

CORINNA TOWNSHIP BOARD MEETING  
Tuesday, February 1, 2022 - 4:30 p.m.  
Corinna Township Hall  
9801 Ireland Avenue NW, Annandale, MN

Minutes Unapproved

Chairman: Larry Smith  
Vice-Chairman: Chuck Carlson  
Supervisor: John Dearing

Call to Order and Pledge of Allegiance was at 4:30 p.m.

Present: Chairman Larry Smith; Vice-Chairman Chuck Carlson; Supervisor John Dearing; Clerk/Treasurer Mary Barkley Brown; Deputy Clerk/Treasurer Jean Just; Maintenance Men Steve Jost and Brett Goelz.

Others in Attendance: Tom McDermott; Kathy Korte.

Approve or Amend Agenda, Town Board Meeting, February 1, 2022: A motion was made by Dearing, seconded by Carlson, to approve the Agenda as presented. Motion carried unanimously. Copies of the previous Meeting Minutes and this Meeting's Agenda are available for those attending this meeting.

Approve or Amend Minutes, Town Board Meeting, January 18, 2022: A motion was made by Carlson, seconded by Dearing, to approve the January 18, 2022 Meeting Minutes. Motion carried unanimously.

Maintenance Outlook Report and Calendar: Reviewed. Jost will bring back grate quotes and investigate further. Jost said that 107<sup>th</sup> and Hollister pavement is "broken up". Town Board said to look into this when doing to Hart Ave. project this year.

Brett Goelz reported that Ward Carlson may be available to burn the township's brush pile for approximately \$2,500. The maintenance department is also waiting for a bid from Ceres for grinding brush pile and for disposal of brush pile.

Jost presented prices on various tool boxes. A motion was made by Carlson, seconded by Dearing to approve purchase of Husky tool box from Home Depot for \$650. Motion carried unanimously.

A motion was made by Carlson, seconded by Dearing, to approve purchase of a Towmaster trailer for \$9,900, which includes the trade-in of township trailer. Priced off of state contract. Motion carried unanimously.

Requests to be on the Agenda:

1. Klug Utility Easement Vacation Request: Did not attend.
2. Bernie Miller Septic Design – Partially in ROW: Did not attend. Town Board reviewed request for septic design partially in road right-of-way. The town board does not want any part of a septic design in the road right-of-way. They suggested checking to see if the septic could go in a common space.

Other Business:

1. Planning and Zoning Administrator's Report: Reviewed.
2. McDermott Final Plat: A motion was made by Dearing, seconded by Carlson, to approve the final plat, if the title opinion is approved by the township's attorney. Motion carried unanimously.

Upon further discussion, the Town Board decided they would like the township attorney to review McDermott's title opinion.

3. Resolution #2022-01 Electronic Wire Funds Transfer Policy: A motion was made by Dearing, seconded by Smith, to approve. Motion carried unanimously.
  4. Gambling Permit: A motion was made by Carlson, seconded by Dearing, to approve LG214 Premises Permit application from the Annandale Lions Club. Motion carried unanimously.
  5. Liquor License – Whispering Pines: A motion was made by Dearing, seconded by Carlson, to approve. Motion carried unanimously.
  6. Corinna Township 2021 Audit: The Office of the State Auditor confirmed that Township will need to convert to the accrual basis.
  7. Corinna Township Assessor: Interviewed candidate Kathy Korte. Candidate Kelly Lemke was not able to attend. Will hear presentation from Wright County and interview one more assessor candidate at the March 15, 2022 Town Board Meeting.
  8. Special Budget Meeting Tuesday, Feb. 1, 8:30 AM: Reviewed proposed budget.
  9. Pay Equity Implementation Report: Reviewed. A motion was made by Carlson, seconded by Dearing to approve. Motion carried unanimously.
  10. March 8, 2022 Election Judges: Reviewed.
  11. CenterPoint Rate Increase: Reviewed.
  12. Corinna Township Notice of Annual Meeting and Election: Reviewed.
- Any Other Business That May Come Before the Board: None.

Information on File:

Former Corinna Township Clerk - Vi Novotne: Reviewed her obituary.

Central MN Dust Control: Reviewed.

Office of the State Auditor: E-Updates of 1/14 and 1/21/2022 were reviewed.

Payment of Claims:

A motion was made by Dearing, seconded by Carlson, to approve Direct Deposit Payroll JE2022-0003 (Miller Welle Heiser Payroll Service); Payroll Checks #1678 through #1681 (Miller Welle Heiser Payroll Service); Check #23140 to Check # 23161; in the amount of \$40,511.19. Motion carried unanimously.

A motion was made by Carlson, seconded by Dearing, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 6:00 p.m.

Respectfully submitted,

  
Mary Barkley Brown, Clerk/Treasurer

February 15, 2022

  
Larry Smith, Chairman