

CORINNA TOWNSHIP MEETING
AGENDA

Tuesday, April 7, 2020

7:00 p.m. Regular Town Board Meeting

Per Gov. Walz Order – this meeting will use telephone or video conferencing for this meeting –
Please call 320-274-8049 for more information

Unapproved

Chairman: John Dearing
Vice-Chairman: Larry Smith
Supervisor: Chuck Carlson

NOTICE THAT ALL TOWN BOARD, LBEA MEETINGS & PLANNING COMMISSION MEETINGS SHALL BE CONDUCTED BY TELEPHONE OR OTHER ELECTRONIC MEANS UNTIL FURTHER NOTICE: dated 3/26/2020; *Encl. 1*

Call to Order and Pledge of Allegiance;

Approve or Amend Agenda, Town Board Meeting, April 7, 2020;

Copies of the previous Meeting Minutes and this meeting's Agenda are available for those attending this meeting.

Approve or Amend Minutes, Town Board Meeting, March 17, 2020; *Encl. 1a*

Public Hearing for the Vacation of a Road: *Encl. 2*

Ratify the addition of the Ruuds to Resolution 2020-04: *Encl. 2a.*

Resolution 2020-05 Resolution Vacating Road and Awarding Damages: *Encl. 3*

Maintenance Outlook Report: *Encl. 4*

Requests to be on the Agenda:

- 1.
- 2.
- 3.

Other Business:

1. Planning and Zoning Administrator's Report: *Encl. 5*
2. Gruys/Bruggeman Final Plat: *Encl. 6*
3. Decommissioning and Road Restoration – New Energy Equity: *Encl. 7*
4. Corinna P and Z Clerk's P and Z Reports for Jan. – March, 2020: *Encl. 8*
5. Liquor License Renewal – True Friends: *Encl. 9*
6. Grunwald AVE NW: *Encl. 10*
7. Wright County Government Closed All Public Counters: *Encl. 11*
- 8.
- 9.
- 10.

Any Other Business That May Come Before the Board:

Payment of Claims:

Information on File

Office of the State Auditor: E-Updates of 2/21/2020; 2/28/2020; 3/6/2020; 3/13/2020; 3/20/2020; 3/27/2020. *Encl. 12*

Encl. 1

**CORINNA TOWNSHIP
WRIGHT COUNTY
STATE OF MINNESOTA**

**NOTICE THAT ALL TOWN BOARD, LBAE MEETINGS & PLANNING COMMISSION
MEETINGS SHALL BE CONDUCTED
BY TELEPHONE OR OTHER ELECTRONIC MEANS UNTIL FURTHER NOTICE**

WHEREAS, the virus named "SARS-CoV-2," is a new strain of coronavirus that has not previously been identified in humans and can easily spread from person to person and which causes a disease named "coronavirus disease 2019," commonly known as "COVID-19," which is a respiratory disease that can result in serious injury or death; and

WHEREAS, on January 31, 2020, the United States Department of Health and Human Services Secretary Alex Azar declared a public health emergency for COVID-19, beginning on January 27, 2020; and

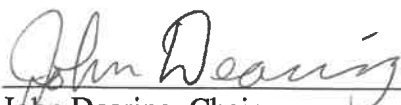
WHEREAS, on March 13, 2020, President Donald Trump declared that the COVID-19 outbreak in the United States constitutes a National Emergency; and

WHEREAS, on March 13, 2020, Governor Tim Walz declared a Peacetime State of Emergency to authorize and all necessary resources to be used in support of the COVID-19 response.

**NOW, THEREFORE, THE CHAIRMAN OF CORINNA TOWNSHIP PROCLAIMS,
DECLARES, REQUESTS, AND DIRECTS AS FOLLOWS:**

1. Declares, under Minnesota Statutes, Section 13D.021, that in-person meetings of the Corinna Town Board, LBEA and Planning Commission and other advisory commissions of Corinna Township are not practical or prudent due to the COVID-19 health pandemic and the peacetime emergency declared by Governor Walz pursuant to Minnesota Statutes, Chapter 12, and hereby directs that meetings of the Town Board, LBAE and Planning Commission and other advisory commissions of the Township shall be conducted by telephone or other electronic means and hereby directs Township staff and consultants to take such action as may be necessary to enable such meetings to occur via telephone or other electronic means pursuant to Minnesota Statutes, Section 13D.021, until such time as it is no longer impractical or imprudent for the Town Board, Planning Commission and other advisory commission to resume in-person meetings; and
2. Declares that it is not feasible due to the health pandemic for at least one member of the Town Board or the Town Attorney to be physically present at the regular meeting location; and
3. Orders that this declaration be given prompt and general publicity on the Township's website and posting places and that it be filed promptly by the Town Clerk.

Dated this 26th day of March, 2020



John Dearing, Chairman

End, 1a

CORINNA TOWNSHIP BOARD MEETING
Tuesday, March 17, 2020 - 7:00 p.m.
Corinna Township Hall
9801 Ireland Avenue NW, Annandale, MN

Minutes

Call to Order and Pledge of Allegiance was at 7:00 p.m.

Oath of Office – Chuck Carlson: Chuck Carlson took the Corinna Town Board Officer Oath of Office, as prescribed by the State of Minnesota, sworn to by Clerk Mary Barkley Brown.

Present: Chair John Dearing; Supervisor Larry Smith; Supervisor Chuck Carlson; Clerk/Treasurer Mary Barkley Brown.

Absent: Deputy Clerk/Treasurer Jean Just.

Others in Attendance: Andy Bright (Randy's Sanitation); Dave Williams.

Approve or Amend Agenda, Town Board Meeting, March 17, 2020: A motion was made by Smith, seconded by Carlson, to approve the Agenda as presented. Motion carried unanimously. Copies of the previous Meeting Minutes and this Meeting's Agenda are available for those attending this meeting.

Approve or Amend Minutes, Town Board Meeting, March 5, 2020: A motion was made by Carlson, seconded by Smith, to approve March 5, 2020 Meeting Minutes. Motion carried unanimously.

Public Hearing for the Establishment of a Road: Resolution 2020-03 Resolution Establishing Road and Awarding Damages Final Road Order; Dearing opened the public hearing. Dave Williams spoke to the Town Board regarding the proposed road. The Town Board also reviewed a letter Williams had sent to the Town Board. With no one else in attendance commenting on the road, Dearing closed the public hearing. A motion was made by Smith, seconded by Carlson, to adopt Resolution 2020-03, a Resolution Establishing Road and Awarding Damages Final Road Order. Motion carried unanimously.

Maintenance Outlook Report: Reviewed.

Hemlock ST NW – City of Annandale: Clerk Brown was directed to let Annandale City Administrator Hinnenkamp know that Corinna Township is willing to look into the City of Annandale obtaining quotes for reclaiming this road that is shared with Corinna Township.

MN DOT Training Opportunity: No action taken.

Boyer Truck Quote: A motion was made by Smith, seconded by Carlson to approve purchase of 2020 Western Star 4700 6x4 truck for \$119,123.82 minus \$50,000 trade in. May pay extra \$1,200 for 2021 model year increase. This is though state contract. Motion carried unanimously.

