

CORINNA TOWNSHIP ANNUAL MEETING MINUTES
March 8, 2016

Unofficial Minutes

Attendance: 16

John Dearing; Richard Naaktgeboren; Chuck Carlson; Norm Planer; Larry Smith; Marc Fahey; Marie Mavencamp; Ron Mares; Randy Mavencamp; Rachel Piram; Jeff Lundquist; Jean Borrell; Trish Taylor; Bill Arendt; Heath Gillham; Mary Barkley Brown, Clerk/Treasurer.

Printouts available:

2015 Annual Meeting Minutes;
2016 Annual Meeting Agenda;
2015-2017 Projects, Activities & Budget Comparison;
February Corinna News;
Cash Basis Audit Report for Year Ending 12/31/2015;
Transaction Detail by Account, Jan. 1 – Dec. 31, 2015;
Annandale Fire Department Budget;
Maple Lake Fire Department Budget;
Annandale Youth First Request;
Maple Lake Library Request;
Midcontinent Communications Internet Information;
XtraTyme Internet Information.

The Annual Town Meeting was called to order by Corinna Township Clerk Mary Barkley Brown at 8:25 p.m., followed by the Pledge of Allegiance to the Flag.

A motion was made by Chuck Carlson, seconded by Larry Smith, to nominate Jeff Lundquist as Moderator of this Annual Meeting. No other nominations were given. Motion carried unanimously.

A motion was made by Trish Taylor, seconded by Heath Gillham, to waive the reading of the 2015 Annual Meeting Minutes. Motion carried unanimously.

A motion was made by John Dearing, seconded by Richard Naaktgeboren, to approve the 2015 Annual Meeting Minutes as presented. Motion carried unanimously.

Moderator Jeff Lundquist directed Supervisor Richard Naaktgeboren to present the 2015 Budget and activities of 2015. Richard Naaktgeboren explained the main projects as they were voted on at the 2014 Annual Meeting as follows:

FY 2015 BUDGET: GENERAL, \$424,402 ROAD AND BRIDGE, \$745,400

\$ 1,158	Planning and Zoning (Professional Services, Inspection Services, Planning Commission)
	(Expense \$96,468 less income \$97,626 = \$1,158)
\$109,560	Fire Protection – Annandale and Maple Lake Fire Department
\$34,239	Curbside Recycling
\$26,832	Assessor
\$6,515	Audit
\$ 849	Primary, General and Township Election
\$1,500	Youth First Donation

\$ 500	Maple Lake Library Donation
\$7,905	Junk Amnesty Day
\$14,088	Ice and Snow Removal (Sand/Salt)
\$108,508	Dust Coating
\$59,391	Gravel
\$28,326	Gravel Hauling
\$67,856	Seal Coat/Overlay (80 th Street, 75 th Street, Kilbury/Kimball AV NW)
\$19,302	Vehicle Fuel
\$10,000	Escrow – Vehicle Purchase

Richard Naaktgeboren also stated that at this time in 2015, the township was looking for a new company to do the township's recycling, as Wright Recycling had gone out of business. Quotes were received in the \$80,000.00 range. The Town Board rejected all the quotes and started over. Randy's Sanitation was awarded the contract for approximately \$36,000.00. This figure will change as the number of residents who recycle changes.

Naaktgeboren also stated that in 2015 the Township ordered a new Mack Truck and plow, which was not delivered and paid for until 2016. The Township seal coated and road striped 75th ST NW and 80th ST NW, and crack sealed the Kadabra Addition.

Naaktgeboren said that there were 5 significant rainfall events in 2015, which produced 3.5 to 4.5 inches of rainfall in 1.5 to 2 hours each time. Because of all the flooding and water problems this rainfall created, the Township did many ditch, culvert and drop box projects and/or replacements. Some of the work is as follows:

Somers Lake outlet – 600 feet of covered pipe, as road had washed out;

Hart Ave., NW (south of County Road 39) – replace culvert;

Klever Ave., NW (south of Pioneer Park) – replace culvert;

Sugar Lake Area:

117th ST, NW (east side of Sugar) – replaced culverts, drop box, reshape ditch;

120th ST, NW (town line road) – joint project with Clearwater Township – remove and replace sub-grade soil;

Hoyer Ave., NW and 113th ST, NW (west side) – correct drainage, culverts, drop box;

106th ST, NW (south side) – ditch repair;

Hollister Ave., NW (east side) – spread and roll ground bituminous onto road;

Cedar Lake Area:

67th ST, NW and Illsley Ave., NW (south east side near Segner) - culverts;

72nd ST, NW and Imhoff Ave., NW (east side landing near Wurm) – new culverts, drop box;

78th ST, NW (east side) – add culvert at hill;

Imhoff Ave., NW (east side near Bakken) – add drop box, culvert;

Irvine Ave, NW, 80th ST, NW, Isaak Ave., NW (west side) – add culverts, pipe, drop box;

Clearwater Lake Area:

Jeske Ave., NW and 98th ST, NW (south east side) – add culverts, ditch reshaping;

Kimball Ave., NW (near St. Mark's Church) – curb, tar 160 feet;

Kimball Ave., NW (south side near old golf course) – curb added;

107th ST, NW (north east dies – Steinbach area) added culverts.

