

CORINNA TOWNSHIP BOARD MEETING  
Tuesday, March 1, 2016, 4:30 p.m.  
Corinna Township Hall  
9801 Ireland Avenue NW, Annandale, MN

Minutes

Meeting Call to Order and Pledge of Allegiance was at 4:30 p.m. (early meeting time due to precinct caucuses/state law).

Present: Chairman Richard Naaktgeboren; Vice Chairman Chuck Carlson; Supervisor John Dearing; Clerk/Treasurer Mary Barkley Brown; Deputy Clerk/Treasurer Jean Just.

Others in Attendance: Corinna Maintenance Men Mark Miller and Doug Smith; Corinna Planning and Zoning Administrator Ben Oleson; Larry Smith; Bill Arendt; Kathy Jonsrud; Orville Jonsrud; Christa Lane-Larsen; Molly Thompson.

Approve or Amend Agenda, Town Board Meeting, March 1, 2016: A motion was made by Dearing, seconded by Carlson, to approve the Agenda as presented with the following additions: Wright County Notice of Public Hearing to be held 3/17/16, 7:30 p.m. Regarding True Friends Petitions to Rezone; Wright County Auditor/Treasurer Letter of 2/25/16 Regarding Renewal Application for the Seasonal On Sale Liquor License for Whispering Pines Golf Course. Motion carried unanimously.

Approve or Amend Minutes, Town Board Meeting, February 16, 2016: A motion was made by Carlson, seconded by Dearing, to approve the Minutes of the Town Board Meeting of February 16, 2016. Motion carried unanimously.

Maintenance Outlook Report: Reviewed. A motion was made by Naaktgeboren, seconded by Carlson, to approve trading in a township chain saw to M & M, and purchasing new chainsaw through M & M, per M & M quote of 3/1/2016, with final amount of \$451.96 due. Motion carried unanimously.

A motion was made by Naaktgeboren, seconded by Dearing, to add three roads to the sealcoat price quotes that Mark Miller is seeking, adding 108<sup>th</sup>, 109<sup>th</sup>, and Hendricks to the 2016 road sealcoat proposal map. Motion carried unanimously.

111<sup>th</sup> ST NW Maintenance: Road has never been maintained by township. No action taken.

2013 F-550 Ford Truck Emissions Recall Reminder: Reviewed. Miller will bring truck to Lundeen Ford.

Requests to be on the Agenda:

1. Christa Lane-Larsen Regarding Closing Lake Access on Ireland Avenue NW: Lane-Larsen spoke on behalf of the Cedar Lake Conservation Club (CLCC). She handed out a page outlining their activities for 2016. She proposed that the Township close off the Ireland Avenue access to the lake in the spring, summer and fall, but keep it open during the winter months. The CLCC feels this will help stop the spread of invasive species into Cedar Lake. Naaktgeboren said that he feels that waterfowl is the biggest culprit in spreading invasive species. Orville Jonsrud stated that he talked to the DNR and they feel it is from moving equipment from lake to lake. Lane-Larsen said that the CLCC's work has been based on science. She said that they respect that the "Wurm access" is grandfathered in. The CLCC is not asking for a road vacation. CLCC would like the township attorney research to see who owns the land where Ireland Avenue heads into Cedar Lake. CLCC would guarantee reimbursement of the township's costs. There was a discussion regarding the many other private and public accesses to Cedar Lake. Lane-Larsen also asked the township to contribute \$500.00 toward the cost of monitoring the accesses on Cedar Lake. Naaktgeboren stated that the citizens at the Annual Meeting would have to vote on that for 2017. The budget for 2016 has already been voted on at the 2015 Annual Meeting. Clerk Brown asked if the CLCC has a MN Statute citing the legal authority for the township to donate to monitor lake accesses. Kathy Jonsrud said that they do not know of a statute, but thinks other townships have done this. Clerk Brown asked Corinna Township's auditor, Molly Thompson, if she knows of a statute for this case. Thompson said she does not

know of a statute that would allow the township to do this. Clerk Brown said that if the CLCC wants to bring this to the Annual Meeting on March 8, 2016, to please submit the request, along with the statute, as soon as possible, in order to be placed on the Annual Meeting Agenda. Larry Smith asked if the CLCC has statistics on how many really use the Ireland Avenue access. Carlson and Dearing live nearby and do not feel this access gets much use. It was suggested that the CLCC monitor the Ireland Avenue access in 2016 to see how much use it gets.

Schlenner Wenner Audit Report 2015: Molly Thompson, C.P.A., of Schlenner Wenner and Co. reviewed the results of their audit of Corinna Township for year ending December 31, 2015. The Financial Statement Report stated: "In our opinion, the financial statements present fairly, in all material respects, the balances arising from cash transactions of Corinna Township, Minnesota, as of December 31, 2015, and the receipts, disbursements, and changes in cash balance for the year then ending in accordance with the financial reporting provision of the State of Minnesota's Office of the State Auditor.

#### Other Business:

##### 1. Planning and Zoning Administrator's Report:

Cedar Creek Second Addition Draft Final Plat: Reviewed.