Nuss Truck Quote: Reviewed and decided not to purchase Mack 2019 AF Granite 64BR (T) TA truck for \$125,900, as their trade-in given was \$25,000. Boyer's truck trade-in offer was \$50,000 for the Township's Sterling truck.

Requests to be on the Agenda: None.

Other Business:

1. Planning and Zoning Administrator's Report: No report.
2. Petition to Vacate Road – Bruce and Julie Emerson: Resolution 2020-04, Calling for Hearing on Road Vacation - A motion was made by Carlson, seconded by Smith, to adopt Resolution 2020-04, a Resolution Calling for Hearing on Road Vacation. Motion carried unanimously. Town Board specified that Emersons will need to show plans for this road vacation.
3. Grunwald AVE NW: 2 road contractors have copies of the plans and specs for review. They will both send quotes for Township review.
4. Health Officials Announce Strategies to Slow Covid-19: Reviewed.
5. Junk and Weed Complaint – Arnold A Olson Trust - 11597 89th ST NW: Sent to Greg Kryzer 9/26/2019.
6. Local Board of Appeal and Equalization is April 7, 4 PM.

7. Randy's Recycling Service: A motion as made by Carlson, seconded by Smith, to accept Amendment to Contract for Residential Recycling Services. Motion carried unanimously.
8. 2020 Spring Short Courses MN Association of Townships are CANCELLED.
9. MN Department of Ag – Emerald Ash Borer Management Meeting: No one is attending.

Any Other Business That May Come Before the Board: None.

Information on File:

Bertram Asphalt; Simply Surfacing: Reviewed.

Office of the State Auditor: E-Update of 2/21/2020 was reviewed.


Payment of Claims:

A motion was made by Dearing, seconded by Smith, to approve Direct Deposit Payroll JE 2020-018 through JE 2020-020 (Miller Welle Heiser Payroll Service); Payroll Checks #1411 through #1424 (Miller Welle Heiser Payroll Service); Check #22108 to Check # 22132 in the amount of \$23,026.59. Motion carried unanimously.

A motion was made by Carlson, seconded by Smith, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 8:55 p.m.

Respectfully submitted,

April 7, 2020



Mary Barkley Brown, Clerk/Treasurer

John Dearing, Chairman

Encl 2


**TOWN OF CORINNA
WRIGHT COUNTY, MINNESOTA**

NOTICE OF PUBLIC HEARING

The Corinna Town Board will hold a public hearing at the Corinna Town Hall at 7:00 p.m. on April 7, 2020 located at 9801 Ireland Ave. NW, Corinna Township, Minnesota, 55302 to consider the vacation of roadway in the plat of Highland Cedar (adjacent to Imhoff Avenue on Cedar Lake) as described below. Comment will be taken from the public regarding this issue at the public hearing. The description of the proposed road vacation is as follows:

That part of the roadway as dedicated on the recorded plat of HIGHLAND CEDAR, Wright County, Minnesota, that lies between Lots 4 and 6 of said HIGHLAND CEDAR, and Westerly of the Northerly extension of the West line of Lot 6, and that portion of roadway as dedicated on the recorded plat of said HIGHLAND CEDAR that lies between Lots 6 and 7 of said HIGHLAND CEDAR.

Dated: March 17, 2020



Corinna Town Clerk

Exhibit 2a

**TOWN OF CORINNA
WRIGHT COUNTY, MINNESOTA**

RESOLUTION 2020-04 SETTING PUBLIC HEARING FOR ROAD VACATION

WHEREAS, certain landowners, all of whom are voters residing in Corinna Township and who own property within a three mile radius of the road to be vacated as described below, have petitioned the Town Board of Corinna to vacate that portion of a township road described below:

That part of the roadway as dedicated on the recorded plat of HIGHLAND CEDAR, Wright County, Minnesota, that lies between Lots 4 and 6 of said HIGHLAND CEDAR, and Westerly of the Northerly extension of the West line of Lot 6, and that portion of roadway as dedicated on the recorded plat of said HIGHLAND CEDAR that lies between Lots 6 and 7 of said HIGHLAND CEDAR.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF CORINNA, MINNESOTA:

1. The Town Board finds that the road to be vacated abuts lands owned by:
 - A. Quam, Bruce & Sally
550 Clarence Ave.
Minnetrista, MN 55364
 - B. Emerson, Bruce
Julie Emerson
476 Hawthorn Road
Lino Lakes, MN 55014
 - C. Lanns, John & Vange
169 Linden Drive
Apple Valley, MN 55124
 - Ruud, Alan J. & Mary
4567 Baker Avenue N.W.
Buffalo, MN 55313
2. The Town Board hereby schedules a public hearing to consider the vacation of that portion of the road described above. Said public hearing shall be held on April 7, 2020 at 7:00 p.m. at the Corinna Town Hall, 9801 Ireland Avenue N.W., Corinna Township, MN 55302. The Town Board hereby directs the Clerk to post notice of said public hearing at least ten days before said hearing is to be held.
3. The Town Board hereby directs the petitioners to cause personal service of this resolution and the road vacation petition upon the landowners described in paragraph 1 above, said service to be had at least 10 days prior to the public hearing described in

paragraph 2 above. The Township clerk shall post said petition and this resolution at the normal Township posting locations at least 10 days prior to the public hearing:

4. Within 40 days after the filing of the award of damages any owner or occupant may appeal from the award by filing a notice of appeal with the court administrator of the Wright County District Court. However, the owner or occupant must file the notice of appeal within ten days in order to delay the alteration, change, or other improvement in or to the road pursuant to Minn. Stat. § 164.07, Subdivision 10. The notice of appeal shall be accompanied by a bond of not less than \$250, with sufficient surety approved by the judge or the county auditor conditioned to pay all costs arising from the appeal in case the award is sustained. A copy of the notice shall be mailed by registered or certified mail to the town clerk or any member of the town board. The notice of appeal shall specify the award or failure to award appealed from, the land to which it relates, the nature and amount of the claim of appellant, and the grounds of the appeal, which may include a challenge to the public purpose or necessity of the proposed road or condemnation.

Passed this 17th day of 17th day of March, 2020.



John Dearing, Town Board Chair

ATTEST:



Mary Barkley Brown, Town Clerk

Encl. 3

**TOWN OF CORINNA
COUNTY OF WRIGHT
STATE OF MINNESOTA**

RESOLUTION NO. 2020-05

**RESOLUTION APPROVING VACATION OF ROAD IN THE
TOWN OF CORINNA, COUNTY OF WRIGHT**

WHEREAS, the Town of Corinna has received a Petition to Vacate a Road easement, and said petition has been signed by landowners, all of whom are voters residing in Corinna Township and who own property within a three mile radius of the road and easements to be vacated described as follows:

That part of the roadway as dedicated on the recorded plat of HIGHLAND CEDAR, Wright County, Minnesota, that lies between Lots 4 and 6 of said HIGHLAND CEDAR, and Westerly of the Northerly extension of the West line of Lot 6, and that portion of roadway as dedicated on the recorded plat of said HIGHLAND CEDAR that lies between Lots 6 and 7 of said HIGHLAND CEDAR.

WHEREAS, the Town Board has determined that vacating said road would be in the public interest; and

WHEREAS, the Town of Corinna having considered the petition to vacate the road so described; and

WHEREAS, each Supervisor has separately viewed the subject road and easements proposed to be vacated prior to the date of the public hearing; and

WHEREAS, the Town Board ordered a public hearing to hear all interested parties and to act upon said vacation petition at 7:00 p.m. on the 7th day of April, 2020, at the Corinna Town Hall.

