

CORINNA TOWNSHIP BOARD MEETING  
Tuesday, May 17, 2016, 7:00 p.m.  
Corinna Township Hall  
9801 Ireland Avenue NW, Annandale, MN

Minutes

Meeting Call to Order and Pledge of Allegiance was at 7:00 p.m.

Present: Chairman Chuck Carlson; Vice Chairman John Dearing; Supervisor Larry Smith; Clerk/Treasurer Mary Barkley Brown.

Absent: Deputy Clerk/Treasurer Jean Just.

Others in Attendance: Corinna Planning and Zoning Administrator Ben Oleson; Steve Meyer; Dan Hinrichs; Becky Grabski; Steve Grabski.

Approve or Amend Agenda, Town Board Meeting, May 17, 2016: A motion was made by Dearing, seconded by Smith, to approve the Agenda as presented with the following additions: May 11, 2016 Wright County Letter from Sean Riley to Rachel Properties, LLC. Motion carried unanimously.

Approve or Amend Minutes, Town Board Meeting, May 3, 2016: A motion was made by Smith, seconded by Dearing, to approve the Minutes of the Town Board Meeting of May 3, 2016. Motion carried unanimously.

Public Hearing on Petition to Vacate a Portion of the Public Road – True Friends: A motion was made by Carlson, seconded by Smith, to open the Public Hearing. Motion carried unanimously. Carlson asked for comments from the public. Steve Meyer said that the road vacation plans have changed. All of True Friends property to be vacated literally sits on True Friend's land. They are proposing to vacate less than they had previously requested due to a requirement that 150 feet of public road right-of-way is required (road is not to be constructed). Also, it eliminates any concern about a nearby property owner losing existing access to his land through that existing public right of way (access across another private property beyond the public right of way is a separate matter). Meyer said that both neighbors have signed off on this. A final property legal description is needed for the property to be vacated. Meyer said it will be provided when final platting is done. True Friends is not obtaining a bond for road construction as they will put in the road before the final plat is finished. Wright County is still reviewing situation with counting right of way as road frontage. Motion was made by Smith, seconded by Dearing, to close the public hearing. A motion was made by Dearing, seconded by Carlson, to pass Resolution # 2016-08, a Resolution Passing Road Vacation. Motion carried unanimously.

Maintenance Outlook Report: Reviewed.

New Maintenance Shed: The Town Board reviewed 4 quotes for 60' x 56' x 16' building. They were as follows:  
Maple Lake Lumber – standard framed building – material, tax, and labor: \$42,491.24;  
Maple Lake Lumber – standard framed building – material, tax, and labor: \$46,401.40;  
Liman Post and Beam - 60' x 56' x 16' building post frame building: \$45,550.00;  
BV Construction, Inc. - 60' x 56' pole barn with 16' sidewalls: \$40,800.00.

The Town Board rejected the higher quote of \$46,401.40 from Maple Lake Lumber, as it included overhangs – and none of the other proposals did.

A motion was made by Dearing, seconded by Smith, to accept the proposal from Maple Lake Lumber as follows:  
Maple Lake Lumber – standard framed building – material, tax, and labor: \$42,491.24. The reason for not taking the lowest quote is that Maple Lake Lumber's quote specified heavier posts, 4-ply 2x8s, windows are bigger, and the rafters have a heavier snow load. Motion carried unanimously.

Requests to be on the Agenda:

1. Steve Grabski Regarding Flooding/Drainage along 8270 Irvine AVE NW: Mr. Grabski addressed the Town Board. He showed several photos of water drainage issues on or near his property at 8270 Irvine AVE NW. A discussion was held. Smith said he looked at property yesterday and did not see any water there. Carlson asked for the site plan for the septic; where is drain field? Dearing said he believes Ron Mares put in the sewer and may know where it is located. Town Board will discuss this at the next Regular Town Board Meeting of June 7, 2016.
2. Daniel Hinrichs Regarding Plugged Culvert and Signage in and near Mink and Somers Lakes: The Town Board will look at the culvert in question and an area that may need to be hydro-seeded again near Mink Somers Lake. The Town Board gave the Mink Somers Lake Improvement District permission to put a NO PUBLIC ACCESS sign on each of three existing dead end signs. They must use "diamond grade" reflective aluminum signs. Association is solely responsible to pay for signs, put up the signs and maintain signs.
3. John Holb Regarding Tarring Road at and near 11589 Kramer AVE NW: Holb did not attend meeting. No discussion.

Other Business:

1. Planning and Zoning Administrator's Report:

**Application:** Preliminary plat and conditional use permit application to create three lots from a previously unplatted parcel and one additional lot combining parts of seven previously platted lots and a public right-of-way (road vacation petition pending).

