

CORINNA TOWNSHIP BOARD MEETING
Tuesday, February 15, 2022 - 7:00 p.m.
Corinna Township Hall
9801 Ireland Avenue NW, Annandale, MN

Minutes Unapproved

Chairman: Larry Smith
Vice-Chairman: Chuck Carlson
Supervisor: John Dearing

Call to Order and Pledge of Allegiance was at 7:00 p.m.

Present: Chairman Larry Smith; Vice-Chairman Chuck Carlson; Supervisor John Dearing; Clerk/Treasurer Mary Barkley Brown; Corinna P and Z Administrator Ben Oleson.

Absent: Deputy Clerk/Treasurer Jean Just.

Others in Attendance: Wright County Assessor Tony Rasmuson; Dick Naaktgeboren; Kurt Kubasch, Central MN Dust Control; Steve Chmielewski.

Approve or Amend Agenda, Town Board Meeting, February 15, 2022: A motion was made by Dearing, seconded by Carlson, to approve the Agenda with the following additions: Schlenner Wenner Arrangement Letter; Fred Radde E-mail Regarding Tree. Motion carried unanimously. Copies of the previous Meeting Minutes and this Meeting's Agenda are available for those attending this meeting.

Approve or Amend Minutes, Town Board Meeting, February 1, 2022: A motion was made by Carlson, seconded by Dearing, to approve the February 1, 2022 Meeting Minutes. Motion carried unanimously.

Tony Rasmuson – Wright County Assessor: Rasmuson addressed the Town Board. He talked to the Board about having the Wright County Assessor's Office perform the assessment services for Corinna Township. A proposed contract was also reviewed. He would like to know by May 1, 2022. No action taken.

Open Bids for Calcium Chloride or Magnesium Chloride Materials and Application for 2022:

The Town Board opened the two bids that were submitted. They were as follows:

Envirotech Services, Inc. quoted two options:

\$1.26 per gallon for calcium chloride at 38%;
\$1.37 per gallon for 1362-CEP Durablend CEP;

Central Minnesota Dust Control, LLC quoted one option:

\$1.04 per gallon for Dustgard Plus Liquid magnesium chloride at 33%.

A motion was made by Dearing, seconded by Carlson, to accept bid from Central Minnesota Dust Control, LLC, for Dustguard Plus Liquid Magnesium Chloride at 33%, at the price of \$1.04 per gallon, for approximately 100,000 gallons. Application rate primarily to be .25 - .30. Motion carried unanimously.

Kubasch asked if the Town Board would allow him to have 5 portable tanks here for the application period. The Town Board agreed to Kubasch's request. The Town Board asked if he could provide 6 tanks. Kubasch was not sure.

Maintenance Outlook Report and Calendar: Reviewed. Ceres Environmental submitted a quote for grinding brush pile as follow: \$15,000 for grinding; \$10, 950 to remove and dispose of the mulch produced by grinding. Rachel Contracting submitted a quote of approximately \$9,100 to move all brush onto neighboring farm field (owned by John Dearing) to have Township burn the brush. A motion was made by Carlson, seconded by Smith, to approve Rachel Contracting proposal. Motion carried unanimously.

Requests to be on the Agenda:

1. Klug Utility Easement Vacation Request: No one attended.

Other Business:

1. Planning and Zoning Administrator's Report: A motion was made by Smith, seconded by Carlson, to approve the Corinna Planning Commission's recommendations regarding proposed amendments to the Township's Vacation Rental Ordinance, as written by Ben Oleson. Motion carried unanimously. Oleson and the Town Board also discussed various properties as follows: Ken Wurm property - Oleson stated that Stacey said they will need to research this. Ramme property – Town Board feels that Ramme should go to the Corinna Planning Commission to get smaller lot up to an acre. McDermott - No title opinion yet from Mike Couri. Ernie LaPore - Mike Couri has talked with LaPore and told him he needs to get his own attorney. Town Board discussed administrative penalties for VRBOs that do not register. No action taken on those topics.
2. Redistricting Update: Clerk Brown will put on next meeting's agenda with new information.
3. Corinna Township Cemetery Rules: Clerk Brown will put on an upcoming Agenda.
4. American Rescue Plan: No new information at this time.
5. Corinna Township Assessor: Interviewed assessor candidate Steve Chmielewski and reviewed his proposal. Reviewed written assessor proposal from Kelly Lemke. No action taken.
6. Schlenner Wenner Arrangement Letter: A motion was made by Dearing, seconded by Smith, to accept the new Arrangement with Schlenner Wenner, for Audit and Preparation of Financial Statements – Accrual Basis OSA Reporting. Corinna must switch to Accrual Basis OSA Reporting due to Township population now exceeding 2,500 residents and Township revenues reaching Accrual Basis OSA Reporting threshold. The Board elects not to adopt GASB 68, not to report Capital Assets, elects to omit MD&A. Motion carried unanimously.
7. Fred Radde E-mail Regarding Tree: Clerk Brown will call Xcel Energy to see if they will take down the tree.

Any Other Business That May Come Before the Board: None.

Information on File:

Office of the State Auditor: E-Update 1/28/2022 was reviewed.

Payment of Claims:

A motion was made by Carlson, seconded by Dearing, to approve Direct Deposit Payroll JE2022-0004 (Miller Welle Heiser Payroll Service); Payroll Checks #1682 through #1687 (Miller Welle Heiser Payroll Service); Check #23162 to Check # 23179; in the amount of \$26,829.69. Motion carried unanimously.

A motion was made by Dearing, seconded by Carlson, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 9:15 p.m.

Respectfully submitted,



Mary Barkley Brown, Clerk/Treasurer

March 1, 2022



Larry Smith, Chairman