

CORINNA TOWNSHIP BOARD MEETING
Tuesday, February 16, 2016, 7:00 p.m.
Corinna Township Hall
9801 Ireland Avenue NW, Annandale, MN

Minutes

Meeting Call to Order and Pledge of Allegiance was at 7:00 p.m.

Present: Chairman Richard Naaktgeboren; Vice Chairman Chuck Carlson; Supervisor John Dearing; Clerk/Treasurer Mary Barkley Brown.

Absent: Deputy Clerk/Treasurer Jean Just.

Others in Attendance: Wright County Commissioner Christine Husom; Larry Smith; Chris Wald (Bjorklund Companies); Kurt Kubasch (Central MN Dust Control).

Approve or Amend Agenda, Town Board Meeting, February 16, 2016: A motion was made by Dearing, seconded by Carlson, to approve the Agenda as presented with the following additions: Christine Husom request to be on the Agenda; Wright County Planning Commission Meeting Minutes of 1/14/16 Regarding Rachel Properties, LLC; Wright County Highway Department Highway Engineer Virgil Hawkins Letter of 2/11/16 Regarding Wright County's Five-Year Highway Improvement Plan Meeting of 2/23/16; Wright County P and Z Administrator Sean Riley Memo of 2/4/16 Regarding Solar Energy Ordinance 762 - Tentative Meeting Date of 3/22/16; Schlenner Wenner Manager Ryan Schmidt E-mail of 2/12/16, Including Legal Compliance Audit Guide - Conflicts of Interest. Motion carried unanimously.

Approve or Amend Minutes, Town Board Meeting, February 2, 2016: A motion was made by Dearing, seconded by Carlson, to approve the Minutes of the Town Board Meeting of February 2, 2016. Motion carried unanimously.

Open Bids for Loading and Hauling of Class 1 Gravel on Township Roads:

The hauling bids were as follows:

<u>Mid MN Hot Mix</u>	\$3.90/cubic yard, haul and spread, from APR pit;
<u>ML Schendzielos and Son, Inc.</u>	\$3.47/cubic yard, haul and spread, from APR pit;
<u>Bjorklund Companies</u>	\$3.54/cubic yard, haul and spread, from APR pit.

A motion was made by Dearing, seconded by Carlson, to award the gravel loading, hauling and spread, from ARP pit, to Bjorklund Companies, for \$3.54/cubic yard. Although ML Schendzielos and Son, Inc. had the lowest bid, the Town Board was not able to determine if their equipment was adequate/suitable for this job. The Town Board did not know what a quint truck was. Corinna does not use side dumps for this work. No one was in attendance to answer the questions. Motion carried unanimously.

Open Bids for Calcium Chloride or Magnesium Chloride Materials and Application:

The Town Board opened the four bids that were submitted. They were as follows:

Calcium Chloride Materials and Application:

<u>Tri City Paving</u>	\$0.98 per gallon for calcium chloride at 38%;
<u>Northern Salt Inc.</u>	\$0.939 per gallon for calcium chloride at 38%;

Magnesium Chloride Materials and Application:

Envirotech Services, Inc. \$0.835 per gallon for magnesium chloride at 30%;
Central Minnesota Dust Control, LLC quoted two options:
\$0.89 per gallon for magnesium chloride at 30%;
\$0.915 per gallon for magnesium chloride at 33%. (Normal application rate of
.27) Magnesium chloride 33% is .5% stronger than 38% calcium chloride. It is less
corrosive than calcium chloride and performs better during dry conditions.

A motion was made by Carlson, seconded by Dearing, to accept bid from Central Minnesota Dust Control, LLC, for Dustguard Plus Liquid Magnesium Chloride at 33%, at the price of \$0.915 per gallon, for approximately 100,000 gallons. Motion carried unanimously.

Maintenance Outlook Report: Reviewed.

Requests to be on the Agenda:

1. Wright County Commissioner Christine Husom: Commissioner Husom spoke to the Town Board about new solar energy facilities being built in Wright County; the new Wright County Public Works Building, which should be done in the summer of 2016; and Wright County's existing facilities. She said that architects are reviewing the Wright County Courthouse to possibly remodel in order to better comply with courtroom security standards.

Other Business:

1. Planning and Zoning Administrator's Report: No report.
Next Corinna Planning Commission Meeting Date and Agenda: Wednesday, March 9, 2016 at 7:00 PM.
Violations:
PID # 206-000-153404 - 8987 Iresfeld AV NW: Sewer permit has been picked up and permit fee paid. Dean Flygare said work cannot be done until spring, 2016.
PID# 206-000-021105 11955 Hart Avenue NW: Corinna letter of 1/28/16 regarding shed.
2. Survey Ibs/Bakken Turn-Around and Survey for a Utility Easement for Property Near 11182 Hoyer AV NW: Dearing will contact surveyor and view Ibs/Bakken site with him; Dearing or Naaktgeboren will review site with surveyor near 11182 Hoyer AV NW.
3. Budget Meeting: Will be held 2/18/16 at 9:00 a.m.
4. Notice of Election and Annual Meeting of 3/8/16: Reviewed.
5. Notice of Change of Meeting Time: 3/1/16 Regular Corinna Town Board Meeting will start at 4:30 p.m., as precinct caucuses are on March 1, beginning at 6:00 p.m., and no government business may be conducted after 6:00 p.m. that evening.
6. Sample Ballot: Reviewed.
7. Wright County Planning Commission Meeting Minutes of 1/14/16 Regarding Rachel Properties, LLC: Reviewed.
8. Wright County Highway Department Highway Engineer Virgil Hawkins Letter of 2/11/16 Regarding Wright County's Five-Year Highway Improvement Plan Meeting of 2/23/16: Reviewed. Naaktgeboren may attend if available.
9. Wright County P and Z Administrator Sean Riley Memo of 2/4/16 Regarding Solar Energy Ordinance 762 - Tentative Meeting Date of 3/22/16: Reviewed.
10. Schlenner Wenner Manager Ryan Schmidt E-mail of 2/12/16, Including Legal Compliance Audit Guide - Conflicts of Interest: Reviewed.

Any Other Business That May Come Before the Board: None.

Information on File:

MN LTAP: Technology Exchange was reviewed.


Office of the State Auditor: E-Update 1/29/16 was reviewed.

Payment of Claims:

A motion was made by Carlson, seconded by Dearing, to approve Direct Deposit Payroll JE 2016-007 through JE 2016-009 (Miller Welle Heiser Payroll Service); Payroll Checks #912 through #916 (Miller Welle Heiser Payroll Service); Check # 19864 through Check # 19884 in the amount of \$200,673.44. Motion carried unanimously.

A motion was made by Carlson, seconded by Dearing, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 8:50 p.m.

Respectfully submitted,


Mary Barkley Brown, Clerk/Treasurer

March 1, 2016


Richard Naaktgeboren, Chairman