Clerk/Treasurer Mary Barkley Brown read aloud the Statement of Balances Arising from Cash Transactions of Governmental Funds as of December 31, 2015.

Financial Report FY 2015 was available for review. The Cash Basis Audit Report for the year ending December, 2015 was prepared by Certified Public Accountants of Schlenner Wenner and Co.

Copies of the Township Budget for 2015, 2016, and proposed for 2017 were available. The General Budget disbursements are divided mainly into areas of wages, election, insurance, office supplies, cemetery, fire protection, recycling, junk amnesty, and planning and zoning expenses. Road and Bridge Budget disbursements are divided mainly into areas of wages, road maintenance supplies, vehicle repairs, equipment contracts and road projects. 60% of the Budget is proposed to be in reserve for the following year. Budget year starts January 1 but first tax payment is received in July.

Corinna Township's annual budgets are estimates of need. The actual expenditures fluctuate yearly due to some of the following: weather (ice, snow), gas prices, bid competition, amount of sand or salt left from previous years, date of bill payments, and whether road repair projects are done annually or if money needs to be saved to do the project the following year.

Moderator Jeff Lundquist directed Supervisor John Dearing to present the 2016 Budget and proposed activities of 2016. John Dearing explained the main projects as they were voted on at the 2015 Annual Meeting as follows:

FY 2016 PROJECTS PROPOSED:

General Budget: \$478,402

Road and Bridge Budget: \$750,400

\$10,257	Planning and Zoning (Professional Services, Inspection Services, Planning Commission)
	(Budgeted Expense \$91,457 less budgeted income \$81,200 = \$10,257.)
\$105,000	Fire Protection – Annandale and Maple Lake Fire Department
\$80,000	Curbside Recycling
\$30,000	Assessor
\$8,500	Audit
\$3,500	Primary, General and Township Election
\$1,500	Youth First Donation
\$ 500	Maple Lake Library Donation
\$7,000	Junk Amnesty Day
\$100,000	Road Improvement
\$25,000	Ice and Snow Removal (Sand/Salt/Lime)
\$95,000	Dust Coating
\$46,000	Gravel
\$28,000	Gravel Hauling
\$70,000	Seal Coat/Overlay
\$6,000	Road Striping
\$70,000	Crack Seal
\$43,000	Vehicle Fuel
\$10,000	Escrow – Vehicle Purchase

Dearing stated that the Township plans to work with Wright Soil and Water on a project that will improve the water quality in Mink/Somers Lake. Corinna will be replacing a culvert under 85th ST NW, as it is old and is also too short.

Dearing said that the Township also plans to work with Clearwater Township on 120th Street NW. The Town Board will pay for chip sealing the Corinna Township portion of the road.

Dearing stated that the Township plans to tar a short portion of 80th ST, NW and Irvine Ave., NW near 7992 Irvine Ave., NW, so that the storm water system will not have as much gravel running through it.

Dearing said that the Township plans to fix the north end of Ireland Ave., NW near wetlands, as the road breaks up there every year.

Dearing stated the Township plans to build a storage shed for the equipment that currently sits outside. This would be on the Town Hall property at 9801 Ireland Ave., NW.

FY 2017 PROJECTS PROPOSED:

Moderator Jeff Lundquist asked that Supervisor Chuck Carlson present the budget proposed for FY 2017. Chuck Carlson explained the main projects planned for 2017 at this time as follows:

General Budget: \$482,902

Road and Bridge Budget: \$750,400

\$10,257	Planning and Zoning (Professional Services, Inspection Services, Planning Commission)
	(Budgeted Expense \$91,457 less budgeted income \$81,200 = \$10,257.)
\$109,500	Fire Protection – Annandale and Maple Lake Fire Department
\$60,000	Curbside Recycling
\$30,000	Assessor
\$8,500	Audit
\$3,500	Primary, General and Township Election
\$1,500	Youth First Donation
\$ 500	Maple Lake library Donation
\$7,000	Junk Amnesty Day
\$100,000	Road Improvement
\$25,000	Ice and Snow Removal (Sand/Salt/Lime)
\$95,000	Dust Coating
\$46,000	Gravel
\$28,000	Gravel Hauling
\$70,000	Seal Coat/Overlay
\$6,250	Road Striping
\$70,000	Crack Seal
\$43,000	Vehicle Fuel
\$10,000	Escrow – Vehicle Purchase

Supervisor Chuck Carlson also stated that the Township will consider trading in the road grader while it still has trade-in value. Carlson also said the Township hopes to overlay 80th ST, NW/Hemlock ST, NW, in cooperation with the City of Annandale.

