

CORINNA TOWNSHIP BOARD MEETING
Tuesday, January 5, 2016, 7:00 p.m.
Corinna Township Hall
9801 Ireland Avenue NW, Annandale, MN

Official Minutes

Meeting Call to Order and Pledge of Allegiance was at 7:00 p.m.

Present: Chairman Richard Naaktgeboren; Vice Chairman Chuck Carlson; Supervisor John Dearing; Clerk/Treasurer Mary Barkley Brown; Deputy Clerk/Treasurer Jean Just; Maintenance Man Doug Smith.

Absent: Maintenance Man Mark Miller.

Others in Attendance: None.

Approve or Amend Agenda, Town Board Meeting, January 5, 2016: A motion was made by Dearing, seconded by Carlson, to approve the Agenda as presented with the following additions: Drop Box and Catch Basin Map Drawn by Corinna Maintenance Department; Dates for 2016 Corinna Regular Town Board Meetings; Wright County Planning Commission Agenda of 1/14/2016; Building Use Report for January 2016; NSP Rate Increase Notice. Motion carried unanimously.

Approve or Amend Minutes, Town Board Meeting, December 15 2015: A motion was made by Carlson, seconded by Dearing, to approve the Minutes of the Town Board Meeting of December 15, 2015. Motion carried unanimously.

Maintenance Outlook Report: Reviewed.

MN LTAP Training: Reviewed.

Drug and Alcohol Testing: A motion as made by Naaktgeboren, seconded by Dearing, to use RTS beginning in 2016. Motion carried unanimously.

Drop Box and Catch Basin Map Drawn by Corinna Maintenance Department: Reviewed.

Requests to be on the Agenda: None.

Other Business:

1. Planning and Zoning Administrator's Report: Reviewed Agenda for 1/12/2016 Planning Commission Meeting.

Next Corinna Planning Commission Meeting Date and Agenda: Tuesday, January 12, 2016 at 7:00 PM.

Wright County Planning Commission Agenda of 1/14/2016: Reviewed.

Violations:

Craig Schulz Letter of 8/10/2015 to owner of Hazardous Building - Burt and Barbara Wolslayer: 11430 Klever AV NW – Building is hazardous and will need to be removed or abated. They have a contract for building demolition with Flygare Excavating. Flygare said that the building has been removed as of 12/23/15. He provided a certificate of abandonment for septic.

PID # 206-000-153404 - 8987 Iresfeld AV NW: Building permit was issued in 2005 by Wright County and that it is still open and there is also a non-conforming sewer. Oleson will follow up, checking on sewer and also on time allowed to complete the building of the dwelling. Oleson inspected property on 2/24/14. Oleson letter of 2/24/14 to Oxenford; Oleson letter of 5/2/14 to Oxenford has 6/30/2014 deadline; 6/15/15 Oleson letter to Oxenford states that the replacement of Oxenford's septic system must be completed by 9/30/15. Clerk Brown sent letter by certified mail; Oleson spoke to Oxenford, who stated that he is working with Bernie Miller on a design for an upgraded system, but has not yet received that design. Oxenford applied for sewer permit on 11/23/2015. Sewer permit has been picked up and permit fee paid.

2. Survey lbs/Bakken Turn-Around and Survey for a Utility Easement for Property Near 11182 Hoyer AV NW: Not done yet.

3. Local Board of Appeal Training Reminder: Reviewed.
4. Wright County Township Officers Association Quarterly Meeting Notice, 10/1/15 Minutes: Reviewed.
5. City of Annandale Letter of 11/6/15 Regarding New Broadband Carrier – Midcontinent Communications: Reviewed.
6. Computer Hard Disks Replacement Proposal: A motion was made by Naaktgeboren, seconded by Dearing, to accept Andrew Brown Computer Services proposal to upgrade computer hardware. Motion carried unanimously.
7. Drainage and Wetland Conference: No one is attending. Clerk Brown was directed to invite Planning Commission Members to attend.
8. Dates for 2016 Corinna Regular Town Board Meetings: A motion was made by Naaktgeboren, seconded by Dearing, to approve proposed meeting dates for 2016. Motion carried unanimously.
9. Building Use Report for January 2016: Reviewed.
10. NSP Rate Increase Notice: Reviewed.

Any Other Business That May Come Before the Board: None.

Information on File:

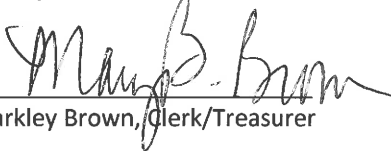
Office of the State Auditor: E-Updates 12/11/2015, 12/18/15 and 12/24/15 were reviewed.

Payment of Claims:

A motion was made by Dearing, seconded by Carlson, to approve Direct Deposit Payroll JE 2015-71 through JE 2015-73 (Miller Welle Heiser Payroll Service); Payroll Checks # 897 through # 901 (Miller Welle Heiser Payroll Service); Check # 19794 through Check # 19823 in the amount of \$31,821.65. Motion carried unanimously.

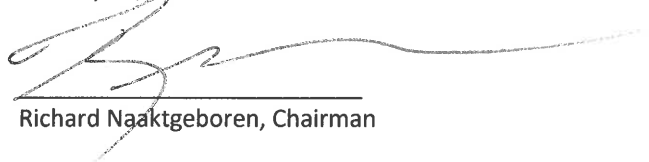
A motion was made by Carlson, seconded by Dearing, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 8:58 p.m.

Respectfully submitted,



Mary Barkley Brown, Clerk/Treasurer

January 19, 2016



Richard Naaktgeboren, Chairman