WHEREAS, all legal requirements regarding giving notice have been satisfied; and

WHEREAS, it now appears to the Town Board of the Town of Corinna that such town road serves no useful purpose;

NOW, THEREFORE, the Town Board of the Town of Corinna, Wright County, Minnesota, hereby orders:

1. The Town road easement located in the Town of Corinna, Wright County, Minnesota, described as follows:

That part of the roadway as dedicated on the recorded plat of HIGHLAND CEDAR, Wright County, Minnesota, that lies between Lots 4 and 6 of said HIGHLAND CEDAR, and Westerly of the Northerly extension of the West line of Lot 6, and that portion of roadway as dedicated on the recorded plat of said HIGHLAND CEDAR that lies between Lots 6 and 7 of said HIGHLAND CEDAR;

is vacated.

2. The Town Board reserves a utility easement sufficient to support any existing utilities that are located over, above, or within the vacated premises, but only if such utilities exist over, above, or within the vacated premises as of the date of this document.
3. The Town Board hereby determines that the vacation of said road shall cause no damage to any abutting or nearby property owners and therefore no damages are awarded to any such property owners.
4. The Town Board hereby directs the Township Clerk to cause service of the Notice of Damage Award upon the following landowners within seven days of the filing of the damage award with the Town Clerk:

A. Quam, Bruce & Sally
550 Clarence Ave.
Minnetrista, MN 55364

B. Emerson, Bruce
Julie Emerson
476 Hawthorn Road
Lino Lakes, MN 55014

C. Lanns, John & Vange
169 Linden Drive
Apple Valley, MN 55124

Motion for adoption of resolution by _____ and seconded by _____ at the meeting of the Corinna Town Board on the 7th day of April, 2020.

In favor:

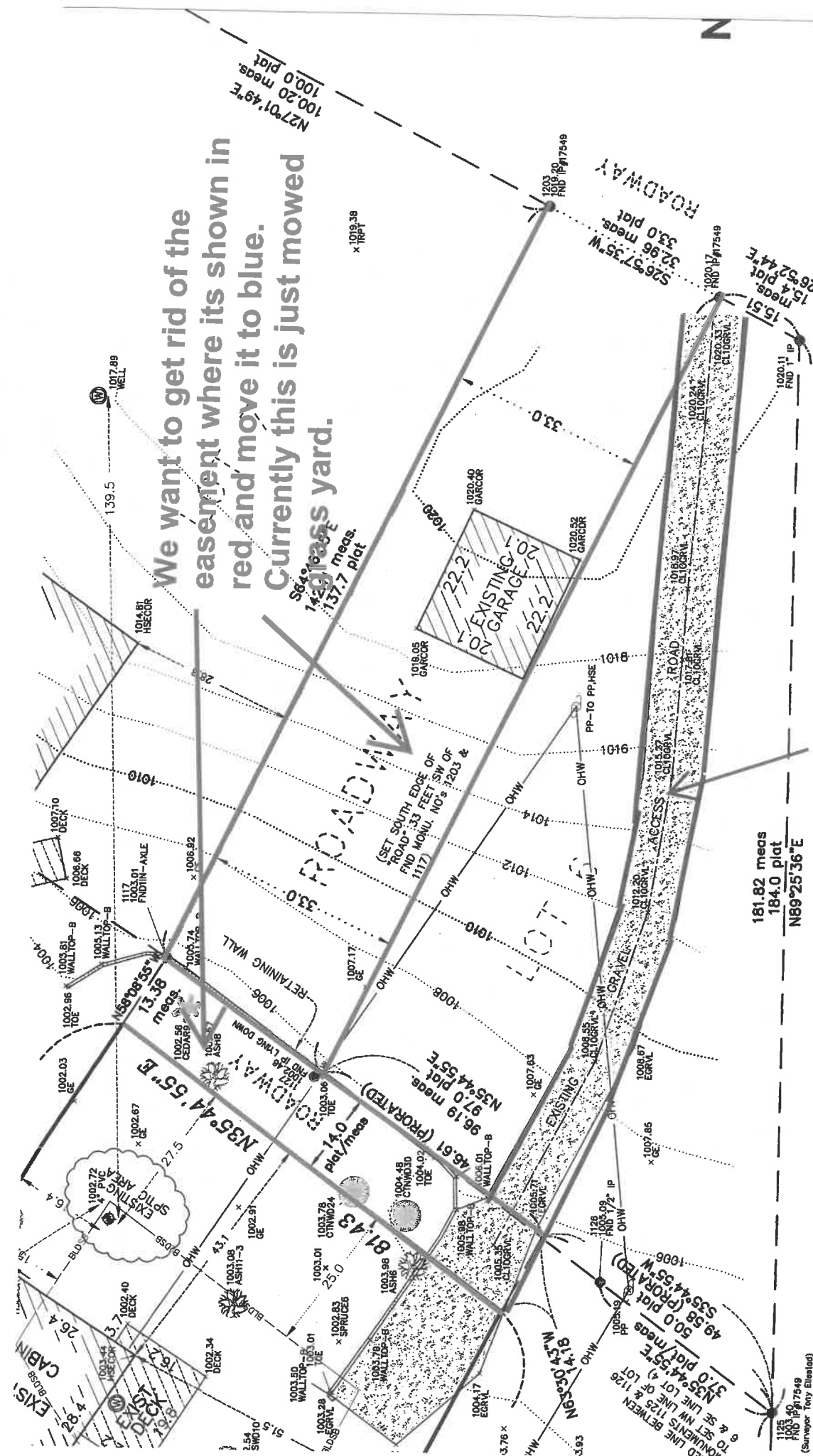
Opposed:

Passed this 7th day of April, 2020.

John Dearing, Town Board Chair

ATTEST:

Mary Barkley Brown, Town Clerk



We want to get rid of the easement where its shown in red and move it to blue. Currently this is just mowed grass yard.

Move easement to here where the road has always been located

VICINITY MAP

PART OF SEC. 27, TWP. 121, RN



744

744

(Surveyor: Tony Elshoff)

**CORINNA TOWNSHIP
COUNTY OF WRIGHT
STATE OF MINNESOTA**

NOTICE OF DAMAGE AWARD

YOU WILL PLEASE TAKE NOTICE that Corinna Township, under the authority of Minnesota Statute 164.07 has ordered the vacation of Township road in Corinna Township, on the 7th day of April, 2020. Said vacated road is described as follows:

That part of the roadway as dedicated on the recorded plat of HIGHLAND CEDAR, Wright County, Minnesota, that lies between Lots 4 and 6 of said HIGHLAND CEDAR, and Westerly of the Northerly extension of the West line of Lot 6, and that portion of roadway as dedicated on the recorded plat of said HIGHLAND CEDAR that lies between Lots 6 and 7 of said HIGHLAND CEDAR.

According to the records in the Office of the Wright County Recorder you have an ownership interest in property abutting the above said property. Damages to your property as a result of the vacation of the above-described road easement has been set at \$0.00 by the Corinna Town Board since the Town Board has determined that your property was not damaged by the vacation of the above-described road easement.

