

CORINNA TOWNSHIP BOARD MEETING
Tuesday, November 17, 2015, 7:00 p.m.
Corinna Township Hall
9801 Ireland Avenue NW, Annandale, MN

Official Minutes

Meeting Call to Order and Pledge of Allegiance was at 7:00 p.m.

Present: Chairman Richard Naaktgeboren; Vice Chairman Chuck Carlson; Supervisor John Dearing; Clerk/Treasurer Mary Barkley Brown; Maintenance Men Mark Miller and Doug Smith.

Absent: Deputy Clerk/Treasurer Jean Just.

Others in Attendance: None.

Approve or Amend Agenda, Town Board Meeting, November 17, 2015: A motion was made by Naaktgeboren, seconded by Carlson, to approve the Agenda as presented with the following additions: City of Annandale Letter of 11/6/15 Regarding Broadband; Notice of Hearing on Proposed Assessment; Richard and Carol Kanninen Letter of 11/6/15 Regarding Selle Variance Request; Stacy Marquardt E Mail of 11/5/15 Regarding Bryan Rezoning Request; Truth In Taxation Rates 2016; Jeanne Kaiser Letter of 11/14/15. Motion carried unanimously.

Approve or Amend Minutes, Town Board Meeting, November 3, 2015: A motion was made by Dearing, seconded by Carlson, to approve the Minutes of the Town Board Meeting of November 3, 2015. Motion carried unanimously.

Maintenance Outlook Report: Reviewed.

Kent Courier: Was not in attendance for Regular Meeting.

Requests to be on the Agenda:

1. Dan Hinrichs: Was not in attendance.

Other Business:

1. Planning and Zoning Administrator's Report: Reviewed.

Corinna P and Z Clerk's Report for October, 2015: Reviewed.

Next Corinna Planning Commission Meeting Date: Thursday, November 19 at 7:00 PM.

Richard and Carol Kanninen Letter of 11/6/15 Regarding Selle Variance Request: Reviewed.

Stacy Marquardt E Mail of 11/5/15 Regarding Bryan Rezoning Request: Reviewed.

Jeanne Kaiser Letter of 11/14/15: A motion was made by Dearing, seconded by Carlson, to table this request until the 12/1/15 Regular Town Board Meeting. Motion carried unanimously.

Violations:

Corinna Letter of 11/6/15 to Chad Strand, 10202 105th ST NW: Reviewed.

Craig Schulz Letter of 8/10/2015 to owner of Hazardous Building - Burt and Barbara Wolslayer: 11430 Klever AV NW – Building is hazardous and will need to be removed or abated. They have a contract for building demolition with Flygare Excavating. Work will be completed when ground is frozen.

Craig Schulz Letter of 5/1/15 to Owner of Dangerous and Hazardous Buildings 8008 Griffith AVE NW: Craig Schulz reported that Milo Vail agrees that the garage needs to be torn down. Vail was directed by Schulz to contact Corinna Township with plans by June 18, 2015. Vail contacted the township and is asked that we get a quote to tear down the garage. Received quote from Mares for \$2800.00 to tear down and remove structure. Brown talked to Vail on 8/10/15, gave Mares Excavating's estimated cost of tear-down, waiting to see what Vail would like to do. Brown left follow-up voice mail for Vail on 9/10/15; 9/18/15 Corinna Certified Mail letter to Vail; 10/9/15 Vail called Clerk Brown to say he was sending paperwork agreeing to the demolition by the township, with cost to be assessed to his property tax. Vail's signed agreement was received by the Township on Friday, 10/16/15. Clerk Brown notified Ron Mares to tear down building as soon as possible. Building has been torn down.

PID # 206-000-153404 - 8987 Iresfeld AV NW: Building permit was issued in 2005 by Wright County and that it is still open and there is also a non-conforming sewer. Oleson will follow up, checking on sewer and also on time allowed to complete the building of the dwelling. Oleson inspected property on 2/24/14. Oleson letter of 2/24/14 to Oxenford; Oleson letter of 5/2/14 to Oxenford has 6/30/2014 deadline; 6/15/15 Oleson letter to Oxenford states that the replacement of Oxenford's septic system must be completed by 9/30/15. Clerk Brown sent letter by certified mail; Oleson spoke to Oxenford, who stated that he is working with Bernie Miller on a design for an upgraded system, but has not yet received that design. At Town Board Meeting of 10/20/15, Oleson reported that the sewer design is complete, but that the Township has not received an application for a sewer permit yet. Oleson is following up with Bernie Miller.

2. Survey lbs/Bakken Turn-Around and Survey for a Utility Easement for Property Near 11182 Hoyer AV NW: Not done yet.
3. Drainage and Wetland Conference: Save the date information was reviewed.
4. CRWD Letter of 11/2/15: Notice of amending its rules and regulations was reviewed.
5. City of Annandale Letter of 11/6/15 Regarding Broadband: Reviewed. No action taken.
6. Notice of Hearing on Proposed Assessment: A motion was made by Carlson, seconded by Naaktgeboren, to conduct a Hearing on Proposed Assessment on Monday, 11/30/15, 9:00 AM at the Corinna Town Hall. Motion carried unanimously.
7. Truth in Taxation Rates 2016: Reviewed.

Information on File:

Office of the State Auditor: E-Updates of 10/30/15 and 11/6/15 were reviewed.

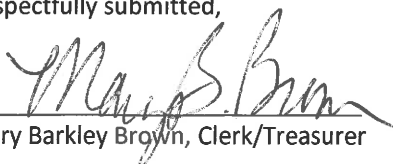
Any Other Business That May Come Before the Board: Naaktgeboren advised Clerk Brown to learn to issue fire permits.

Payment of Claims:

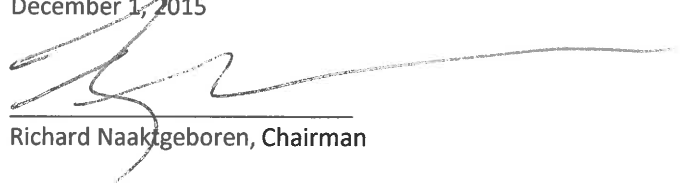
A motion was made by Dearing, seconded by Carlson, to approve Direct Deposit Payroll JE 2015-61 through JE 2015-63 (Miller Welle Heiser Payroll Service); Payroll Checks # 880 through # 884 (Miller Welle Heiser Payroll Service); Check # 19730 through Check # 19743 in the amount of \$22,496.98. Motion carried unanimously.

A motion was made by Dearing, seconded by Carlson, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 8:05 p.m.

Respectfully submitted,


Mary Barkley Brown, Clerk/Treasurer

December 1, 2015


Richard Naaktgeboren, Chairman