

CORINNA TOWNSHIP BOARD MEETING
Thursday, February 8, 2018, 7:00 p.m.
Corinna Township Hall
9801 Ireland Avenue NW, Annandale, MN

Minutes

Call to Order and Pledge of Allegiance was at 7:00 p.m.

Present: Chairman John Dearing; Vice Chairman Larry Smith; Deputy Clerk/Treasurer Jean Just; Maintenance Man Doug Smith.

Absent: Supervisor Chuck Carlson; Clerk/Treasurer Mary Barkley Brown; Maintenance Man Mark Miller.

Others in Attendance: None.

Approve or Amend Agenda, Town Board Meeting, February 8, 2018: A motion was made by Smith, seconded by Dearing, to approve the Agenda as presented. Motion carried unanimously. Copies of the previous Meeting Minutes and this Meeting's Agenda are available for those attending this meeting.

Approve or Amend Minutes, Town Board Meeting, January 16, 2018: A motion was made by Smith, seconded by Dearing, to approve the Minutes of the Regular Town Board Meeting of January 16, 2018. Motion carried unanimously.

Maintenance Outlook Report: Reviewed.

M and M Chainsaw Quote: Board told them to go ahead and purchase.

Requests to be on the Agenda: None.

Other Business:

1. Planning and Zoning Administrator's Report: Notice of Public Hearing 2/13/2018 was reviewed.
2. Oleson Letter of 1/30/2018 to Wright County Regarding Final Plat – Gordon: Reviewed.
3. Wright County Notice of Public Hearing Jan L. Anderson: Reviewed.
4. Township Response Form – Clearwater/Corinna Townships: Reviewed.
5. Corinna P and Z Monthly Report for January, 2018: Reviewed.
6. Wright County Ordinance Amendment Number 17-3: Reviewed.
7. 7155 Imhoff AVE NW: Wright County letter of 1/24/2018 regarding septic system was reviewed.
8. 8008 Griffith, PID # 206-017-002030: Oleson letter of 1/23/2018 to Milo Vail was reviewed.
9. Wright County Letter of 1/30/2018 to Perry Puncochar Regarding Feedlot Inspections: Reviewed.
10. Request for Bids – Gravel Hauling: Reviewed.
11. Request for Bids – Dust Coat: Reviewed.
12. Tips for LBAE Online Training: Reviewed.
13. Core Program: Reviewed.
14. Notice of Annual Meeting and Election: Reviewed.
15. Approval of Corinna Township Election Judges:
A motion was made by Dearing to approve the Corinna Township Election Judges. Seconded by Smith. Motion passed unanimously.
16. Resolution 2018-01 to Adopt Records Retention Schedule:
A motion was made by Smith to accept Resolution 2018-01 to adopt the Minnesota Townships General Records Retention Schedule. Seconded by Dearing. Motion passed unanimously.
17. Midco Grant of Easement Request:
A motion was made by Dearing to Grant Easement to Midcontinent Communications to expand communication facilities within Corinna Township Road Right-of-Way as indicated in Exhibit A. Smith seconded the motion. Motion carried unanimously.
18. CenterPoint Energy: Notification of Natural Gas Main Installation was reviewed.
19. Corinna Town Officers History: Reviewed.


Office of the State Auditor: E-Updates of 1/12/2018, 1/19/2018, and 1/26/2018 were reviewed.

Payment of Claims:

A motion was made by Dearing, seconded by Smith, to approve Direct Deposit Payroll JE 2018-08 through JE 2018-10 (Miller Welle Heiser Payroll Service); Payroll Checks #1136 through #1140 (Miller Welle Heiser Payroll Service); Check # 20939 through Check #20969 in the amount of \$39,309.50. Motion carried unanimously.

A motion was made by Smith, seconded by Dearing, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 8:05 p.m.

Respectfully submitted,



Jean Just, Deputy Clerk/Treasurer

February 20, 2018



John Dearing, Chairman