RIGHT TO APPEAL DAMAGES

You have a right to appeal the award of damages by filing a Notice of Appeal with the Clerk of the Wright County District Court within forty (40) days after filing of the damages award. The damages award of \$0.00 was filed with the Corinna Township clerk on the 7th day of April, 2020. A copy of the Notice of Appeal must be mailed by registered or certified mail to the Clerk of Corinna Township addressed to Mary Barkley-Brown, 9801 Ireland Ave. NW Annandale, MN 55302 or any member of the Town Board.

Dated this _____ day of April, 2020.

Mary Barkley Brown
Clerk of Corinna Township

Encl. 4

Mary Brown

From: Mary Brown
Sent: Wednesday, March 25, 2020 4:09 PM
To: Bill Arendt
Cc: Corinna Township Clerk
Subject: RE: two questions

Bill,

I forwarded your questions to the town board. Will let you know when I hear anything back.

Thanks!

Mary

From: Bill Arendt <wfa12345@aol.com>
Sent: Wednesday, March 25, 2020 10:54 AM
To: Jean Just <jean@CorinnaTownship.com>
Subject: two questions

1) how can we get a sign on our road (84th st NW) which says "dead end no turn around"? During our recent walks on county road 6, we are seeing more of these signs. Is this a township matter or do we need to go to Wright County ? 84th is a township road, so I think the township could help me here. Is this a supervisor issue than I need to request them ?

2 Last year John Dearing spoke about the possibility of paving 84th st (now gravel). Due to the current virus issue, when is the next supervisors meeting that I can attend ?

thanks for your help.
Bill Arendt

End. 4

Maintenance Outlook Report – Weeks of April 6 and 13, 2020

Cedar Lake Conservation Club Proposal to Limit Access to Cedar Lake at Ireland AVE NW: A discussion was held. A motion was made by Smith, seconded by Carlson, to have the Township put up a reflective barricade in the summer to limit access to the landing. It will have permanent posts on each side. Dead end sign and road closed ahead signs posted when barricade is up. Will construct in Spring of 2020.

Call Boyer Trucks when we will put the new truck in service – in order to start warranty at that time (after box is installed at Towmaster).

911 sign ordered for 6400 Mitchell Ave NW, Annandale on 4/3/2020.

911 sign ordered for 8030 112th Street NW, Annandale on 4/3/2020.

Tree trimming

Marked trees near Steve Grundy – 107th ST NW

Casey Daniel Richter, 206000244303 - Township will plow the road when there is approximately 4 inches of snowfall, and mark how far from the road the snow is thrown - marked with fiberglass marker.

Call Doug Welk with Astech RE: warranty - mastic

Call Ferrell RE: Sandy Lake patch warranty - not prepped properly with gravel

Access to Cedar Lake at Ireland AVE NW: Township put up a reflective barricade in the summer to limit access to the landing. It will have permanent posts on each side. Dead end sign and road closed ahead signs posted when barricade is up. Will construct in Spring of 2020.

6941 Ingram AVE NW – gouged gravel: Please fix in Spring 2020 – Don Linn 612-619-9990

10960 Hart AVE NW – clean ditch and put in new culvert

Beaver Trapper:

Culvert issue at 8926 79th ST NW- Nystrom

11352 Klever - Clean out culvert

Spring 2019 – Consider crack fill on 75th ST – S of Somers Lake – Dan Hinrichs 612-250-1503

Grading

Kramer AVE NW and CO RD 128 (Town Line Road by Maple Hill Resort) replace culvert – Clearwater Township pays half - Spring of 2019

Finish cutting down tree: 8184 Isaak – finish cutting down tree in winter, per Jim Behm e mail of 6 16 16 Jim.behm@gmail.com. **Does Township want this done?**

Tar and curb work – Ireland work by Mid MN; 80th Street work by Knife River; Irvine by Holman, Dutcher, Scott Brooks 8346 Irvine, 8334 Irvine, etc.

Catch basin and se-set culvert at Klever and Knowles

Catch basin at 75th by Dircks;

Projects requiring culverts were discussed near 6370 102nd St NW (Gordon area).

Cut brush

Spring 2019 – Consider crack fill on 75th ST – S of Somers Lake – Dan Hinrichs 612-250-1503

Previous Maintenance Outlook Report – Weeks of March 16 and 23, 2020

Cedar Lake Conservation Club Proposal to Limit Access to Cedar Lake at Ireland AVE NW: A discussion was held. A motion was made by Smith, seconded by Carlson, to have the Township put up a reflective barricade in the summer to limit access to the landing. It will have permanent posts on each side. Dead end sign and road closed ahead signs posted when barricade is up. Will construct in Spring of 2020.

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Encl. 6

Planning & Zoning

Administrator

Sean Riley

www.co.wright.mn.us

**Planning/Zoning, Building
Inspection & Environmental
Health Divisions**

Government Center
10 2nd St NW, Rm 140
Buffalo, MN 55313-1185

Ph: (763) 682-7338

Fax: (763) 682-7872

March 24, 2020

To: Robert and Katherine Gruys

From: Sean Riley, Planning and Zoning Administrator

Re: Plat- Sandy Shores at Sugar Lake (Corinna Township)

The Corinna Planning Commission approved your preliminary plat proposal at their meeting on September 18, 2012. A copy of the minutes of that meeting should be obtained from Corinna Township. **Please review the minutes carefully. There may be conditions on the approval of the plat, some of which may need to be addressed before the final plat is drawn or signed. The conditions, if any, in the final motion approving the plat are included within the minutes.** Before the plat can be finalized, signed by the Township Board and County Board and recorded, the items noted on the attached checklist must also be completed. No sales or transfers may occur from this plat until these items are complete and the plat is officially recorded.

Please be advised that the County Attorney will no longer accept title insurance binders of any type in substitution for a Title Opinion. You must submit a **current** title opinion prepared by an attorney, as indicated in the enclosed memo dated 6/5/2013. If there are covenants, the creation of a homeowners association or other documents to be filed with the plat, especially if such documents are required as part of the plat approval process, those documents should be submitted to the County Attorney with the title opinion.

If you have any question, please call me at (763) 682-7330 or Ben at 320-759-1560 x101.

Cc: Corinna Township
Steve Bruggeman
Paul Otto

Sandy Shores at Sugar Lake
PLAT CHECKLIST

- ___ 1) **RECORDING FEE** - \$56 (Plus \$46 for any subsequent document recorded:
(ie. Conservation easement, covenants, consent to plat, etc.)
- ___ 2) **TAXES FOR ENTIRE YEAR MUST BE PAID** (Includes any applicable
green acres payback)
- ___ 3) **TITLE OPINION AND COVENANTS REQUIREMENTS** (See "County
Attorney Review Requirements")
- ___ 4) **TOWNSHIP WRITTEN AGREEMENT TO ACCEPT ANY NEW ROADS.**
Necessary if any new roads are proposed. Please provide a copy of the
developer's agreement along with the written agreement.
- ___ 5) **CASH ESCROW, LETTER OF CREDIT or BOND**

TOWNSHIP will require a financial surety in the amount of \$ _____ & may
also require a Performance/Warranty bond in the amount of \$ _____.
Required if new road is not completed and accepted before plat is to be recorded.
(Escrow amount is 150% of cost estimates as determined by the County
Engineer.)
- ___ 6) **OPEN SPACE DEDICATION** (Cash in lieu of land dedicated for public park.)
Cash amount \$ 7056 Formula 9.8 acres x \$7200/acre x 10%
- ___ 7) **PLANNING & ZONING - Final Plat Fee**
\$250 plus \$25 per lot (This will be up to Corinna if this fee will apply)

PLEASE CHECK WITH THE COUNTY SURVEYOR AND ENGINEER FOR THEIR FEES.

