

CORINNA TOWNSHIP BOARD MEETING
Tuesday, March 15, 2016
7:00 p.m.
Corinna Township Hall
9801 Ireland Avenue NW, Annandale, MN

Minutes

Meeting Call to Order and Pledge of Allegiance was at 7:00 p.m.

Present: Chuck Carlson; John Dearing; Larry Smith; Clerk/Treasurer Mary Barkley Brown.

Absent: Deputy Clerk/Treasurer Jean Just.

Others in Attendance: Corinna Planning and Zoning Administrator Ben Oleson; Paul Paco Erickson (Midcontinent Communications); Marty Campion; David Stradtman (Rachel Properties); Andrea Smith (Rachel Properties); Richard Naaktgeboren.

Oath of Office – Larry Smith: Larry Smith took the Corinna Town Board Officer Oath of Office, as prescribed by the State of Minnesota, sworn to by Clerk Mary Barkley Brown.

Election of Chair: A motion was made by Dearing, seconded by Smith, to elect Chuck Carlson as Chair for a term of one year. Motion carried unanimously.

Election of Vice-Chair: A motion was made by Carlson, seconded by Smith, to elect John Dearing as Vice-Chair for a term of one year. Motion carried unanimously.

Approve or Amend Agenda, Town Board Meeting, March 15, 2016: A motion was made by Dearing, seconded by Smith, to approve the Agenda as presented with the following additions: Request to be on the Agenda - MP Access Plan; Drop Home Bill Update; Aurora Solar Letter of 3/10/2016 Regarding Roads that May be Used During Construction of Solar Facility; 2016 Final Wright County Tax Rates; Special Meeting Agenda of 3/22/2016; League of MN Cities Insurance Trust Safety and Loss Control Workshops. Motion carried unanimously.

Approve or Amend Minutes, Town Board Meeting, March 1, 2016: A motion was made by Dearing, seconded by Smith, to approve the Minutes of the Town Board Meeting of March 1, 2016. Motion carried unanimously.

Approve or Amend Minutes Board of Canvass, March 8, 2016: A motion was made by Dearing, seconded by Carlson, to approve the Minutes Board of Canvass, March 8, 2016. Motion carried unanimously.

Unapproved Annual Meeting Minutes of March 8, 2016 - FYI: Reviewed.

Maintenance Outlook Report: Reviewed.

Requests to be on the Agenda:

1. Paul Paco Erickson – Midcontinent Communications: Erickson had given the Town Board maps showing details of the construction plans to bring broadband, phone and digital cable TV services to homes and businesses in Annandale. He said that they are coming from Clearwater, MN, going south on State Highway 24, NW, and will focus on what is shown on the maps, including service in some adjacent areas that are in Corinna Township. He said that the document/map is living and breathing. There will be nodes so that Midcontinent does not have to do everything at once. Service area can be expanded later. The time frame for the completion of work is based on getting permits from MN DOT, etc. Erickson said he will be in the area for the duration of the project.

2. MP Access Plan: Ben Oleson noted he had received a request from MP Technologies/Pribyl Properties that the Township allow them to implement the CUP approved in 2013 even though it has expired by ordinance. The CUP was for moving more than 500 cubic yards of material and their plans have not changed. Oleson had discussed this request with the Planning Commission at their March meeting and

they felt that a re-application should be required as it would set a poor precedent to extend an expired CUP so long after it expired. The Town Board agreed and directed Oleson to let Pribyl Properties know they need to re-apply for the CUP.

Other Business:

1. Planning and Zoning Administrator's Report:

Preliminary plat and conditional use permit to create a 10-lot residential subdivision with lot sizes ranging from 1.1 acre to 3.2 acres. All lots to have frontage on Sugar Lake and be served by a newly constructed public road. Approval of a preliminary development plan to create a rural planned unit development consisting of 19 residential lots and one outlot for common open space. All lots to served by existing or newly constructed public roads.

- i. Applicant: Rachel Properties LLC
- ii. Property address: 7764 117th Street NW, Annandale
- iii. Sec/Twp/Range: 02-121-27
- iv. Parcel number(s): 206000022300 and 206000031400

Proposal: Subdivide an approximate 151.6 acre parcel into residential lots. A total of thirty (30) residential lots would be created, with three separate outlots proposed (one outlot to serve as commonly-owned "Restricted Lands" as required in a Rural PUD and the other two to be very small remnant lots.

Location:

- v. Property address: 7764 117th Street NW, Annandale
- vi. Sec/Twp/Range: 02-121-27
- vii. Parcel number(s): 206000022300 and 206000031400

Zoning: Urban/Rural Transition (R1) /Residential Recreation Shorelands (S-2) Overlay District, Sugar Lake (General Development Lake) for the lakeshore portion of land to be subdivided (proposed Lots 1-10, Block Two). The remainder of the land is zoned Agricultural/Residential (A/R) with a Rural Planned Unit Development Overlay.

