

CORINNA TOWNSHIP BOARD MEETING  
Tuesday, April 3, 2018, 7:00 p.m.  
Corinna Township Hall  
9801 Ireland Avenue NW, Annandale, MN

Minutes

Call to Order and Pledge of Allegiance was at 7:00 p.m.

Present: Chairman Larry Smith; Vice Chairman Chuck Carlson (arrived 7:12 p.m.); Supervisor John Dearing; Clerk/Treasurer Mary Barkley Brown; Deputy Clerk/Treasurer Jean Just.

Absent: Maintenance Men Mark Miller and Doug Smith.

Others in Attendance: None.

Approve or Amend Agenda, Town Board Meeting, April 3, 2018: A motion was made by Dearing, seconded by Smith, to approve the Agenda with the following additions: 2018 Wright County Final Tax Rates; Wright County Planning Commission Notice of Intent to Amend Ordinance. Motion carried unanimously. Copies of the previous Meeting Minutes and this Meeting's Agenda are available for those attending this meeting.

Approve or Amend Minutes, Town Board Meeting, March 20, 2018: A motion was made by Dearing, seconded by Smith, to approve the Minutes of the Regular Town Board Meeting of March 20, 2018. Motion carried unanimously.

Maintenance Outlook Report: Reviewed. A discussion was held regarding swing-away mailbox supports. A motion was made by Carlson, seconded by Dearing, to adopt the following: For new home construction – a swing away mailbox support will be installed at no charge when maintenance department is putting up a new 911 sign. To install a swing away mailbox support at an existing residence, the charge will be \$75 for the swing-away mailbox support, labor and sales tax. Charge for only a swing away mailbox support will remain \$45 for the support and sales tax. Motion carried unanimously.

Maintenance Man Retirement Letter of 3/28/2018: A motion was made by Dearing, seconded by Smith, to accept an intent to retire letter from Doug Smith. Motion carried unanimously.

Hot Water Gas Engine Quotes: A motion was made by Smith, seconded by Dearing, to accept a quote from American Pressure, Inc., for a Landa MHC 4-3500 Hot Water Gas Engine, additional 100 feet of non-pivot hose reel, platform and jumper hose and the trade-in on the old unit, for \$5,614.00. Motion carried unanimously.

Carefree Lawn Service Agreement: A motion was made by Smith, seconded by Dearing, to accept their complete commercial package (spring start-up and winterization) for \$418.00. A line was hit at the cemetery during installation of the new sign in 2017. There will be an extra charge for that repair. Motion carried unanimously.

Requests to be on the Agenda: None.

Other Business:

1. Planning and Zoning Administrator's Report: Notice of Public Hearing of 4/10/2018 was reviewed.
2. PID#206-000-244401: No action taken.
3. Wright County Township Officers' Association Annual Meeting Notice 4/5/2018 and Quarterly Meeting Draft Minutes 1/4/2018: Dearing and Smith plan to attend.
4. Draft Annual Meeting 3/13/2018 Minutes: Reviewed. No action taken.
5. Posted Notice of Local Board of Appeal and Equalization Meeting: Reviewed.
6. Wright County Highway Department: Virgil Hawkins Letter of 3/15/2018: Corinna Township will meet with the Highway Department on 4/12/2018 at 1:00 p.m., at the Wright County Highway Department Building in Buffalo, to discuss long-term planning of Wright County roads in Corinna Township.
7. 2018 Wright County Final Tax Rates: Reviewed.
8. Wright County Planning Commission Notice of Intent to Amend Ordinance: First reading. No action taken.

Any Other Business That May Come Before the Board: None.

Information on File:

Office of the State Auditor: E-Updates of and 3/16/2018 and 3/23/2018 were reviewed.

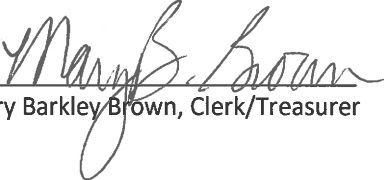
Payment of Claims:

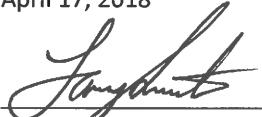
A motion was made by Carlson, seconded by Dearing, to approve Direct Deposit Payroll JE 2018-20 through JE 2018-22 (Miller Welle Heiser Payroll Service); Payroll Checks #1158 through #1162 (Miller Welle Heiser Payroll Service); Check # 21031 through Check #21052 in the amount of \$28,445.28. Motion carried unanimously.

A motion was made by Carlson, seconded by Dearing, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 7:55 p.m.

Respectfully submitted,

April 17, 2018

  
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Mary Barkley Brown, Clerk/Treasurer

  
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Larry Smith, Chairman