**Applicant:** True Friends (Children's Disability Service Association/Friendship Ventures)

**Background Information:**

- **Proposal:** Subdivide an approximate 4.5 acres unplatted parcel and Lot 1, Block One of Cedar Woods into three residential lots. Combine 5 existing lots in Cedar Woods into one residential lot and one Outlot (to be deeded to the adjacent landowner). Construct a new township road to serve all proposed lots, with a cul-de-sac at the end.

Note: A separate request has been made to vacate portions of previously platted public right-of-way.

- **Location:**
  - Property address: None
  - Sec/Twp/Range: 22-121-27
  - Parcel number(s): 206000221103, 206028001010, 206028002030, 206028002040, 206028002050, 206028002060, 206028002070, and 206028002080
- **Zoning:** Urban/Rural Transition (R1) /Residential Recreation Shorelands (S-2) Overlay District, Cedar Lake (General Development Lake).

**Town Board Direction:** Town Board action is required to approve a preliminary plat.

**Planning Commission/Board of Adjustment Action:** The PC/BOA, on a unanimous vote, has taken action on the application as follows:

Preliminary plat denied:

- None.

Variance(s) approved:

- Preliminary plat and conditional use permit application to create three lots from a previously unplatted parcel and one additional lot combining parts of seven previously platted lots and a public right-of-way (road vacation petition pending).

Conditions of approval:

1. That the existing 60 ft. wide public road right of way that leads from the end of the proposed cul-de-sac to the northeast side of Lot 3, Block 2 of Cedar Woods be left as it is, so as to ensure the minimum lot width is met for proposed Lot 4. This right of way shall continue to be unimproved and not maintained by Corinna Township.

2. Any topographic or vegetative alterations on the bluff shall meet the requirements of the Township ordinance. No water-oriented accessory structures may be constructed near the shoreline unless all setbacks can be met and it does not require filling of wetlands.
3. That all lots created by this subdivision shall submit a stormwater management plan to promote adequate infiltration and filtration of stormwater from impervious surfaces on the lot at the time of application to construct improvements on the lot. Such plan shall be subject to review by Wright County Soil & Water Conservation District (SWCD) and approval of the Corinna Township Zoning Administrator.

A motion was made by Dearing, seconded by Smith to accept the Planning Commission's recommendation to approve the preliminary plat, including the three conditions of approval. Motion carried unanimously.

Greg Kryzer E-mail of 5/12/16 Regarding Proposed Ordinance Amendment to the Water Surface Use: A motion was made by Dearing, seconded by Carlson, stating that the Corinna Town Board has no objection to the proposed ordinance amendment to the water surface use. Motion carried unanimously.

May 11, 2016 Wright County Letter from Sean Riley to Rachel Properties, LLC: Oleson reviewed the letter with the Town Board. Oleson will contact Sean Riley to discuss their concerns and how they are addressed by Township approvals and conditions.

Next Corinna Planning Commission Meeting Date and Agenda: Wednesday, May 18 and Tuesday, June 14, 2016 at 7:00 PM.

PID # 206-000-153404 - 8987 Iresfeld AV NW: Sewer permit has been picked up and permit fee paid. Dean Flygare sent report and said sewer is complete.

PID# 206-000-021105 11955 Hart Avenue NW: Corinna letter of 1/28/16 regarding shed – Oleson will check into who should enforce the variance granted by Wright County to Wiltermuth if a violation is found – Wright County or Corinna Township.

PID# 206-016-000010 Oleson Letter of 4/28 16: No response yet. Brown was advised to send the letter again, to previous address on file.

2. Notice of Offices to be Voted for at the State General Election: Reviewed.
3. Ford Truck Notice: Reviewed.
4. Land Stewardship Project: Letter of 4/27/16 was reviewed.

Any Other Business That May Come Before the Board: None

Information on File:

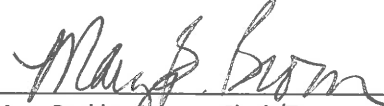
Office of the State Auditor: E-Updates of 4/29/16 and 5/6/2016 were reviewed.

Payment of Claims:

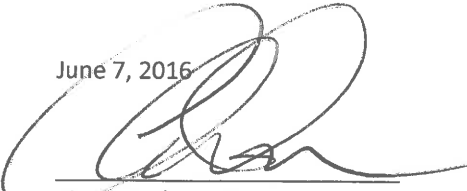
A motion was made by Smith, seconded by Dearing, to approve Direct Deposit Payroll JE 2016-025 through JE 2016-027 (Miller Welle Heiser Payroll Service); Payroll Checks #938 through #941 (Miller Welle Heiser Payroll Service); Check # 20006 through Check # 20027 in the amount of \$68,631.26. Motion carried unanimously.

A motion was made by Dearing, seconded by Smith, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 8:57 p.m.

Respectfully submitted,

  
Mary Barkley Brown, Clerk/Treasurer

June 7, 2016

  
Chuck Carlson, Chairman