

CORINNA TOWNSHIP BOARD MEETING
Tuesday, October 6, 2020 - 7:00 p.m.
Corinna Township Hall
9801 Ireland Avenue NW, Annandale, MN

Minutes Unapproved

This meeting was open to the public.

Chairman: John Dearing
Vice-Chairman: Larry Smith
Supervisor: Chuck Carlson

Call to Order and Pledge of Allegiance was at 7:00 p.m.

Present: Chair John Dearing; Vice-Chairman Larry Smith; Supervisor Chuck Carlson; Clerk/Treasurer Mary Barkley Brown; Maintenance Men Mark Miller and Steve Jost.

Absent: Deputy Clerk/Treasurer Jean Just.

Others in Attendance: Jason Vinar; Steve Bruggeman; Bob Gruys.

Approve or Amend Agenda, Town Board Meeting, October 6, 2020: A motion was made by Carlson, seconded by Smith, to approve the Agenda as presented. Motion carried unanimously. Copies of the previous Meeting Minutes and this Meeting's Agenda are available for those attending this meeting.

Approve or Amend Minutes, Town Board Meeting, September 15, 2020: A motion was made by Smith, seconded by Carlson, to approve September 15, 2020 Meeting Minutes. Motion carried unanimously.

Maintenance Outlook Report: Reviewed.

Astech Warranty Work: Possibly starting end of this week.

67th and Jenkins: Possibly Starting Week of October 5, 2020.

10675 Grover AVE NW: Boulders in Road Right-of-Way; Boulders have been removed.

Tire Quotes: The Town Board reviewed 2 quotes. Flat Out Tires is \$3,600, including labor for their Titan Tires. Royal Tire is \$3,055, without labor. Royal had been asked to update the quote to include labor, but it was not received before the meeting. A motion was made by Dearing, seconded by Smith, to purchase Flat Out Tires – Titan at \$3,600.00, including labor. Motion carried unanimously.

Requests to be on the Agenda:

1. Natalie/Tim Blake – Speed on 67th ST NW: The Blakes did not attend meeting. No action taken.

Other Business:

1. Planning and Zoning Administrator's Report: Robert Gruys – Indian Lake Preliminary Plat. A discussion was held. A motion was made by Smith, seconded by Carlson, to approve the preliminary plat and conditional use permit approval for "Indian Lake Lookout", a six-lot residential subdivision with lot sizes ranging from 2.9 to 7.2 acres, based the Findings of Fact. Motion carried unanimously.
2. Corinna Notice of Public Hearing 10/13/2020: Reviewed.
3. Stop Work Order 6819 Jenkins AVE NW: Building permit has been issued.
4. Approve Road Construction – Sandy Shores at Sugar Lake: A motion was made by Smith, seconded by Carlson, to approve Resolution 2020-11, a Resolution Accepting Hart AVE NW in Sandy Shores at Sugar Lake. Motion carried unanimously.
5. Deck at 206-031-000250: Reviewed Oleson letter to property owners.
6. Irvine AVE NW - Glaeser: Chris Glaeser sent the Town Board a letter of 10/3/2020, which was reviewed. Jason Vinar addressed the Town Board, as he is Glaeser's neighbor. A motion was made by Smith,

seconded by Dearing, to start the process of gaining property needed to complete a road from Irvine to Isaak, and proposed road vacation. Motion carried unanimously. Clerk Brown will consult with the Township Attorney on this process.

7. Election Judges for November, 2020 Election: A motion was made by Smith, seconded by Dearing, to approve election judges for November 3, 2020 General Election. Motion carried unanimously.
8. Legal Notice of Public Accuracy Test for General Election of Nov. 3, 2020: Reviewed.
9. DNR State Park Road Account Program: A motion was made by Carlson, seconded by Smith, to approve contract with Bogart Peterson, in the amount of \$3,000 plus mileage and reimbursable expenses, to do required engineering work and to complete the application and submit it with required letters of support before the November 1, 2020 deadline for submission to the DNR. Motion carried unanimously.
10. Cares Funding: Maple Lake Fire Dept. Request through CARES Funds; Final Report was submitted to State 10/1/2020. Reviewed requests. A motion was made by Carlson, seconded by Smith, to approve request from Maple Lake Fire Department for PPE suits – 10 at \$850 each, in the amount of \$8,500, and the Wi-Fi expansion of the Corinna maintenance building and the town hall office and meeting area in the amount of \$2,565, the purchase of 12 I-pads for teleconferencing of the Town Board Meetings and Planning Commission Meetings, at approximately \$700 each, 4 of which should have data plan. (The new I-pads are not available at this time, so price is not exact yet.) Motion carried unanimously. The Town Board did not wish to upgrade the phone system at this time. All expenses were approved under the CARES Covid-19 Funding Act.
11. Cares Election Act: Election Cares report submitted and Corinna received full reimbursement available on 10/1/2020 – reviewed.
12. CenterPoint Energy: Notification of Natural Gas Main Installation was reviewed.
13. Road Construction Notice 9/22/2020: Reviewed letter sent to neighbors notifying them of upcoming road paving work on 67th ST NW and Jenkins AVE NW, between State Highway 55 and County Road 6 NW, heading north from 67th, to match up to tar on 70th ST NW.
14. Mink Somers LID: Reviewed. No action taken.
15. CRWD 2021-2030 Draft Plan: Reviewed. No action taken.
16. Bradley Kaufman Follow-Up Note Regarding Broadband: Reviewed.

Any Other Business That May Come Before the Board: None.

Information on File:

Independent Testing Technologies: Reviewed.


Office of the State Auditor: E-Updates of 9/11/2020; 9/18/2020; and 9/25/2020 were reviewed.

Payment of Claims:

A motion was made by Smith, seconded by Carlson, to approve Direct Deposit Payroll JE 2020-057 through JE 2020-059 (Miller Welle Heiser Payroll Service); Payroll Checks #1484 through #1488 (Miller Welle Heiser Payroll Service); Check #22396 to Check # 22425 in the amount of \$131,401.12. Motion carried unanimously.

A motion was made by Smith, seconded by Carlson, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 9:15 p.m.

Respectfully submitted,


Mary Barkley Brown, Clerk/Treasurer

October 20, 2020


John Dearing, Chairman