Corinna Road Standards: Ben Oleson reviewed Corinna Road Standards and the Township Ordinance. A motion was made by Naaktgeboren, seconded by Dearing, to direct the Planning Commission to hold a public hearing to possibly revise the Ordinance. Motion carried unanimously.

Utility Work in Road Right of Way: Town Board will not require special permits from Midco. The Town Board has not required permits of other utility companies in the past.

Drop Homes – Temporary Family Health Care Dwellings – Proposed Bill: Oleson has informally submitted comments.

Next Corinna Planning Commission Meeting Date and Agenda: Wednesday, March 9, 2016 at 7:00 PM.

##### Violations:

PID # 206-000-153404 - 8987 Iresfeld AV NW: Sewer permit has been picked up and permit fee paid. Dean Flygare said work cannot be done until spring, 2016.

PID# 206-000-021105 11955 Hart Avenue NW: Corinna letter of 1/28/16 regarding shed; Response.

2. Survey lbs/Bakken Turn-Around and Survey for a Utility Easement for Property Near 11182 Hoyer AV NW: Dearing is working with surveyor on this.
3. Notice of Election and Annual Meeting on 3/8/16: Reviewed.
4. Proposed Budget for 2017: Reviewed.
5. March 8, 2016 Annual Meeting: Reviewed agenda/brochure.
6. 2016 Township Officers' Lobby Day at State Capitol: Reviewed. No one plans to attend.
7. MN Association of Townships Spring Short Course: Reviewed.
8. Board of Appeal and Equalization Catch-Up Training: Reviewed. No one is eligible for this training.
9. Citizen Concern Regarding Traffic on 75<sup>th</sup> ST NW: Reviewed.
10. Annandale Fire Department Meeting of 2/25/16: Naaktgeboren attended their meeting. He reported that the AFD proposed budget for 2017 is the same as their adopted budget for 2016.
11. WR CO Township Officer's Association Quarterly Meeting Minutes Draft: Reviewed.
12. State of MN Bureau of Mediation Services Regional Conference: Reviewed. No one is attending.
13. Resolution 2016-02 Authorizing Contract with Interested Officer Under MN Statute 471.88, subd. 5 and Affidavit of Official Interest in Claim: A motion was made by Naaktgeboren, seconded by Carlson, to approve resolution regarding the sale of bulk diesel exhaust fluid. Naaktgeboren and Carlson voted in favor. Dearing abstained. Motion carried.
14. Resolution 2016-03 Authorizing Contract with Interested Officer Under MN Statute 471.88, subd. 5 and Affidavit of Official Interest in Claim: A motion was made by Dearing, seconded by Naaktgeboren, to approve resolution authorizing emergency services contract. Dearing and Naaktgeboren voted in favor. Carlson abstained. Motion carried.
15. Salls/Corinna Quit Claim Deed Recorded: Reviewed.
16. DNR Regarding 80<sup>th</sup> ST Public Access on Mink Somers Lake: Reviewed.

17. CRWD Letter of 2/16/16 RE: Storm Water Improvements in the Eastview Mobile Home Park: Reviewed. Town Board does not agree with deeper, wider ditches or holding ponds, due to safety concerns, as many children live in the neighborhood. Chuck Carlson will relay the Town Board's concerns.
18. Xtratyme Internet Information: Reviewed.
19. WR CO Highway Dept. E-Mail of 2/26/16 RE: Road Restrictions: Starts midnight, Mon., 2/29/2016.
20. Wright County Notice of Public Hearing to be held 3/17/16, 7:30 p.m. Regarding True Friends Petitions to Rezone: Town Board had previously approved this request at Regular Town Board Meeting of 1/19/2016. Clerk Brown will send Township Response to Wright County again.
21. Wright County Auditor/Treasurer Letter of 2/25/16 Regarding Renewal Application for the Seasonal On Sale Liquor License for Whispering Pines Golf Course: A motion was made by Carlson, seconded by Naaktgeboren, to approve renewal. Motion carried unanimously.  
Any Other Business That May Come Before the Board: None.

Information on File:

MN LTAP: Winter 2016 – reviewed.

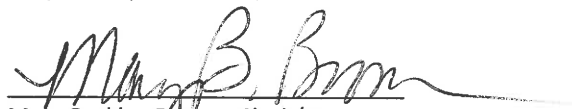
Office of the State Auditor: E-Updates 2/5/16, 2/12/16, 2/17/16, and 2/19/16 were reviewed.

Payment of Claims:

A motion was made by Dearing, seconded by Carlson, to approve Direct Deposit Payroll JE 2016-010 through JE 2016-012 (Miller Welle Heiser Payroll Service); Payroll Checks #917 through #920 (Miller Welle Heiser Payroll Service); Check # 19885 through Check # 19902 in the amount of \$22,118.37. Motion carried unanimously.

A motion was made by Dearing, seconded by Carlson, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 5:59 p.m.

Respectfully submitted,

  
Mary Barkley Brown, Clerk/Treasurer

March 15, 2016

  
Chuck Carlson, Chairman