

CORINNA TOWNSHIP BOARD MEETING
Tuesday, June 2, 2020 - 7:00 p.m.
Corinna Township Hall
9801 Ireland Avenue NW, Annandale, MN

Minutes Unapproved

This meeting was open to the public.

Chairman: John Dearing
Vice-Chairman: Larry Smith
Supervisor: Chuck Carlson

Call to Order and Pledge of Allegiance was at 7:00 p.m.

Present: Chair John Dearing; Vice-Chairman Larry Smith; Supervisor Chuck Carlson; Clerk/Treasurer Mary Barkley Brown; Corinna P and Z Administrator Ben Oleson; Maintenance Men Mark Miller and Steve Jost.

Absent: Deputy Clerk/Treasurer Jean Just.

Others in Attendance: None.

Approve or Amend Agenda, Town Board Meeting, June 2, 2020: A motion was made by Smith, seconded by Carlson, to approve the Agenda with the following addition: Sandy Shores at Sugar Lake Developer's Agreement. Motion carried unanimously. Copies of the previous Meeting Minutes and this Meeting's Agenda are available for those attending this meeting.

Approve or Amend Minutes, Town Board Meeting, May 19, 2020: A motion was made by Carlson, seconded by Smith, to approve May 19, 2020 Meeting Minutes. Motion carried unanimously.

Maintenance Outlook Report: Report and gravel map were reviewed.

Requests to be on the Agenda: None.

Other Business:

1. Planning and Zoning Administrator's Report: Reviewed.
2. 7155 Imhoff AVE NW – Landscaping/Rocks in Road Right-of-Way: No action taken.
3. Irvine AVE NW - Glaeser: Surveyor has been contacted.
4. Grunwald AVE NW: No action taken.
5. 6400 – 102nd ST NW: Oleson will draft letter.
6. Schueler Community Solar: No action taken.
7. Wright County Board of Commissioner's Letter of 5/22/2020: Reviewed.
8. Sandy Shores at Sugar Lake Developer's Agreement: Reviewed. Board did not sign Mylars as they are waiting for Letter of Credit to be provided by the Developer. Once the Township Attorney has reviewed and approved the Letter of Credit, the Board Chair can sign the Developer's Agreement. Developer to pay Township Attorney costs. Developer does not need to pay \$2,500 escrow for engineer, as Board says those expenses are covered in the agreement already. The normal Township policy is to have development roads paved. But in this case, they feel like leaving it gravel to begin with makes more sense. Instead, the thought was that they could take the amount that would be spent on paving and put it into an escrow account that the Township would use later to pave the road instead of assessing the three lot owners in this plat. The estimates they provide for construction costs (of both the road and the storm water improvements) should break out the additional cost related to paving.

Any Other Business That May Come Before the Board: None.

Information on File:

Windstream Update: Reviewed.

Office of the State Auditor: E-Update of 5/15/2020 and 5/22/2020 were reviewed.

Chuck Carlson left the meeting at 8:30 p.m.


Payment of Claims:

A motion was made by Dearing, seconded by Smith, to approve Direct Deposit Payroll JE 2020-033 through JE 2020-035 (Miller Welle Heiser Payroll Service); Payroll Checks #1444 through #1447 (Miller Welle Heiser Payroll Service); Check #22198 to Check # 22215 in the amount of \$34,011.02. Motion carried unanimously.

A motion was made by Smith, seconded by Dearing, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 8:55 p.m.

Respectfully submitted,

June 16, 2020



Mary Barkley Brown, Clerk/Treasurer



John Dearing, Chairman