

CORINNA TOWNSHIP ANNUAL MEETING MINUTES

March 14, 2023

Unofficial Minutes

Attendance: 18

John Dearing; Larry Smith; Chuck Carlson; Jeff Lundquist; Mark Fahey (Annandale Fire); Nick Dvorak (Annandale Fire); Tim Young; Norm Planer; Joshua Mol; Jane Mol; Tim Mol; Vicki Greene; Larry Greene; Patrick Neumann; Cory Nelson; Valerie Nelson; Jennifer Mealey; Mary Barkley Brown, Clerk/Treasurer.

Printouts available:

2022 Annual Meeting Minutes;
2023 Annual Meeting Agenda;
2022-2024 Projects, Activities;
Transaction Detail by Account, Jan. 1 – Dec. 31, 2022;
Annandale Fire Department Budget;
Maple Lake Fire Department Budget;
Annandale Youth First Request;
Maple Lake Library Request.

The Annual Town Meeting was called to order by Corinna Township Clerk Mary Barkley Brown at 8:17 p.m., followed by the Pledge of Allegiance to the Flag.

A motion was made by Tim Young, seconded by Norm Planer, to nominate Jeff Lundquist as Moderator of this Annual Meeting. No other nominations were given. Motion carried unanimously.

A motion was made by Larry Greene, seconded by Norm Planer, to waive the reading of the 2022 Annual Meeting Minutes. Motion carried unanimously.

A motion was made by Jennifer Mealey, seconded by Valerie Nelson, to approve the 2022 Annual Meeting Minutes as presented. Motion carried unanimously.

Moderator Jeff Lundquist directed Supervisor Chuck Carlson to present the 2022 budget and activities of 2022. Carlson explained the main projects as they were voted on at the 2021 Annual Meeting as follows:

FY 2022 PROJECTS COMPLETED

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| \$0 | Hemlock/80 th ST NW – resurface with City of Annandale (or 2022 – in planning stage) |
| \$125,000 | Fire Protection – Annandale and Maple Lake Fire Department (ML \$85 per parcel; Annandale \$72 per parcel) |
| \$85,000 | Curbside Recycling |
| \$36,000 | Assessor |
| \$8,500 | Audit |
| \$3,500 | Election |
| \$1,500 | Youth First contracting with non-profit for service |
| \$1,000 | Maple Lake Library contracting with non-profit for service |
| \$5,000 | Junk Clean Up Day |
| \$100,000 | Road Improvement |
| \$22,000 | Ice and Snow Removal (Sand/Salt/Lime) |
| \$105,000 | Dust Coating |

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| \$41,000 | Gravel |
| \$18,000 | Gravel Hauling |
| \$55,000 | Seal Coat/Overlay |
| \$6,000 | Road Striping |
| \$55,000 | Crack Seal |
| \$35,000 | Vehicle Fuel |
| \$10,000 | Escrow – Vehicle Purchase |
| \$+32,500 | Planning and Zoning (Professional Services, Inspection Services, Planning Commission) |

(Budgeted income \$137,500 less budgeted expense \$105,000 = \$32,500.)

Financial Report FY 2022:

Clerk/Treasurer Mary Barkley Brown read aloud the Statement of Balances Arising from Cash Transactions of Governmental Funds as of December 31, 2022.

Copies of the Township Budget for 2022, 2023, and proposed for 2024 were available. The General Budget disbursements are divided mainly into areas of wages, election, insurance, office supplies, cemetery, fire protection, recycling, junk amnesty, and planning and zoning expenses. Road and Bridge Budget disbursements are divided mainly into areas of wages, road maintenance supplies, vehicle repairs, equipment contracts and road projects. 60% of the Budget is proposed to be in reserve for the following year. Budget year starts January 1 but first tax payment is received in July.

Corinna Township’s annual budgets are estimates of need. The actual expenditures fluctuate yearly due to some of the following: weather (ice, snow), gas prices, bid competition, amount of sand or salt left from previous years, date of bill payments, and whether road repair projects are done annually or if money needs to be saved to do the project the following year.

Moderator Jeff Lundquist directed Supervisor John Dearing to highlight the 2023 Budget and proposed activities of 2023. Dearing explained the main projects as they were voted on at the 2022 Annual Meeting as follows:

FY 2023 PROJECTS PROPOSED:

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| \$142,000 | Fire Protection – Annandale and Maple Lake Fire Department (ML \$85 per parcel; Annandale \$72 per parcel). There will be 110 additional parcels in the Corinna Township count for Annandale Fire Department. Buildings that are across the road from each other will be counted as 2 assessments starting in 2023. For Annandale Fire - the county’s number of assessable parcels for 2023 is 1,011. |
| \$90,000 | Curbside Recycling |
| \$45,000 | Assessor |
| \$10,000 | Audit |
| \$3,500 | Election |
| \$1,500 | Youth First contracting with non-profit for service |
| \$1,000 | Maple Lake Library contracting with non-profit for service |
| \$5,000 | Junk Clean Up Day |
| \$190,000 | Road Project |
| \$22,000 | Ice and Snow Removal (Sand/Salt/Lime) |

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|-----------|---|
| \$135,000 | Dust Coating |
| \$41,000 | Gravel |
| \$18,000 | Gravel Hauling |
| \$55,000 | Seal Coat/Overlay |
| \$6,000 | Road Striping |
| \$55,000 | Crack Seal |
| \$40,000 | Vehicle Fuel |
| \$10,000 | Escrow – Vehicle Purchase |
| \$+35,500 | Planning and Zoning (Professional Services, Inspection Services, Planning Commission) |
| | (Budgeted income \$140,500 less budgeted expense \$105,000 = \$35,500.) |

Special Reports:

Maple Lake Fire Department: No one from the Maple Lake Fire Department attended the meeting. Printed Budget Report copies were available.

