

CORINNA TOWNSHIP BOARD MEETING
Tuesday, March 7, 2017, 7:00 p.m.
Corinna Township Hall
9801 Ireland Avenue NW, Annandale, MN

Minutes

Call to Order and Pledge of Allegiance was at 7:00 p.m.

Present: Chairman Chuck Carlson; Vice Chairman John Dearing; Supervisor Larry Smith; Clerk/Treasurer Mary Barkley Brown; Deputy Clerk/Treasurer Jean Just.

Absent: None.

Others in Attendance: Corinna Maintenance Man Doug Smith; Kurt Kubasch; Chris Wald; Bob Krautbauer; Scott Happke; Tanya Olin; Linda Williams; Bob Bruns; Chris Dehn; Debbie Dehn; David Carothers; Diane Hall; Joe Hall; Darren Flygare; Mike Patera; Ashley Meagher; Molly Thompson.

Approve or Amend Agenda, Town Board Meeting, March 7, 2017: A motion was made by Dearing, seconded by Smith, to approve the Agenda with the following additions: Resolution #2017-01 Accepting Road; Thank You Letter to Terri Malacek; Darren Flygare Regarding Road Restrictions. Motion carried unanimously.

Copies of the previous Meeting Minutes and this Meeting's Agenda are available for those attending this meeting.

Approve or Amend Minutes, Town Board Meeting, February 21, 2017: A motion was made by Smith, seconded by Dearing, to approve the Minutes of the Regular Town Board Meeting of February 21, 2017. Motion carried unanimously.

Maintenance Outlook Report: Reviewed

Open Bids for Hauling of Class 5 Gravel on Township Roads:

The hauling bids were as follows:

<u>Mid MN Hot Mix</u>	\$4.20/cubic yard, haul and spread, from APR pit;
<u>Bjorklund Companies</u>	\$3.48/cubic yard, haul and spread, from APR pit.
<u>Twin Pines</u>	\$4.55/cubic yard, haul and spread, from APR pit.

A motion was made by Dearing, seconded by Carlson, to award the gravel hauling and spread, from ARP pit, to Bjorklund Companies, for \$3.48/cubic yard. Motion carried unanimously.

Open Bids for Calcium Chloride or Magnesium Chloride Materials and Application:

The Town Board opened the four bids that were submitted. They were as follows:

Calcium Chloride Materials and Application:

<u>Tri City Paving</u>	\$0.98 per gallon for calcium chloride at 38%;
<u>Northern Salt Inc.</u>	\$0.919 per gallon for calcium chloride at 38%;

Magnesium Chloride Materials and Application:

<u>Envirotech Services, Inc.</u>	\$0.84 per gallon for magnesium chloride at 30%;
<u>Central Minnesota Dust Control, LLC</u>	quoted two options:
	\$0.86 per gallon for magnesium chloride at 30%;
	\$0.92 per gallon for magnesium chloride at 33%. (Normal application rate of .27)

A motion was made by Carlson, seconded by Smith, to accept bid from Central Minnesota Dust Control, LLC, for Dustguard Plus Liquid Magnesium Chloride at 33%, at the price of \$0.92 per gallon, for approximately 100,000 gallons. The Town Board specified that the application rate be .25, rather than .27, and also to stop spraying before tar roads, as there is too much overspray on the tar roads. Motion carried unanimously.

Grader Quotes:

Town Board reviewed John Deere and Caterpillar bids for grader. All bid prices were from the State of MN Contract pricing.

A motion was made by Smith, seconded by Dearing, to accept the Caterpillar quote # 121857-01 for Caterpillar Model: 140M3AWD Motor Graders - for \$240,825.00. This price includes trade-in of \$96,500.00 for the Township's current grader. Motion carried unanimously.

Schlenner Wenner Audit Report 2016: Molly Thompson and Ashley Meagher, from Schlenner Wenner & Co., CPA, reviewed the results of their audit of Corinna Township for year ending December 31, 2016. The Financial Statement Report stated: "In our opinion, the financial statements present fairly, in all material respects, the balances arising from cash transactions of Corinna Township, Minnesota, as of December 31, 2016, and the receipts, disbursements, and changes in cash balances for the year then ended in accordance with the financial reporting provisions of the State of Minnesota's Office of the State Auditor.

Requests to be on the Agenda:

1. Michael Patera, Attorney, Regarding Petition to Vacate Road for Gerald Stuhr:

A Petition was received from Gerald Stuhr, Gladys Stuhr, Richard Seidenkranz and Ruth Seidenkranz, requesting vacation of the portion of public road legally described as follows:

EXHIBIT A
ROAD VACATION DESCRIPTION FOR STUHR

That part of Oak Drive as dedicated on the recorded plat of BASS-CLEARWATER SHORES, Wright County, Minnesota, which lies southeasterly of the following described "Line A":

"Line A" is described as commencing at the southwest corner of Lot 18, said BASS-CLEARWATER SHORES; thence southeasterly on an assumed bearing of South 70 degrees 18 minutes 00 seconds East, along the southwesterly line of said Lot 18, a distance of 261.00 feet; thence North 41 degrees 36 minutes 00 seconds East, a distance of 6.00 feet; thence northwesterly to the southwest corner said Lot 18 and the point of beginning of "Line A"; thence continue northwesterly, along the northwesterly extension of the last described line, to the northeasterly line of Outlot I, said BASS-CLEARWATER SHORES and said "Line A" there terminating.