Planning Commission/Board of Adjustment Action: The PC/BOA, on a unanimous vote, has recommended approval of the requested preliminary plat as presented in the drawing originally submitted with the application from Campion Engineering Services, Inc., Project No. 15-024, Dated 2/15/2015 (no revisions) where the cul-de-sac extending to the south towards existing Hoyer Ave. NW does not have dedicated right-of-way connecting the proposed cul-de-sac with the right of way for existing Hoyer Ave. NW, with the following conditions:

1. That the applicant must submit their plans and calculations related to meeting NPDES requirements for stormwater to the Township when completed for review. The Township will request review by Wright County SWCD and/or a private engineer to ensure that the Township ordinance requirements for stormwater are met. The Township shall approve the plans prior to final plat approval.
2. That the applicant shall construct the roadways as noted in the submitted construction plans, or as otherwise approved by the Town Board, prior to final plat approval. Alternatively, the applicant can submit a financial security and otherwise meet the requirements of the Township Subdivision Ordinance for completion of improvements after final plat approval.
3. All lots shall have private sewers installed to serve the homes at the time of construction. If a community drainfield/septic system is installed to serve any of the lots, such community drainfield shall meet all requirements and a homeowner's association or other equally effective organization shall be formed to assure proper maintenance and operation of the community drainfield. Such organization shall be approved by the Township prior to a permit being issued for the installation of the system. An easement, or other approved means of assuring access to the common septic system, shall be in place prior to a permit being issued for the system.
4. The applicant shall submit sufficient calculations and information to ensure that they will be meeting the density and open space requirements applicable to the shoreland portion of the property – not including Lots 1-10, Block Two (the shoreland lots).

A motion was made by Dearing, seconded by Smith, to approve the preliminary plat application, including the Planning Commission's four conditions, as recommended by the Corinna Planning Commission. As part of this approval, Marty Campion has assured the Town Board that the "hammer head" at the end of Hoyer will be enlarged in case the road gets centered on a new 66' right-of-way. The constructed improvements will be subject to inspection by the Township. A design for the common sewer system serving four lakeshore lots will be submitted prior to the final plat approval. Motion carried unanimously.

Next Corinna Planning Commission Meeting Date and Agenda: Tuesday, April 12, 2016 at 7:00 PM.

Wright County Planning Commission Notice of Public Hearing: 3/17/2016, 7:30 p.m. regarding True Friends petition to rezone approximately 4.5 acres from AG General Agricultural and S-2 Residential-Recreational Shorelands to R-1 Urban-Rural Residential and S-2 as regulated in Section 504 & 605 of the Wright County Zoning and Township Response Form. Reviewed. Township response form was already submitted to Wright County on 3/3/2016.

Drop Home Bill Update: Ben Oleson said that MN lawmakers will be considering a bill (HF2497) that would allow "temporary family health care dwellings" (or so-called "drop homes") as a permitted accessory use and that would prohibit cities, townships and counties from requiring a conditional use permit or interim use permit for such temporary dwellings.

Corinna Planning and Zoning Clerk's February 2016 Report: Reviewed.

Violations:

PID # 206-000-153404 - 8987 Iresfeld AV NW: Sewer permit has been picked up and permit fee paid.

Flygare said work cannot be done until spring, 2016.

PID# 206-000-021105 11955 Hart Avenue NW: Corinna letter of 1/28/16 regarding shed; Response.

2. Survey lbs/Bakken Turn-Around and Survey for a Utility Easement for Property Near 11182 Hoyer AV NW: Not done yet.
3. MN Association of Townships Spring Short Course: Smith and Dearing will attend. Clerk or Deputy Clerk will attend.
4. Xtratyme Internet Information: Reviewed.
5. Building Use March, 2016: Reviewed.
6. Local Board of Appeal and Equalization Notice: Will be held at 3:00 p.m., 4/14/2016 at the Corinna Town Hall.
7. Maple Lake Fire Department Contract- Effective May 1, 2016: A motion was made by Dearing, seconded by Smith, to approve a fire contract with Maple Lake Fire Department, effective May 1, 2016 – April 30, 2019. Motion carried unanimously.
8. MN Revenue News Release: Warns MN businesses of phishing scheme targeting HR and payroll employees – reviewed.
9. Aurora Solar Letter of 3/10/2016 Regarding Roads that May be used During Construction of Solar Facility: Reviewed. Dearing will ask Aurora Solar about a contribution for maintenance of the township roads they are proposing to use.
10. 2016 Final Wright County Tax Rates: Reviewed.
12. Special Meeting Agenda of 3/22/2016: Reviewed.
13. League of MN Cities Insurance Trust Safety and Loss Control Workshops: Reviewed. No one is attending.

Any Other Business That May Come Before the Board: Deputy Clerk Treasurer had requested that she be added as a signer on the Corinna Township checking account. A motion was made by Dearing, seconded by Carlson, to add Jean Just as a signer on the checking account. Motion carried unanimously.

Information on File:

Office of the State Auditor: E-Updates of 2/26/16 and 3/4/16 were reviewed.


Payment of Claims:

A motion was made by Dearing, seconded by Smith, to approve Direct Deposit Payroll JE 2016-013 through JE 2016-015 (Miller Welle Heiser Payroll Service); Payroll Checks #921 through #924 (Miller Welle

Heiser Payroll Service); Check # 19903 through Check # 19936 and Check # 19938 through Check # 19940 (Check # 19937 is void) in the amount of \$23,493.38. Motion carried unanimously.

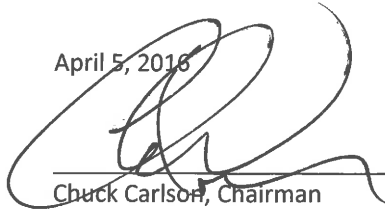
A motion was made by Dearing, seconded by Smith, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 8:41 p.m.

Respectfully submitted,



Mary Barkley Brown, Clerk/Treasurer

April 5, 2016



Chuck Carlson, Chairman