Notice:

If you intend to offer for sale the parcel shown on the proposed plat, you should contact the Minnesota Department of Commerce, Securities Division, 85 7th Place East, Suite 500, St. Paul, Minnesota 55101 with regard to compliance with the Minnesota Subdivided Land Sales Practices Act or you may call (651) 539-1625, Chet Jorgenson, for this information.

CORINNA TOWNSHIP

County of Wright
Mailing Address: 9801 Ireland Avenue NW
ANNANDALE, MN 55302

enc. 2

P & Z Monthly Report for Jan – Mar 2020:

Building Permits:

- PR20200000013 – Riesgraff (206-086-001150) Rebuild – Issued
- PR201900002726 – Maanum (206-034-000350) Addition – Issued
- PR20200000029 – Braun (206-000-244304) Shed – Issued
- PR20200000030 – Desmet (206-062-000350) Addition – Issued
- PR20200000065 – Eiden (206-000-013101) Int Remodel – Issued
- PR20200000137 – Edmonson (206-123-002070) New Dwelling – Issued
- PR20190001537 – Mrugala (206-000-341103) Addition – Issued
- PR202000000193 – Hill (206-114-001020) Mech – Issued
- PR202000000114 – Time (206-034-000340) Window – Issued
- PR202000000113 – Katka (206-101-001100) Window – Issued
- PR202000000210 – Williams (206-054-000080) Window – Issued
- PR202000000153 – Kill (206-000-104204) New Dwelling – Issued
- PR202000000208 – Hurley (206-017-003100) Shed – Issued
- PR202000000211 – Groth (206-115-001010) Addition – Issued
- PR202000000248 – Strickland (206-058-001080) Shed – Issued
- PR202000000258 – Bartzen (206-092-000100) New Dwelling – Issued
- PR202000000273 & 274 – True Friends (206-000-224100) Mech – Issued
- PR202000000317 – Westman (206-119-001010) Reroof - Issued
- PR202000000318 – Bruns (206-000-361403) Shed – Issued
- PR202000000341 – True Friends (206-000-224100) Plumbing – Issued
- PR202000000360 – Spaar (206-079-002020) Window – Issued
- PR202000000345 – Lodermeier (206-000-134100) Addition – Issued
- PR202000000359 – Gunderson (206-071-003010) Shed – Issued
- PR202000000377 – Hoeft (206-031-000502) Deck – Issued
- PR202000000xxx – Pass (206-093-000141) Shed – Deck – Pending
- PR202000000xxx – Hadfield (206-078-001100) Garage Add – Pending
- PR202000000xxx – Olson (206-000-342102) New Dwelling – Pending

Variance Applications:

- V19-029 – Ojeda 206-031-000250 – Approved w/ modifications
- V19-034 – Mrugala 206-069-000011 – Approved
- V20-001 – Groth 206-115-001010 – Approved
- V20-002 – Gunderson 206-071-003010 – Approved
- V20-003 – Mack 206-000-272101 – Approved

Land Alteration

- LA20-001 – Williams 206-054-000080 – Issued
- LA20-002 – Morgan 206-063-001050 - Issued

Sub-Division

- P20-001 – Brown 206-000-123301 Approved

Septic Systems:

- PR202000000031 – Desmet (206-062-000350) Issued
- PR202000000138 – Edmonson (206-123-002070) Issued
- PR202000000154 – Kill (206-000-104204) Issued
- PR202000000xxx – Olson (206-000-342102) Pending

[Type here]

Encl. 9



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 222, St. Paul, MN 55101
651-201-7500 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization True Friends **Date organized** 12/11/1985 **Tax exempt number** 41-1543013

Address 10509 108th St NW **City** Annandale **State** Minnesota **Zip Code** 55302

Name of person making application Brooke Jensen **Business phone** 952-697-2293 **Home phone**

Date(s) of event May 1, 2020 **Type of organization** Microdistillery Small Brewer
 Club Charitable Religious Other non-profit

Organization officer's name John LeBlanc **City** Annandale **State** Minnesota **Zip Code** 55302

Organization officer's name **City** **State** Minnesota **Zip Code**

Organization officer's name **City** **State** Minnesota **Zip Code**

Organization officer's name **City** **State** Minnesota **Zip Code**

Location where permit will be used. If an outdoor area, describe.
Camp Friendship dining hall and surrounding outdoor area. The address is 10509 108th St NW, Annandale, MN 55302.

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

Wright County
City or County approving the license

\$ 75.00
Fee Amount

March 5, 2020
Date Fee Paid

_____ Date Approved

_____ Permit Date

_____ City or County E-mail Address

_____ City or County Phone Number

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US

Per requirements from the Wright County Sheriff's Office, please list Business Owners, Corporate Officers, Licensees, and/or associates. Please use back of form for additional names.

John LeBlanc
Name (please print)

John LeBlanc
Signature

11-11-1965
Date of birth

Name (please print)

Signature

Date of birth

Name (please print)

Signature

Date of birth

State of Minnesota,)
County of Wright)

The undersigned, County Attorney and Sheriff of said County, hereby recommend the within application, it appearing to the best of our knowledge that said applicant has not, within a period of five years prior to the date of this application, violated any law relating to the sale of 3.2% malt liquor or intoxicating liquor, and that in our judgment the applicant will comply with the laws and regulations relating to the conduct of said business.

Dated at Buffalo, Minnesota this 16th day of March, Year 2020.

Matt Cravichla, Chief Deputy, WCSO
County Sheriff or Designee

Dated at Buffalo, Minnesota this 17th day of March, Year 2020.

Ben J. Ahler - Chief Deputy
County Attorney or Designee

It is hereby certified that the Town Board of the Town of _____
in said County and State, on the _____ day of _____, Year _____, did consent to
the issuance of the license applied for in the within application.

