

CORINNA TOWNSHIP BOARD MEETING
Tuesday, June 16, 2015, 7:00 p.m.
Corinna Township Hall
9801 Ireland Avenue NW, Annandale, MN

Official Minutes

Meeting Call to Order and Pledge of Allegiance was at 7:00 p.m.

Present: Chairman Richard Naaktgeboren; Vice Chairman Chuck Carlson; Supervisor John Dearing; Clerk/Treasurer Mary Barkley Brown.

Absent: Deputy Clerk/Treasurer Jean Just.

Others in Attendance: Ken Yager.

Approve or Amend Agenda, Town Board Meeting, June 16, 2015: A motion was made by Carlson, seconded by Dearing, to approve the Agenda with the following additions: Ken Yager Assessor Contract; Jeff Lundquist Planning Commission Resignation; Corinna July Newsletter; LaPlant Demo Quote; Wright County Township Officers' Association Meeting of 7/8/2015; Wright County Township Officers' Association Minutes of 4/9/2015 Meeting; Wright County Snowplowing Emergencies Procedure Proposal and Memo of Understanding; Chris Ferrell Drain Field Request. Motion carried unanimously.

Approve or Amend Minutes, Town Board Meeting, June 2, 2015: A motion was made by Dearing, seconded by Naaktgeboren, to approve the Minutes of the Town Board Meeting of June 2, 2015. Motion carried unanimously.

Maintenance Outlook Report: Reviewed.

Quote for Tiling: At previous meeting of 6/2/2015 the Maintenance Men were directed to measure all proposed projects, send request to MN Pipe to quote all culvert pipe and parts needed for the following projects: 75th Street NW Somers Lake drain exit; 72nd/ Imhoff (Ralph Wurm area); Jeske and 98th; Imhoff AV NW (by Bakken); and near 6370 102nd St NW (Gordon area). The Board felt MN Pipe has the best quality culvert and pipe products. A motion was made by Dearing, seconded by Carlson, to purchase all pipe and aprons quoted on 6/9/15, for a total of \$28,921.24. Motion carried unanimously.

Requests to be on the Agenda:

Ken Yager Assessor Contract: Yager's contract with Corinna ends June 30, 2015. Yager's new proposed contract contained no price increase. The Town Board expressed to Yager that they have been very pleased with his service. A motion was made by Carlson, seconded by Dearing, to renew Assessor Ken Yager's contract with Corinna Township for the period July 1, 2015 – June 30, 2017. Motion carried unanimously.

Other Business:

1. Planning and Zoning Administrator's Report: Reviewed.

Jeff Lundquist Planning Commission Resignation: A motion was made by Naaktgeboren, seconded by Carlson, to accept Lundquist's June 10, 2015 letter of resignation as alternate on the Corinna Planning Commission. Lundquist wrote that he did not have the time needed to properly do the job. Motion carried unanimously. Clerk Brown was directed to write a thank you note to Lundquist for the time spent on the Planning Commission.

10389 State Highway 24 NW: Ben Oleson letter of 4/6/15, regarding multiple dwelling units and/or RVs on a single-family residential property; Lesa Roy e-mail of 4/9/15; Oleson e-mail of 4/10/15 to Lesa Roy; Craig Schulz Letter of 5/11/15 to Lesa Roy. A contractor is in the process of cleaning up property at this time.

Next Corinna Monthly Planning Commission Meeting: Tuesday, 7/14/2015 at 7:00 p.m. at the Town Hall.

Violations:

Rieger-Borer Request for Extension, PID#206-000-032200: Reviewed Wright County Attorney Greg Kryzer's e-mail of 6/8/15 to Corinna Township. Kryzer has granted Rieger-Borer a 30 day extension, from July 1, 2015 to August 1, 2015 for deadline in removing house from Rieger-Borer's property.

Craig Schulz Letter of 5/1/15 to Owner of Dangerous and Hazardous Buildings at 6670 80th ST NW: Timothy and Barbara Nelson are in the process of cleaning property.

Craig Schulz Letter of 5/1/15 to Owner of Dangerous and Hazardous Buildings at 8111 Griffith AV NW: Craig Schultz has gotten no response from Smith.

Craig Schulz Letter of 5/1/15 to Owner of Dangerous and Hazardous Buildings 8008 Griffith AVE NW: Craig Schulz reported that Milo Vail agrees that the garage needs to be torn down. Vail was directed by Schulz to contact Corinna Township with plans by June 18, 2015. Vail has not contacted the Township.

