take effect at 12:01 AM on Friday, March 10, 2023.

Any Other Business That May Come Before the Board: None.

Information on File:

Office of the State Auditor: E-Updates of 2/17/2023 and 2/24/2023 were reviewed.


Payment of Claims:

A motion was made by Smith, seconded by Dearing, to approve Direct Deposit Payroll JE 2023-006 (Miller Welle Heiser Payroll Service); Payroll Checks #1811 through #1816 (Miller Welle Heiser Payroll Service); EFT, Check #23782 to Check # 23810 in the amount of \$49,643.93  
Motion carried unanimously.

A motion was made by Dearing, seconded by Smith, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 9:55 p.m.

Respectfully submitted,

March 21, 2023

  
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Mary Barkley Brown, Clerk/Treasurer

  
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John Dearing, Chairman