

CORINNA TOWNSHIP BOARD MEETING  
Tuesday, December 17, 2019, 7:00 p.m.  
Corinna Township Hall  
9801 Ireland Avenue NW, Annandale, MN

Minutes

Call to Order and Pledge of Allegiance was at 7:00 p.m.

Present: Chair Chuck Carlson; Vice-Chair John Dearing; Supervisor Larry Smith; Clerk/Treasurer Mary Barkley Brown.

Absent: Deputy Clerk/Treasurer Jean Just.

Others in Attendance: Corinna P and Z Administrator Ben Oleson.

Approve or Amend Agenda, Town Board Meeting, December 17, 2019: A motion was made by Dearing, seconded by Smith, to approve the Agenda as presented. Motion carried unanimously. Copies of the previous Meeting Minutes and this Meeting's Agenda are available for those attending this meeting.

Approve or Amend Minutes, Town Board Meeting, December 3, 2019: A motion was made by Smith, seconded by Dearing, to approve the Minutes of the Regular Town Board Meeting of December 3, 2019. Motion carried unanimously.

Maintenance Outlook Report: Reviewed. A motion was made by Smith, seconded by Dearing, to accept quote of \$1,199.00 to change out lamp fixtures (126 lamps) in maintenance building. Motion carried unanimously.

Gravel in 2020: Will discuss at January 7, 2020 Regular Town Board Meeting.

Quote for Upgrade on Sander: A motion was made by Dearing, seconded by Smith, to approve purchase from Towmaster (State Contract) for controls to upgrade to 5100EX system of \$2,397.00. Motion carried unanimously.

Requests to be on the Agenda: None.

Other Business:

1. Planning and Zoning Administrator's Report: A discussion was held regarding Vacation Rental By Owners in Corinna Township. Ben Oleson was directed to have a public hearing on this matter at the January 14, 2020 Planning Commission Meeting. The Town Board also recommended that the following Planning Commission Members meet January 15, 2020 at 8:00 a.m. at Town Hall to have this subcommittee go over what they heard at the hearing and decide how to proceed: Ben Oleson, Chuck Carlson, Bill Arendt, Steve Niklaus, Barry Schultz.  
A motion was made by Carlson, seconded by Smith, to approve Professional Service Agreement with Hometown Planning for services beginning January 1, 2020 and ending December 31, 2021. Motion carried unanimously.
2. Planning Commission Roster for 2020: A motion was made by Carlson, seconded by Dearing, to re-appoint the following to the Planning Commission for three year terms: Bill Arendt; Larry Smith; Al Guck. Motion carried unanimously.
3. Letter RE: 6400 102<sup>nd</sup> ST NW: Oleson will write letter.
4. Letters Regarding pushing snow across road: Reviewed.
5. Junk and Weed Complaint – Arnold A Olson Trust - 11597 89<sup>th</sup> ST NW: Sent to Greg Kryzer 9/26/2019. No action taken.
6. Irvine AVE NW: Survey was reviewed.
7. Grunwald AVE NW: Plans and Specs were reviewed.
8. Filing Notice: Reviewed.
9. Recycling: No action taken.
10. Local Board of Appeal and Equalization Reminder Letter: Dearing is taking class.

11. Wright County Tax Rates 2020: Reviewed.
12. December 24 – Town Office: Office will be closed on December 24, 2019.
13. Regular Town Board Meeting Dates for 2020: A motion was made by Dearing, seconded by Carlson, to approve Regular Town Board Meeting dates for 2020. Motion carried unanimously.
14. Planning Commission Meeting Dates 2020: Reviewed.
15. Election Judges for March 3 and March 10, 2020 Elections: A motion was made by Carlson, seconded by Smith, to approve election judge roster for March 3 Election and March 10, 2020 Election. Motion carried unanimously.

Any Other Business That May Come Before the Board: None.

Information on File


Office of the State Auditor: E-Updates of 11/22/2019 and 12/6/2019 were reviewed.

Payment of Claims:

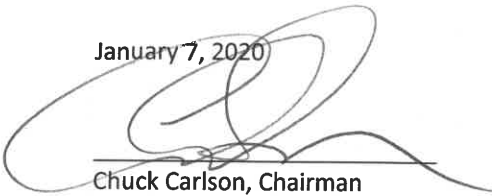
A motion was made by Dearing, seconded by Smith, to approve Direct Deposit Payroll JE 2019-71 through JE 2019-73 (Miller Welle Heiser Payroll Service); Payroll Checks #1371 through #1376 (Miller Welle Heiser Payroll Service); Check #21974 to Check # 21999 in the amount of \$92,609.38. Motion carried unanimously.

A motion was made by Smith, seconded by Dearing, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 9:20 p.m.

Respectfully submitted,

  
Mary Barkley Brown, Clerk/Treasurer

January 7, 2020

  
Chuck Carlson, Chairman