Ben Oleson Letter of 5/11/15 to Owner of PID# 206-017-001060 at 8111 Griffith AV NW: Ben Oleson has gotten no response from Smith. Ben Oleson drafted a second violation letter of 6/17/15 and advised Clerk Brown to send it certified mail.

Ben Oleson Letter of 5/11/15 to Owner of PID# 206-049-001250 at 6636 80th Street NW:

Strzyzewski reported that he has cleaned the property, but Oleson has not yet inspected to verify.

PID # 206-000-153404 - 8987 Iresfeld AV NW: Oleson reported that building is completed, however Oxenford's septic system is not complete. Oleson letter of 6/15/15 was reviewed. Letter states that the replacement of Oxenford's septic system must be completed by 9/30/15. Clerk Brown was advised to send letter by certified mail.

2. Survey lbs/Bakken Turn-Around: Not complete.
3. Building Use Report June, 2015: Reviewed.
4. 2015 Summer Short Course: Reviewed. No one is attending.
5. Wright County Mitigation Meeting Tuesday, 6/23/15, 1:30 – 3:00 p.m.: Reviewed.
6. Wright County Alcohol Sales Training: Reviewed.
7. Corinna July Newsletter: Reviewed. Clerk discussed problems with mailing service. Town Board advised Clerk Brown to speak to mailing service and then decide on whether or not to use them for July newsletter mailing.
8. LaPlant Demo Quote: A motion was made by Naaktgeboren, seconded by Carlson, to hire LaPlant Demo to provide dumpsters for Corinna Junk Clean Up Day on 7/25/15. Motion carried unanimously.
9. Wright County Township Officers' Association Meeting of 7/8/2015 and Wright County Township Officers' Association Minutes of 4/9/2015 Meeting: Reviewed. Clerk Brown was advised to RSVP the upcoming meeting. All three supervisors plan to attend.
10. Wright County Snowplowing Emergencies Procedure Proposal and Memo of Understanding: Reviewed.
11. Chris Ferrell Drain Field Request: Ben Oleson's e-mail of 6/16/15 to Corinna Township stated that Chris Ferrell is designing a sewer drain field at 11167 Hoyer AV NW to go right up against the road right of way. It would be on a portion of the lot that is the second tier back from the lake and would be on the east side of the property. They need to put it there because there is a shallow well in the southwest corner of the house on a property that he has to be 100 feet away from. Troy Johnson from Wright County has already inspected the property and has no issues himself. The Town Board called and spoke to Ben Oleson during the meeting. A motion was made by Naaktgeboren, seconded by Carlson, to allow the drain field to go up against the road right of way, as long as it is a minimum of 10 feet back from the driving surface of the road. Motion carried unanimously.

Any Other Business That May Come Before the Board: E-mail of 6/15/15 from Community Green Energy, LLC regarding community solar garden proposal was reviewed. Town Board said they are not interested.

Payment of Claims:

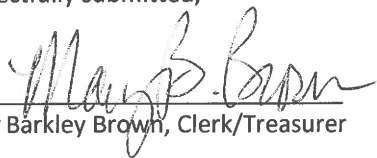
A motion was made by Carlson, seconded by Dearing, to approve Direct Deposit Payroll JE 2015-30 through JE 2015-32 (Miller Welle Heiser Payroll Service); Payroll Checks # 836 through # 839 (Miller Welle Heiser Payroll Service); Check # 19509 through Check # 19522 in the amount of \$24,594.00. Motion carried unanimously.

Information on File:

Office of the State Auditor: E-Updates of 5/29/15 and 6/5/15 were reviewed.

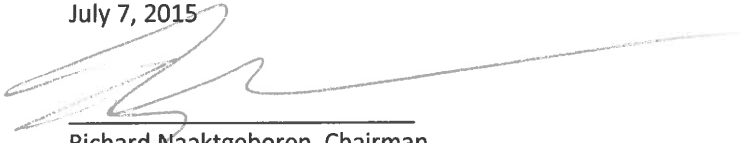
A motion was made by Carlson, seconded by Dearing, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 9:20 p.m.

Respectfully submitted,



Mary Barkley Brown, Clerk/Treasurer

July 7, 2015



Richard Naaktgeboren, Chairman