

CORINNA TOWNSHIP ANNUAL MEETING MINUTES

March 13, 2018

Unofficial Minutes

Attendance: 13

John Dearing; Chuck Carlson; Larry Smith; Tim Young; Richard Naaktgeboren; Ron Mares; Jeff Lundquist; Jean Borrell; Marie Mavencamp; Marilyn Groth; Jeff Roepke; Norm Planer; Mary Barkley Brown, Clerk/Treasurer.

Printouts available:

2017 Annual Meeting Minutes;
2018 Annual Meeting Agenda;
2017-2019 Projects, Activities & Budget Comparison;
Cash Basis Audit Report for Year Ending 12/31/2017;
Transaction Detail by Account, Jan. 1 – Dec. 31, 2017;
Annandale Fire Department Budget;
Maple Lake Fire Department Budget;
Annandale Youth First Request;
Maple Lake Library Request.

The Annual Town Meeting was called to order by Corinna Township Clerk Mary Barkley Brown at 8:15 p.m., followed by the Pledge of Allegiance to the Flag.

A motion was made by Carlson, seconded by Smith, to nominate Jeff Lundquist as Moderator of this Annual Meeting. No other nominations were given. Motion carried unanimously.

A motion was made by Naaktgeboren, seconded by Mavencamp, to waive the reading of the 2017 Annual Meeting Minutes. Motion carried unanimously.

A motion was made by Dearing, seconded by Mares, to approve the 2017 Annual Meeting Minutes as presented. Motion carried unanimously.

Moderator Jeff Lundquist directed Supervisor John Dearing to present the 2017 Budget and activities of 2017. Dearing explained the main projects as they were voted on at the 2016 Annual Meeting as follows:

FY 2017 BUDGET: GENERAL, \$478,402 ROAD AND BRIDGE, \$750,400

2017 Projects Completed:

\$941 Planning and Zoning (Professional Services, Inspection Services, Planning Commission)

Expense \$125,515 less income \$124,574 = \$941.)

\$112,876 Fire Protection – Annandale and Maple Lake Fire Department

\$45,553 Curbside Recycling

\$29,320 Assessor

\$7,288 Audit

\$2,932 Election

\$1,500 Youth First contracting with non-profit for service

\$1,000 Maple Lake Library contracting with non-profit for service

\$5,297 Junk Amnesty Day Expense \$13,709 less income \$8,412 = \$5,297

\$53,754 Road Improvement

\$17,738	Ice and Snow Removal (Sand/Salt/Lime)
\$107,329	Dust Coating
\$23,472	Gravel
\$16,446	Gravel Hauling
\$35,993	Seal Coat/Overlay
\$6,282	Road Striping
\$4,800	Crack Seal
\$17,729	Vehicle Fuel
\$10,000	Escrow – Vehicle Purchase
\$245,714	Major Equipment – Cat Grader Purchase
\$44,100	Cemetery Fence, Concrete Strip and Sign
\$28,245	Compost Pile Paving

Dearing highlighted the projects done in 2017.

Financial Report FY 2017:

Clerk/Treasurer Mary Barkley Brown read aloud the Statement of Balances Arising from Cash Transactions of Governmental Funds as of December 31, 2017.

Financial Report FY 2017 was available for review. The Cash Basis Audit Report for the year ending December 31, 2017 was prepared by Certified Public Accountants of Schlenner Wenner and Co.

Copies of the Township Budget for 2017, 2018, and proposed for 2019 were available. The General Budget disbursements are divided mainly into areas of wages, election, insurance, office supplies, cemetery, fire protection, recycling, junk amnesty, and planning and zoning expenses. Road and Bridge Budget disbursements are divided mainly into areas of wages, road maintenance supplies, vehicle repairs, equipment contracts and road projects. 60% of the Budget is proposed to be in reserve for the following year. Budget year starts January 1 but first tax payment is received in July.

Corinna Township’s annual budgets are estimates of need. The actual expenditures fluctuate yearly due to some of the following: weather (ice, snow), gas prices, bid competition, amount of sand or salt left from previous years, date of bill payments, and whether road repair projects are done annually or if money needs to be saved to do the project the following year.

Moderator Jeff Lundquist directed Supervisor Larry Smith to present the 2018 Budget and proposed activities of 2018. Smith explained the main projects as they were voted on at the 2017 Annual Meeting as follows:

FY 2018 PROJECTS:

\$10,257	Planning and Zoning (Professional Services, Inspection Services, Planning Commission)
	(Budgeted Expense \$91,457 less budgeted income \$81,200 = \$10,257.)
\$109,500	Fire Protection – Annandale and Maple Lake Fire Department
\$50,000	Curbside Recycling
\$30,000	Assessor
\$8,500	Audit
\$3,500	Primary, General and Township Election

\$1,500	Youth First contracting with non-profit for service
\$1,000	Maple Lake Library contracting with non-profit for service
\$7,000	Junk Amnesty Day
\$100,000	Road Improvement
\$25,000	Ice and Snow Removal (Sand/Salt/Lime)
\$95,000	Dust Coating
\$46,000	Gravel
\$28,000	Gravel Hauling
\$70,000	Seal Coat/Overlay
\$6,250	Road Striping
\$70,000	Crack Seal
\$43,000	Vehicle Fuel
\$10,000	Escrow – Vehicle Purchase
\$120,000	Major Equipment – Wheel Loader Purchase

FY 2019 PROJECTS PROPOSED:

Moderator Jeff Lundquist asked that Supervisor Chuck Carlson present the budget proposed for FY 2019. Smith explained the main projects planned for 2019 at this time as follows:

General Budget: \$483,402

Road and Bridge Budget: \$750,400

\$15,257	Planning and Zoning (Professional Services, Inspection Services, Planning Commission)
	(Budgeted Expense \$96,457 less budgeted income \$81,200 = \$15,257.)
\$109,500	Fire Protection – Annandale and Maple Lake Fire Department (ML will rise from \$60 to \$65 per parcel; Annandale will rise from \$68 to \$72 per parcel)
\$45,000	Curbside Recycling
\$30,000	Assessor
\$8,500	Audit
\$3,500	Election
\$1,500	Youth First contracting with non-profit for service
\$1,000	Maple Lake Library contracting with non-profit for service
\$7,000	Junk Amnesty Day
\$100,000	Road Improvement
\$25,000	Ice and Snow Removal (Sand/Salt/Lime)
\$95,000	Dust Coating
\$46,000	Gravel
\$28,000	Gravel Hauling
\$70,000	Seal Coat/Overlay
\$6,250	Road Striping
\$70,000	Crack Seal
\$43,000	Vehicle Fuel
\$10,000	Escrow – Vehicle Purchase

Special Reports:

Maple Lake Fire Department: Printed Budget Report copies were available. John Dearing reported that the assessment per parcel will rise from \$60 to \$65 in 2019.

Annandale Fire Department: Printed Budget Report copies were available. Jeff Roepke represented the Annandale Fire Department. Fahey reported the assessment per parcel will rise from \$68 to \$72 in 2019. They reported that the department has 24 members. Last year the Annandale Fire Department responded to 207 calls in their entire service area. They responded to 32 calls in Corinna Township. The average response time to each call was 8 minutes in Corinna Township.

Annandale Youth First: Corinna Resident Jeff Lundquist, Member of the Youth First Board of Directors, represented Youth First. He asked if there were any questions about the proposed request for \$1,500 for programs in 2019. There were no questions. \$1,500 had been approved for 2018.

Maple Lake Library Request: Marie Mavencamp, Jean Borrell and Marilyn Groth represented the Library. They requested \$1,000 for 2019 to the Maple Lake Library for their programs. \$1,000 had been previously approved for 2018. People from surrounding townships outside the City of Maple Lake use the library for books, media, computer use, book clubs and youth reading programs.

Building Permits: 127 were issued in Corinna Township in 2017 (22 new home permits.)

Recycling Report 2017: 208.67 tons; 842 participants (Randy's Sanitation - single sort)

Recycling 2016 -211.51 tons; 625 participants (Randy's Sanitation – single sort);

Recycling 2015 – 162.76 tons; 608 participants (January – Wright Recycling – sort into bins; February – December Randy's Sanitation single sort);

Recycling 2014 – 110.17 tons; 551 participants (Wright Recycling – sort into bins).

2019 General Budget and Levy: Budget of \$483,402, less fire protection assessment of \$109,500 and other income of \$99,902 making a net need of \$274,000, for a suggested levy of \$274,000.00. A motion was made by Young, seconded by Naaktgeboren, to accept the suggested General Budget levy of \$274,000. Motion carried unanimously.

2019 Road and Bridge Budget and Levy: Budget \$750,400 less other income \$30,400; net need of \$720,000 and suggested levy of \$720,000.

Motion presented by Naaktgeboren, seconded by Mares, to approve the proposed Road and Bridge levy of \$720,000. The motion carried unanimously.

Town Board Supervisor Election Results (One Board Member – 3-Year Term): Clerk Mary Barkley Brown reported from the results from the election judges' statement: Of the 36 votes cast, John Dearing received 36 votes.

Depository: A motion was made by Dearing, seconded by Naaktgeboren, for the Lake Central Bank (formerly known as the Annandale State Bank) to remain as the selected depository. Motion carried unanimously.

Official Newspapers: A motion was made by Carlson, seconded by Mares, for the official newspapers to remain the Annandale Advocate and Maple Lake Messenger. Motion carried unanimously.

Announcements:

2018 Local Board of Appeal and Equalization will be Thursday, April 12, 2018 beginning at 3 p.m. at the Corinna Town Hall.


2019 Annual Meeting will be held at the Corinna Town Hall, 9801 Ireland AV NW, Annandale, at 8:15 p.m., Tuesday, March 12, 2019, the second Tuesday of March, 2019. A motion was made by Smith, seconded by Dearing, to start the Annual Meeting at 8:15 p.m. and to hold the Annual Meeting at the Corinna Township Hall. Motion carried unanimously.

Moderator Jeff Lundquist encouraged attendance at township meetings, the 1st and 3rd Tuesdays of each month and the Planning Commission meetings, the 2nd Tuesday of each month.

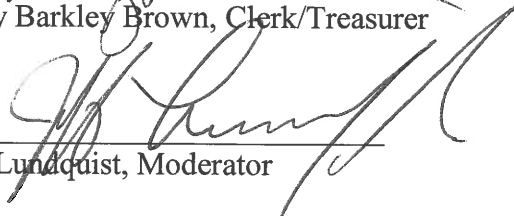
Other Business: None

A motion was made by Smith, seconded by Naaktgeboren, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 8:34 p.m.

Respectfully submitted,



Mary Barkley Brown, Clerk/Treasurer



Jeff Lundquist, Moderator

Board of Canvass followed the Annual Meeting.