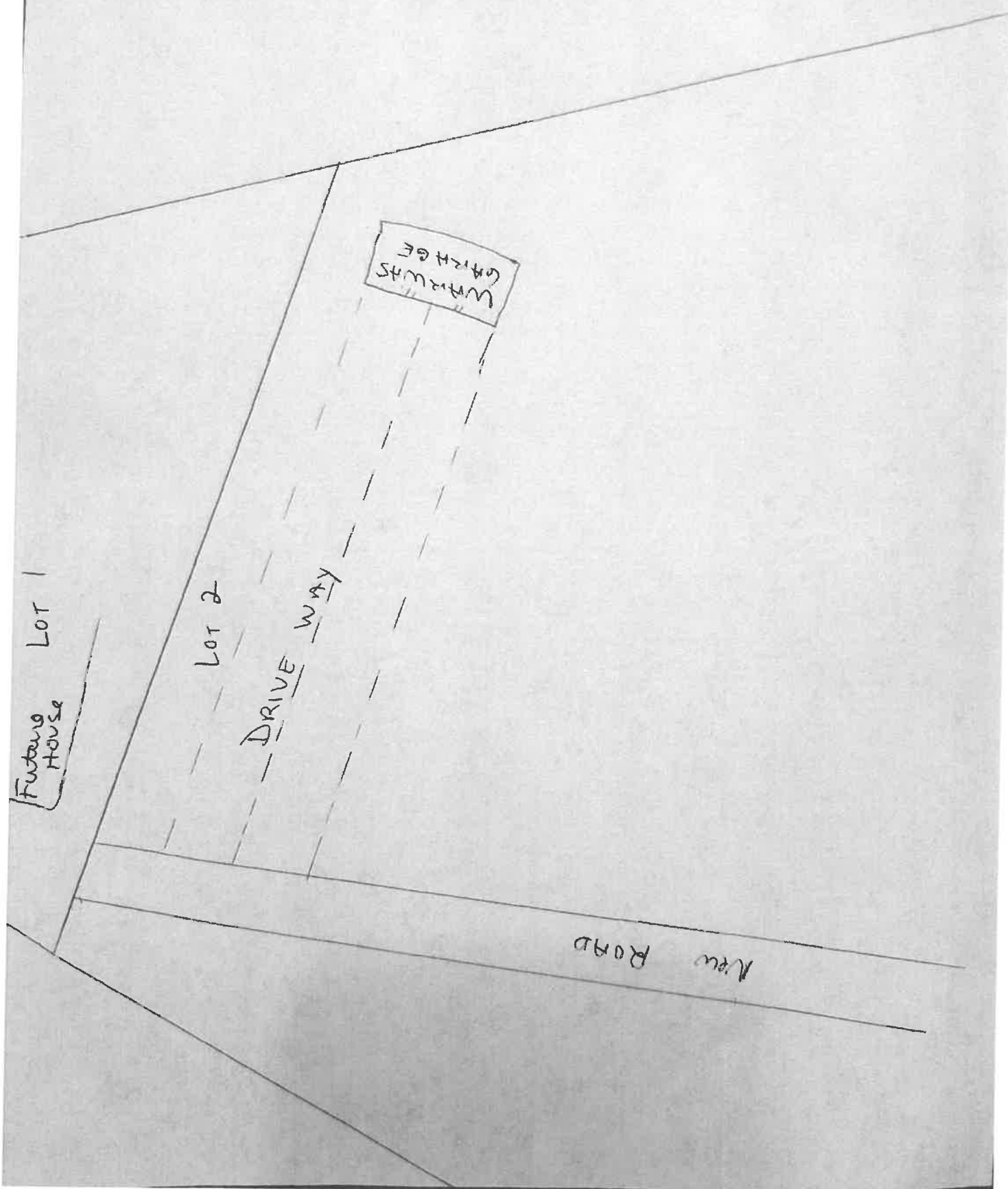
THE TOWN BOARD OF THE TOWN OF

Dated _____

Attest: _____
Town Clerk

By: _____
Chairperson

WARWAS DRIVEWAY PLAN
NOT TO SCALE



x

Mary Brown

From: stephanie warwas <warwas@msn.com>
Sent: Monday, March 30, 2020 2:19 PM
To: Mary Brown
Cc: Corinna Township Clerk
Subject: Re: New Document.pdf

Basically it just needs to run along side lot 1 and connect to the new road from the garage.

Get Outlook for Android

End 11

Mary Brown

From: Sheryl L. Daniels <Sheryl.Daniels@co.wright.mn.us>
Sent: Tuesday, March 17, 2020 1:03 PM
To: Jean Just; Mary Brown; Corinna Township Clerk
Subject: Wright County

FYI – at this time see below.....

Wright County Government Center Closing All Public Counters

With the Wright County Emergency Declaration that was adopted this morning (March 17) in the battle with the COVID-19 coronavirus, in preventing community spread of the virus, the Wright County Board of Commissioners voted to close all public facing counters in county offices and departments. The one exception is the Wright County Sheriff's Office, which is Constitutionally required to allow prisoners to have visitation rights, making public counter closure impossible.

The issue in the Wright County Government Center was ramped up due to long lines at the Department of Motor Vehicles License Bureau at the Wright County Government Center, where customers stood in very close proximity to others and the social distancing guidelines could not be properly enforced. It became a daily issue with the potential for spread of the virus. The DMV was shut down at 10 a.m. today and the remainder of the public facing counters were closed at noon today. The term of the closure was set until April 1, at which point the county will address its next course of action.

Here is the statement from Wright County:

"In light of the declaration of a state of emergency in Wright County all public counters, with the exception of the Sheriff's office, will be closed as an added caution. All departments will begin implementing telecommuting to the greatest extent possible. This is a very fluid situation and we ask that staff and the public stay informed as we will continue to make changes to better serve and protect the citizens of Wright County. We ask that all non-essential committees be postponed until April 1."

We are talking through inspections. I will keep you posted on what comes of this discussion. Sounds like Sean will be meeting with the higher ups tomorrow morning and I hope to have more details.

We are talking through inspections. I will keep you posted on what comes of this discussion. Sounds like Sean will be meeting with the higher ups tomorrow morning and I hope to have more details.



Sheryl Daniels • Office Tech II

WRIGHT COUNTY, MINNESOTA: PLANNING & ZONING

direct: (763) 682-7336 • fax: (763) 682-7872

Government Center, 10 2nd St. NW, Buffalo, MN 55313

www.co.wright.mn.us

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Encl. 12



State Auditor
Julie Blaha

OFFICE OF THE STATE AUDITOR

E-Update

February 28, 2020



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1. Released: Pension Newsletter
2. TIF: Rental Property Income Requirements
3. Avoiding Pitfalls: Broker Certifications

1. Released: Pension Newsletter

The February Pension Newsletter has been released. The Newsletter provides reminders for relief associations with a defined contribution plan to keep in mind when preparing the 2019 year-end allocation tables. The Newsletter also provides information about the required Broker Certification Form and about management of relief association records.

The complete Newsletter can be accessed at:

http://www.auditor.state.mn.us/other/PensionDocs/pensionNewsletter_2002.pdf

2. TIF: Rental Property Income Requirements

Rental property in a TIF housing district must comply with income requirements for the duration of the district, which has implications for maintaining documentation. To learn more, please visit:

<https://www.auditor.state.mn.us/default.aspx?page=RentPropIncReqs>

3. Avoiding Pitfalls: Broker Certifications

Minnesota law requires local units of government to obtain a broker's certification before transacting business with a broker. To learn more about this requirement, please visit:

<https://www.auditor.state.mn.us/default.aspx?page=20090724.085>

If you are interested in signing up to receive an e-mail version of the E-Update regularly, send an e-mail with your contact information to signup@osa.state.mn.us.

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Phone: (651) 296-2551 or (800) 627-3529 (TTY) Fax: (651) 296-4755.