ROAD VACATION DESCRIPTION FOR SEIDENKRANZ

Those parts of the unnamed 33.00 foot wide strip of land, as shown lying between Lots 16 and 18, on the recorded plat of BASS-CLEARWATER SHORES, Wright County, Minnesota, together with that part of Oak Drive, as dedicated

on said BASS-CLEARWATER SHORES, which lie southeasterly of the centerline of said unnamed 33 foot wide strip of land, and its southwesterly extension, and which lie northwesterly of the following described "Line A":

"Line A" is described as commencing at the southwest corner of Lot 18, said BASS-CLEARWATER SHORES; thence southeasterly on an assumed bearing of South 70 degrees 18 minutes 00 seconds East, along the southwesterly line of said Lot 18, a distance of 261.00 feet; thence North 41 degrees 36 minutes 00 seconds East, a distance of 6.00 feet; thence northwesterly to the southwest corner said Lot 18 and the point of beginning of "Line A"; thence continue northwesterly, along the northwesterly extension of the last described line, to the northeasterly line of Outlot I, said BASS-CLEARWATER SHORES and said "Line A" there terminating.

A motion was made by Carlson, seconded by Dearing to adopt Resolution #2017-02 Calling for a Public Hearing on Petition to Vacate Road. The Public Hearing shall be held on April 4, 2017, at 7 p.m. at the Corinna Town Hall to consider the proposed vacation. Motion carried unanimously.

2. Bob Krautbauer Regarding Lane Dedicated to Public in Rutledge's Sugar Lake Park: Mr. Krautbauer addressed the Town Board stating that he wants access from his property at 11122 Hoyer Avenue, NW - to the public lane next to his property. He said that some neighbors have blocked his access. A discussion was held. Two neighbors, Tanya Olin and Diane Hall made remarks to the Board regarding Mr. Krautbauer's situation. The Town Board informed Krautbauer that the Town has not accepted this lane for maintenance. The Town Board considers this a private matter between the property owners. The Town Board told Krautbauer that he has the right to petition, at his expense, to vacate the lane.

3. Darren Flygare Regarding Road Restrictions: Flygare explained that he needs to haul to Ingram AV NW, and access Ingram through Ireland AV NW. Dearing explained that Corinna only posts a weight restriction sign if the road is a lower ton road than the County Road to which it is connected. All roads in question are classified as 7 ton roads.

Other Business:

1. Planning and Zoning Administrator's Report: Reviewed. No Town Board action was required.
2. Craig Schulz Letter of 6/27/16 Regarding Wolslayer Boathouse at 11416 Klever: Wolslayer is working with Schulz to remediate dilapidated building. Need a hard freeze to complete this work.
3. Scott Deckert Letter of 7/21/16 Regarding Failing Septic at PID#206-000-331102; Deckert E-mail of 9/14/16. Deckert E-mail of 12/12/16 states that it is too late to correct this year. Will start process again next spring.
4. Craig Schulz Letter of 11/22/16 Regarding Hazardous Building at 10815 Hollister AV NW: Schulz E-mail of 12/14/16 states that the property owner has fenced off the cabin and is contacting framers to board up the open windows.
5. Oleson Letter of 2/24/17 to Milo Vail: Reviewed.
6. Corinna P and Z Clerk's February Report: Reviewed.
7. Township Spring Short Course Tues., 3/28/17: Dearing and Smith attending.
8. MN LTAP: Reviewed.
9. Local Board of Appeal and Equalization Meeting: Thurs., April 13, 2017, 3:00 PM at Corinna Town Hall.
10. S P Electric Estimate: Reviewed. No action taken. Dearing will check into different available lights.
11. Renewal of Seasonal On Sale Liquor License for Whispering Pines Golf Course: A motion was made by Smith, seconded by Dearing, to approve renewal of license. Motion carried unanimously.
12. E-Mail of 3/1/17 From Erik Heuring Regarding Spraying in Township Limits: Reviewed.
13. Madeline Hace Project: Reviewed.

14. Resolution #2017-01 Accepting Road: A motion was made by Carlson, seconded by Smith, to accept the following platted road for maintenance by the town: Hoyer Avenue NW, dedicated in the plat of THE PRESERVE AT SUGAR LAKE, from the intersection of 117th Street NW and Hoyer Avenue NW to 11612 Hoyer Avenue NW. Motion carried unanimously.
 15. Thank You Letter to Terri Malacek: Town Board members signed a thank you letter to Malacek for her many years of cleaning the town hall.
- Any Other Business That May Come Before the Board: None.

Information on File:

Office of the State Auditor: E-Updates of 2/17/17 and 2/24/17 were reviewed.

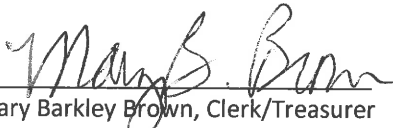
Payment of Claims:

A motion was made by Dearing, seconded by Smith, to approve Direct Deposit Payroll JE 2017-014 through JE 2017-016 (Miller Welle Heiser Payroll Service); Payroll Checks #1,030 through #1,034 (Miller Welle Heiser Payroll Service); Check # 20473 through Check #20490 in the amount of \$23,018.07. Motion carried unanimously.

A motion was made by Smith, seconded by Dearing, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 9:30 p.m.

Respectfully submitted,

March 21, 2017


Mary Barkley Brown, Clerk/Treasurer


John Dearing, Chairman