Maple Lake Fire Department: Printed Budget Report copies were available. John Dearing reported that the department's budget is \$221,500.00 for 2017. The township residents' annual assessment will be \$60 per parcel in 2017, as they are setting aside money for a new pumper truck to be purchased in 2019.

Annandale Fire Department: Marc Fahey and Rachel Piram represented the Annandale Fire Department. Fahey reported that they estimate that Corinna Township's portion of their budget will be \$58,616.00 for 2017. Each assessed parcel in Corinna Township will pay \$68, which is the same total assessment per parcel as in 2016, however, \$18 of the \$68.00 had been going toward the purchase of a truck. That truck has now been paid off. The \$18 that will remain on the assessment for 2017 will be going toward the purchase of a new \$225,000.00 tanker. They reported that the department has 28 members. The fire hall is in good shape. Last year the Annandale Fire Department responded to 220 calls in their entire service area. They responded to 40 calls in Corinna Township. The average response time to each call was eight minutes and 40 seconds.

Annandale Youth First: Corinna Resident Jeff Lundquist, Member of the Youth First Board of Directors, represented Youth First. He asked if there were any questions about the proposed request for \$1,500 for 2016. There were no questions. \$1,500 had been approved for 2015. A motion was made by Richard Naaktgeboren, seconded by Chuck Carlson to approve request of \$1,500.00 to be included in the 2017 General Levy. Motion carried unanimously.

Maple Lake Library Request: Corinna Resident Marie Mavencamp and Jean Borrell represented the Library. Mavencamp requested a donation for 2017 to the Maple Lake Library. \$500 had been previously approved for 2016. Mavencamp said that the library opened in 2009, is run by 100% volunteer labor and is funded only by donations. People from surrounding townships outside the City of Maple Lake use the library for books, media, computer use, book clubs and youth reading programs. A motion was made by Richard Naaktgeboren, seconded by Randy Mavencamp, to raise the donation to \$1,000.00 to be included in the 2017 General Levy. Motion carried unanimously.

2017 General Budget: Budget of \$482,902, plus increase of \$500 for Maple Lake Library, less fire protection assessments and other income of \$209,402 making a net need of \$274,000, for a suggested levy of \$274,000.00. A motion was made by Larry Smith, seconded by Chuck Carlson, to accept the suggested General Budget levy of \$274,000. Motion carried unanimously.

2017 Road and Bridge Budget: Budget \$750,400 less other income \$30,400; net need of \$720,000 and suggested Levy of \$720,000.

Motion presented by John Dearing, seconded by Heath Gillham, to approve the proposed Road and Bridge levy of \$720,000. The motion carried unanimously.

Election Results: Clerk Mary Barkley Brown reported from the results from the election judges' statement:

Of the 130 votes cast, Larry Smith received 93 votes, Heath Gillham received 36 votes and there was one over-voted ballot.

Depository: A motion was made by Trish Taylor seconded by Larry Smith, for the Annandale State Bank to remain as the selected depository. Motion carried unanimously.

Official Newspapers: A motion was made by Norm Planer, seconded by Randy Mavencamp, for the official newspapers to remain the Annandale Advocate and Maple Lake Messenger. Motion carried unanimously.

Announcements:

2016 Local Board of Appeal and Equalization will be Thursday, April 14, 2016 beginning at 3 p.m. at the Corinna Town Hall.

2017 Annual Meeting will be held at the Corinna Town Hall, 9801 Ireland AV NW, Annandale, at 8:15 p.m., Tuesday, March 14, 2017, the second Tuesday of March, 2017. A motion was made by Larry Smith, seconded by Trish Taylor, to start the Annual Meeting at 8:15 p.m. and to hold the Annual Meeting at the Corinna Township Hall. Motion carried unanimously.

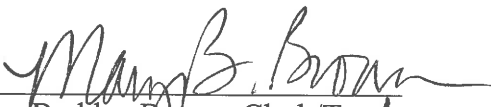
Trish Taylor thanked Richard Naaktgeboren for his 19 years of service to Corinna Township. The audience concurred. Clerk Brown invited the audience to join Richard for cake and a retirement ceremony after the meeting.

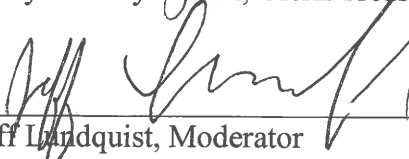
Moderator Jeff Lundquist encouraged attendance at township meetings, the 1st and 3rd Tuesdays of each month and the Planning Commission meetings, the 2nd Tuesday of each month.

Other Business: None

A motion was made by Richard Naaktgeboren, seconded by John Dearing, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 8:55 p.m.

Respectfully submitted,


Mary Barkley Brown, Clerk/Treasurer


Jeff Lundquist, Moderator

Board of Canvass followed the Annual Meeting.