Web: <https://www.auditor.state.mn.us>

Mary Brown

From: Office of the State Auditor <auditorsupdate@osa.state.mn.us>
Sent: Friday, March 6, 2020 3:01 PM
To: VIOLA NOVOTNE
Subject: State Auditor's E-Update -- March 6, 2020



**State Auditor
Julie Blaha**

OFFICE OF THE STATE AUDITOR

E-Update

March 6, 2020



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1. Released: 2018 TIF Annual Legislative Report
2. Reminder: Special Districts with year ended September 30, 2019
3. Reminder: Relief Association Reporting Deadline
4. Avoiding Pitfalls: Pay and Benefits Documentation

1. Released: 2018 TIF Annual Legislative Report

This week State Auditor Julie Blaha released the Tax Increment Financing (TIF) Legislative Report. The Report summarizes information reported by 408 development authorities for 1,651 district for calendar year ended December 31, 2018, and provides a summary of the violations cited in the limited-scope reviews conducted by the Office of the State Auditor in 2019. The Report can be accessed at:

<https://www.auditor.state.mn.us/default.aspx?page=2018TIFLegRpt>

2. Reminder: Special Districts with year ended September 30, 2019

Special Districts with year ended September 30, 2019 must submit the 2019 Annual Financial Reporting Form (Reporting Form) to the Office of the State Auditor by March 31, 2020. These Special Districts must also submit their Financial Statements or Audit by the same due date. The Reporting Form and Financial Statements/Audit should be submitted through SAFES at:

<https://www.auditor.state.mn.us/SAFES/>

If you have questions, please send an email to GID.OSA@osa.state.mn.us or call 651-297-2682.

3. Reminder: Relief Association Reporting Deadline

Reporting forms for volunteer fire relief associations with less than \$500,000 in assets and in liabilities are due by March 31. In addition to the reporting forms, each relief association with assets and liabilities below the statutory threshold must have an Agreed-Upon Procedures engagement and submit the certified public accountant's report on applying the procedures.

Form submissions are not complete until all required signatures are provided. The form signature pages are provided in the PDF version of the form that is created after the form is uploaded through the State Auditor's Form Entry System (SAFES). The forms can be signed electronically in SAFES or paper signature pages can be submitted.

Reporting forms for volunteer fire relief associations with assets or liabilities of at least \$500,000, or that have exceeded this threshold in a previous year, are due by June 30. Audited financial statements must be submitted with the reporting forms for these relief associations.

4. Avoiding Pitfalls: Pay and Benefits Documentation

Accurate documentation of employee pay and benefits is essential. If pay and benefit decisions are not accurately documented, needless disputes may arise over pay raises, employer contributions to health insurance payments, accrual of leave time, and other payroll matters.

To learn more about this issue, please visit:

<https://www.auditor.state.mn.us/default.aspx?page=20091009.000>

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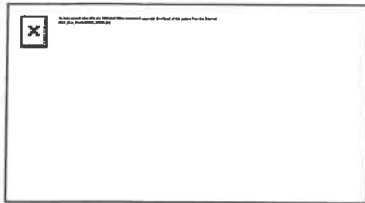
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Mary Brown

From: Office of the State Auditor <auditorsupdate@osa.state.mn.us>
Sent: Friday, March 13, 2020 3:02 PM
To: VIOLA NOVOTNE
Subject: State Auditor's E-Update -- March 13, 2020



**State Auditor
Julie Blaha**

OFFICE OF THE STATE AUDITOR

E-Update

March 13, 2020



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1. Statement: Auditor Blaha Response to OSA Operations with COVID-19
2. Deadline: County TIF Information Forms due March 31st
3. Released: 2018 Minnesota City Finances Report
4. Released: Pension Legislative Update
5. Revised: Relief Association Sample Bylaw Guides
6. Revised: Pension Statements of Position
7. Avoiding Pitfalls: Contract Quotations

1. Statement: Auditor Blaha Response to COVID-19

State Auditor Julie Blaha has suspended statewide travel plans, speaking engagements with large groups, and her office's public meetings until further notice. The Auditor and OSA staff will continue to monitor and adjust plans as the situation progresses.

OSA is implementing community mitigation strategies in response to COVID-19, but please do not hesitate to contact OSA via phone or email. Our staff will be available remotely to support those we serve. We are also connecting with our partners in local government to ensure we are able to integrate with their specific COVID-19 response plans.

The full release may be found here:

<https://www.auditor.state.mn.us/default.aspx?page=covid19>

2. Deadline: County TIF Information Forms due March 31st

The County TIF Information Form is due from counties by March 31, 2019. The form captures information for 2019 regarding a county's TIF administrative activities; distributions of tax increment, and transfers of the TIF enforcement deduction. The information assists the Office of the State Auditor in its oversight of TIF authorities.

The form can be found at: <https://www.auditor.state.mn.us/safes/>

3. Released: 2018 Minnesota City Finances Report

This week State Auditor Julie Blaha released the City Finances Report. The Report summarizes the current and long-term trends for city revenues, expenditures, and debt. The Report and its underlying data are available on the OSA website at:

<https://www.auditor.state.mn.us/default.aspx?page=20200310.000>

If you have questions, please send an email to GID.OSA@osa.state.mn.us or call 651-297-2682.

4. Released: Pension Legislative Update

The 2019 Legislative Update for volunteer fire relief associations has been released. The Update provides detailed information about law changes that affect volunteer fire relief associations, including new authority to provide fully-vested service pensions to firefighters with at least ten years of active service. Some changes may require a relief association to amend its bylaws. The Update can be found at:

<http://www.auditor.state.mn.us/default.aspx?page=pensionDocs>

5. Revised: Relief Association Sample Bylaw Guides

The Office of the State Auditor's Sample Bylaw Guides for volunteer fire relief associations have been revised to incorporate the 2019 legislative changes and are now available. The revised Guides are provided in both MS Word and Adobe PDF versions, and can be found at:

<http://www.auditor.state.mn.us/default.aspx?page=20120208.000>

6. Revised: Pension Statements of Position

The Office of the State Auditor's Statements of Position that pertain to volunteer fire relief associations have been reviewed and updated. The Statements of Position are an educational resource for relief association trustees. The Statements of Position can be found under the "Pensions" heading at:

<http://www.auditor.state.mn.us/default.aspx?page=statements>

7. Avoiding Pitfalls: Contract Quotations

Minnesota's Uniform Municipal Contracting Law uses dollar-amount thresholds to determine whether local government contracts may be entered into on the basis of competitive bids, quotations, or purchase or sale in the open market. Contracts estimated to exceed \$175,000 must generally be made using sealed bids, solicited by public notice. In general, contracts with estimated values of \$175,000 or less can be made based on quotations. Contracts estimated not to exceed \$25,000 may be made on either quotations or in the open market.

To learn more about this issue, please visit:

<http://www.auditor.state.mn.us/default.aspx?page=20090724.018>

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State Auditor
Julie Blaha

OFFICE OF THE STATE AUDITOR
E-Update

March 20, 2020



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1. COVID-19 Update: Message from Auditor Blaha “We are here for you”
2. Deadline: Submit TIF Plans in SAFES
3. Released: Large Public Pension Plan Investment Report
4. Available: 2020 Supplemental Benefit Reimbursement Amounts
5. Avoiding Pitfalls: Holding Public Body Meetings During Times of Emergency

1. COVID-19 Update: Message from Auditor Blaha “We are here for you”

We are here for you! As we all face the challenges of keeping our communities healthy in the face of COVID-19, the OSA is working to support Minnesotans, particularly those of you connected to local government. Our office is still available because telework was already a common way for us to operate. We can still take your calls and provide support, while following Minnesota Department of Health guidance for safe workplaces. Our staff is teleworking whenever possible and ready to continue our service even if we need to close offices completely.