Annandale Fire Department: Printed Budget Report copies were available. Mark Fahey and Nick Dvorak represented the Annandale Fire Department. Fahey reported that last year the Annandale Fire Department responded to 334 calls in their entire service area. They responded to 54 calls in Corinna Township. The average response time to each call in their entire service area was 9 minutes, 13 seconds. The response time in Corinna Township was 11 minutes, 47 seconds. They purchased a new rescue truck this year. The assessment per parcel for 2024 will remain \$72. The fire department's Corinna budget for 2023 is \$72,792.

Tim Young complimented the Annandale Fire Department for their superior written and oral presentations.

Annandale Youth First: Corinna Resident Jeff Lundquist, Member of the Youth First Board of Directors, represented Youth First. He asked if there were any questions about the proposed request for \$1,500 for programs in 2024. There were no questions. \$1,500 had been approved for 2023.

Maple Lake Library Request: No one from the Maple Lake Library attended the meeting. The library requested a donation for 2024 to the Maple Lake Library for their programs via letter. \$1,000 had been previously approved for 2023. People from surrounding townships outside the City of Maple Lake use the library for books, media, computer use, book clubs and youth reading programs. The library is run by volunteers. They have approximately 5,000 patrons. The library was established in 2009.

Building Permits: 164 were issued in Corinna Township in 2022 (15 new home permits.)

Recycling Report 2022: 214.95 tons; 1,130 participants (Republic Sanitation – single sort).

Recycling Report 2021: 168.68 tons; 1,130 participants (Randy's Sanitation – single sort).

Recycling Report 2020: 231.15 tons, 1,319 participants (Randy's Sanitation – single sort)

Recycling Report 2019 206.42 tons; 1,272 participants (Randy's Sanitation – single sort)

FY 2024 PROJECTS PROPOSED:

Moderator Jeff Lundquist asked that Supervisor Larry Smith present the budget proposed for FY 2024. Smith explained the main projects planned for 2024 at this time as follows:

General Budget: \$622,802

Road and Bridge Budget: \$1,050,200

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|-----------|--|
| \$143,000 | Fire Protection – Annandale and Maple Lake Fire Department (ML \$85 per parcel; Annandale \$72 per parcel) |
| \$90,000 | Curbside Recycling |
| \$45,000 | Assessor |
| \$15,000 | Audit |
| \$3,500 | Election |
| \$1,500 | Youth First contracting with non-profit for service |
| \$1,000 | Maple Lake Library contracting with non-profit for service |
| \$5,000 | Junk Clean Up Day |
| \$190,000 | Road Project |
| \$22,000 | Ice and Snow Removal (Sand/Salt/Lime) |
| \$135,000 | Dust Coating |
| \$41,000 | Gravel |
| \$18,000 | Gravel Hauling |
| \$55,000 | Seal Coat/Overlay |
| \$6,000 | Road Striping |
| \$55,000 | Crack Seal |
| \$50,000 | Vehicle Fuel |
| \$20,000 | Escrow – Vehicle Purchase |
| \$+46,100 | Planning and Zoning (Professional Services, Inspection Services, Planning Commission) |
| | (Budgeted income \$145,100 less budgeted expense \$99,000 = \$46,100.) |

2024 General Budget and Levy: Budget of \$622,802, less fire protection assessment of \$143,000 and other income of \$189,802, making a net need of \$290,000, for a suggested levy of \$290,000.00. A motion was made by Cory Nelson, seconded by Tim Mol, to accept the suggested General Budget levy of \$290,000. Motion carried unanimously.

2024 Road and Bridge Budget and Levy: Budget \$1,050,200 less other income \$50,200; net need of \$1,000,000 and suggested levy of \$1,000,000.

A motion was made by Tim Young, seconded by Jane Mol, to approve the proposed Road and Bridge levy of \$1,000,000. The motion carried unanimously.

Town Board Supervisor Election Results (One Board Member – 3-Year Term): Clerk Mary Barkley Brown reported from the results from the election judges' statement: Of the 52 votes cast, Charles R. Carlson received 49 votes; write-in Heath Gillham received 3 votes.

Depository: A motion was made by Tim Mol, seconded by Valerie Nelson, for the Lake Central Bank (formerly known as the Annandale State Bank) to remain as the selected depository. Motion carried unanimously.

Official Newspapers: A motion was made by Vicki Greene, seconded by Vicki Morgan, for the official newspapers to remain the Annandale Advocate and Maple Lake Messenger. Motion carried unanimously.

Announcements by Moderator:

2023 Local Board of Appeal and Equalization will be Tuesday, April 25, 2023 beginning at 3 p.m. at the Corinna Town Hall. This is a change from the date in the Corinna Township Newsletter.

2024 Annual Meeting will be held at the Corinna Town Hall, 9801 Ireland AV NW, Annandale, at 8:15 p.m., Tuesday, March 12, 2024, the second Tuesday of March, 2024. In case of bad weather, the date will be Tuesday, March 19, 2024.

Moderator Jeff Lundquist encouraged attendance at township meetings, the 1st and 3rd Tuesdays of each month and the Planning Commission meetings, the 2nd Tuesday of each month.

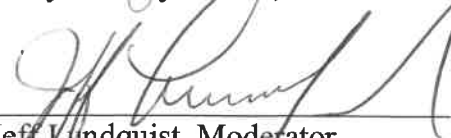
Other Business: None.

A motion was made by Larry Greene, seconded by Valerie Nelson, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 8:38 p.m.

Respectfully submitted,



Mary Barkley Brown, Clerk/Treasurer



Jeff Lundquist, Moderator

Board of Canvass followed the Annual Meeting.