

CORINNA TOWNSHIP BOARD MEETING
Tuesday, August 18, 2020 - 7:00 p.m.
Corinna Township Hall
9801 Ireland Avenue NW, Annandale, MN

Minutes Unapproved

This meeting was open to the public.

Chairman: John Dearing
Vice-Chairman: Larry Smith
Supervisor: Chuck Carlson

Call to Order and Pledge of Allegiance was at 7:00 p.m.

Present: Chair John Dearing; Vice-Chairman Larry Smith; Clerk/Treasurer Mary Barkley Brown.

Absent: Supervisor Chuck Carlson; Deputy Clerk/Treasurer Jean Just.

Others in Attendance: Jason Vinar; Bob Gruys; Kathy Gruys; Steve Bruggeman; Sheldon Brown.

Approve or Amend Agenda, Town Board Meeting, August 4, 2020: A motion was made by Smith, seconded by Dearing, to approve the Agenda with the following additions: Peter Ramme Request. Motion carried unanimously. Copies of the previous Meeting Minutes and this Meeting's Agenda are available for those attending this meeting.

Approve or Amend Minutes, Town Board Meeting, August 4, 2020: A motion was made by Smith, seconded by Dearing, to approve August 4, 2020 Meeting Minutes. Motion carried unanimously.

Open Sealed Bids for Bituminous Paving of 67th ST NW and Jenkins AVE NW:

Two sealed bids were received:

Mid MN Hot Mix: \$196,570.00;

Knife River Corporation: \$171,000.00.

A motion was made by Smith, seconded by Dearing to accept the lowest bid – Knife River – in the amount of \$171,000.00. Motion carried unanimously.

Maintenance Outlook Report: Reviewed.

9709 Jeske AVE NW - Kutzner: Maintenance Department had been asked to grade the road in order to fix this issue.

7392 Isaak AVE NW - Harrison: Dearing inspected the road prior to this meeting. He stated that the amount of washout in the Road Right-of-Way ditch was normal after a heavy rain. It was approximately a 5 gallon pail full. A motion was made by Dearing, seconded by Smith, to decline applying additional con-bit to the road surface, per Harrison's request. Motion carried unanimously.

Astech Warranty Work: Astech needs to be contacted soon, as this is warranty work.

Larry Thompson culvert: Planned for this year.

Requests to be on the Agenda:

1. Peter Ramme Request: Sheldon Brown addressed the Town Board, representing Peter Ramme. Steve Bruggeman, Bob Gruys and Kathy Gruys were in attendance. Ramme had sent a memo to the Town Board dated 8/18/2020, regarding Lot 1, Block 1 of Sandy Shores at Sugar Lake. Ramme's memo stated that he is in the process of buying the lot. The easement granted to the Township covers a significant portion of the lot and therefore Ramme believed it would be appropriate to have a separate easement document recorded on Lot 1, Block 1.

The Memo also states: We believe the easement document should include the terms of the Development Agreement and include language that allows the owner of Lot 1, Block 1 the right to make improvements in the easement area, including the right to install and maintain landscaping in the easement area so the

area looks nice, install an appropriate fence (with a gate large enough to accommodate Township equipment) around the storm water pond for safety, install a fountain in the pond to improve the water quality in the pond and generally maintain the easement area so it looks nice. The easement document would also state that there are no setback requirements for buildings from the easement area.

The Township would not be responsible for any damages to any improvements made by the owner and all expenses for installation, maintenance or repair of the improvements would be at the sole expense of the owner of Lot 1, Block 1. The Lot 1, Block 1 owner will be required to pay the legal fees of the Township and the recording fees associated with preparation of and recording of the easement agreement.

There was a discussion about the requests in the memo. A motion was made by Smith, seconded by Dearing, to approve a resolution agreeing for an easement document containing Ramme's requests (above), subject to review by the Township Attorney (at Ramme's expense) and subject to the purchase of the property by Ramme. Motion carried unanimously.

Other Business:

1. Planning and Zoning Administrator's Report: Reviewed.
Donkey complaint: Clerk Brown is to ask Oleson's opinion on this matter.
2. Irvine AVE NW - Glaeser: Jason Vinar addressed the Town Board. The survey was just completed. Dearing said that the next step is to have the surveyor stake the properties, then Dearing will meet with Glaeser.
3. Ken Yager - Vacation Rentals: Reviewed.
4. Cares Act: A motion was made by Smith, seconded by Dearing, to participate in the CARES Covid Relief Funding. Motion carried unanimously.
5. Crossroads Animal Shelter - Dangerous Dog Notice: Reviewed.
6. Letter Regarding Boulders in Right of Way - McDonough: Reviewed.
7. Stop Work Order 6819 Jenkins AVE NW: Reviewed.

Any Other Business That May Come Before the Board: A motion was made by Dearing, seconded by Smith, to adjust maintenance man's hourly wage, starting Sept. 1, 2020. Motion carried unanimously.

Information on File:

Independent Testing Technologies: Reviewed.


Office of the State Auditor: E-Updates of 7/31/2020 and 8/7/2020 were reviewed.

Payment of Claims:

A motion was made by Smith, seconded by Dearing, to approve Direct Deposit Payroll JE 2020-048 through JE 2020-050 (Miller Welle Heiser Payroll Service); Payroll Checks #1468 through #1473 (Miller Welle Heiser Payroll Service); Check #22324 to Check # 22357 in the amount of \$137,983.69. Motion carried unanimously.

A motion was made by Smith, seconded by Dearing, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 9:00 p.m.

Respectfully submitted,


Mary Barkley Brown, Clerk/Treasurer

September 1, 2020


John Dearing, Chairman