We understand that most of you reading this message (and that includes us) are still figuring out how to continue to do your work while keeping our community safe. Reach out to us when we can be of help. Let us know if deadlines are going to be a problem. Let us know if you need to change how we share information. Let us help you find the right resources if you don't know where to start.

My go-to resource right now is www.health.state.mn.us. The Minnesota Department of Health has the most up-to-date stats, great resources, and links to in person help. Bookmark that link right now!

I see evidence of the incredible dedication, creativity, and resilience of local government leaders and staff every day of this challenge. I know you will rise to the occasion, and in fact, are already doing so. We are proud to serve you, we are ready to help, and we are all in this together.

2. Deadline: Submit TIF Plans in SAFES

All TIF plans and modifications should be electronically submitted, along with the appropriate TIF Plan Collection Form, via in the State Auditor's Form Entry System (SAFES). Please do not mail copies of TIF plans. State law requires that all TIF plans be filed with the OSA **within 60 days** after the latest of: (1) the filing of the request for certification of the TIF district; (2) approval of the plan by the municipality; or (3) the adoption of the plan by the authority.

If you have any questions or need access to SAFES, please contact us at TIF@osa.state.mn.us.

3. Released: Large Public Pension Plan Investment Report

State Auditor Blaha released the Large Public Pension Plan Investment Report for the year ended December 31, 2018. The report contains rate of return, asset allocation, and benchmark comparison information for the Bloomington Fire Department Relief Association, the St. Paul Teachers' Retirement Fund Association, and the State Board of Investment.

The complete report can be viewed on the OSA website at:

<https://www.auditor.state.mn.us/default.aspx?page=20200317.001>

4. Available: 2020 Supplemental Benefit Reimbursement Amounts

A listing of the 2020 supplemental benefit reimbursement amounts for volunteer fire relief associations, released by the Department of Revenue, is now available on our website at:

<https://www.auditor.state.mn.us/default.aspx?page=20200320.001>

5. Avoiding Pitfalls: Holding Public Body Meetings During Times of Emergency

In light of the COVID-19 pandemic and public health recommendations for social distancing, questions have arisen around how local government public body meetings can be held safely and still be in compliance with the Open Meeting Law. Minnesota Statutes, sections 13D.021 and 13D.04 answer most of these questions.

Section 13D.021 permits meetings by telephone or other electronic means in some emergency situations, including a health pandemic, if certain conditions are met. A short summary of the conditions may be found here:

<https://www.auditor.state.mn.us/default.aspx?page=20200320.000>

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Mary Brown

From: Office of the State Auditor <auditorsupdate@osa.state.mn.us>
Sent: Friday, March 27, 2020 3:01 PM
To: VIOLA NOVOTNE
Subject: State Auditor's E-Update -- March 27, 2020



**State Auditor
Julie Blaha**

OFFICE OF THE STATE AUDITOR

E-Update

March 27, 2020



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1. COVID-19 Update: Message from Auditor Blaha “Stay at Home Impacts on OSA Deadlines”
2. Released: Pension Newsletter
3. Released: Financial and Investment Report of Volunteer Fire Relief Associations
4. Available: GASB Statement No. 84, *Fiduciary Activities* Implementation Resources
5. Avoiding Pitfalls: Fraud Schemes Related to the Coronavirus (COVID-19) Pandemic

1. COVID-19 Update: Message from Auditor Blaha “Stay at Home Impacts on OSA Deadlines”

By now I'm sure you are aware of Governor Walz's Emergency Executive Order 20-20 (Directing Minnesotans to Stay at Home) which goes into effect at 11:59pm tonight and lasts for two weeks ending Friday, April 10th at 5:00pm.

What does this mean for how the OSA and local governments work together?

Today Governor Walz signed Executive Order 20-22 that gives the State Auditor the discretion to suspend, extend, or otherwise modify any state statutorily imposed deadline or reporting requirement pertaining to reports or other filings to the Office of the State Auditor.

Local governments are an essential part of our everyday lives in Minnesota. They are at the front line in delivering health care, transportation, and public resources every day. Local governments are a vital component for the success of our response to COVID-19 and as such it is essential that they are able to focus on what truly matters most right now: the health and wellbeing of our communities. We want to clear every obstacle in their path by extending local government reporting requirements that may otherwise get in the way of responding to this virus. Watch this update and your email for deadline changes in the coming weeks.

Please keep our office posted on how we may best serve you (<http://www.auditor.state.mn.us/default.aspx?page=contact>). We will continue to keep you updated as more information becomes available regarding the impacts of COVID-19. In the meantime, please continue to refer to the Minnesota Department of Health for steps you should take to protect yourself, your family, and your community: www.health.state.mn.us.

Thank you for your service and commitment to the people throughout Minnesota. We will get through this together!

2. Released: Pension Newsletter

The March Pension Newsletter has been released. The Newsletter includes a link to helpful information about conducting open meetings during a State of Emergency, including information on conducting meetings by telephone or other electronic means. The Newsletter also provides information that responds to inquiries we have received from relief association trustees who are understandably concerned about recent market volatility and its impact on relief association pension funds. The information relates to required municipal contribution amounts and the ability for a relief association to approve a benefit level decrease.

The complete Newsletter can be accessed at:

http://www.auditor.state.mn.us/other/PensionDocs/pensionNewsletter_2003.pdf

3. Released: Financial and Investment Report of Volunteer Fire Relief Associations

State Auditor Blaha released the 2018 Financial and Investment Report of Volunteer Fire Relief Associations this week. The report summarizes and evaluates the finances, basic benefit structure, and investment performance of Minnesota' volunteer fire relief associations for the year ended December 31, 2018. Rates of return, state aid amounts, benefit levels, and funding ratios for each relief association are included in the report.

The press release can be viewed at:

<https://www.auditor.state.mn.us/default.aspx?page=2018vfracfininvestrptpr>

The complete report can be viewed at:

<https://www.auditor.state.mn.us/default.aspx?page=20200326.000>

4. Available: GASB Statement No. 84, *Fiduciary Activities* Implementation Resources

Implementation Resources for GASB No, 84 are now available on our website at:

<https://www.auditor.state.mn.us/default.aspx?page=gasb84>

5. Avoiding Pitfalls: Fraud Schemes Related to the Coronavirus (COVID-19) Pandemic

The Federal Bureau of Investigation (FBI) recently issued an alert that provides information on how to protect yourself and your organization from scammers attempting to use the COVID-19 pandemic to steal money and/or personal information.

The FBI advises us to be on the lookout for:

- Emails claiming to be from the Centers for Disease Control and Prevention (CDC) or other organizations claiming to offer information on the virus. Do not click links or open attachments you do not recognize.
- Websites and apps claiming to track COVID-19 cases worldwide. Criminals are using malicious websites to infect and lock devices until payment is received.
- Emails asking you to verify personal information in order to receive an economic stimulus check from the government. While talk of economic stimulus checks has been in the news cycle, government agencies are not sending unsolicited emails seeking your private information in order to send you money.

More information, including information on counterfeit treatments and equipment, are in FBI Alert Number I-032020-PSA, which may be found here: <https://www.ic3.gov/media/2020/200320.aspx>

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