

CORINNA TOWNSHIP BOARD MEETING
Tuesday, December 15, 2015, 7:00 p.m.
Corinna Township Hall
9801 Ireland Avenue NW, Annandale, MN

Official Minutes

Meeting Call to Order and Pledge of Allegiance was at 7:00 p.m.

Present: Chairman Richard Naaktgeboren; Vice Chairman Chuck Carlson; Supervisor John Dearing; Clerk/Treasurer Mary Barkley Brown.

Absent: Deputy Clerk/Treasurer Jean Just; Maintenance Men Mark Miller and Doug Smith.

Others in Attendance: Larry Smith.

Approve or Amend Agenda, Town Board Meeting, December 15, 2015: A motion was made by Dearing, seconded by Carlson, to approve the Agenda as presented with the following addition: Wright County Highway Department Road Mileage Certification; Wright County Highway Department Township Sign Maintenance and Inspection Form; Ben Oleson Contract; Wright County Planning Commission Site Inspection Agenda of 12/16/2015; Highway 55 Corridor Minutes of 4/17/2015 and Agenda of 12/18/2015. Motion carried unanimously.

Approve or Amend Minutes, Town Board Meeting, December 1 2015: A motion was made by Dearing, seconded by Carlson, to approve the Minutes of the Town Board Meeting of December 1, 2015. Motion carried unanimously.

Maintenance Outlook Report: Reviewed.

Wright County Highway Department Road Mileage Certification: A motion was made by Naaktgeboren, seconded by Carlson, to set the mileage certification at 61.44 miles, the same as last year's mileage certification. Motion carried unanimously.

Wright County Highway Department Township Sign Maintenance and Inspection Form: A motion was made by Dearing, seconded by Naaktgeboren, to approve the updated Township Sign Maintenance and Inspection Form. Motion carried unanimously.

Requests to be on the Agenda: None.

Other Business:

1. Planning and Zoning Administrator's Report: Reviewed.

Corinna Planning and Zoning Clerk's Report for November, 2015: Reviewed.

Appoint Planning Commission Board Members: A motion was made by Dearing, seconded by Carlson, to appoint Lee Parks and Patricia Taylor to the Corinna Planning Commission. Motion carried unanimously. This will be Lee Parks' third term, from 1/1/2016 to 12/31/2018. This will be Patricia Taylor's second term, from 1/1/2016 to 12/31/2018.

Next Corinna Planning Commission Meeting Date: Tuesday, January 12, 2016 at 7:00 PM.

Wright County Planning Commission Meeting Minutes of 11/12/15 Regarding Bryan Rezoning Request: Reviewed.

Wright County Planning Commission Meeting Agenda of 12/10/15: Reviewed.

Ben Oleson Contract: A motion as made by Carlson, seconded by Dearing, to approve Agreement for Zoning Administrator Corinna Township, effective 1/1/2016 to 12/31/2017. Motion carried unanimously.

Wright County Planning Commission Site Inspection Agenda of 12/16/2015: Reviewed.

Violations:

Corinna Letter of 11/6/15 to Chad Strand, 10202 105th ST NW: No action taken.

Craig Schulz Letter of 8/10/2015 to owner of Hazardous Building - Burt and Barbara Wolslayer: 11430 Klever AV NW – Building is hazardous and will need to be removed or abated. They have a contract for building demolition with Flygare Excavating.

PID # 206-000-153404 - 8987 Iresfeld AV NW: Building permit was issued in 2005 by Wright County and that it is still open and there is also a non-conforming sewer. Oleson will follow up, checking on sewer and also on time allowed to complete the building of the dwelling. Oleson inspected property on 2/24/14. Oleson letter of 2/24/14 to Oxenford; Oleson letter of 5/2/14 to Oxenford has 6/30/2014 deadline; 6/15/15 Oleson letter to Oxenford states that the replacement of Oxenford's septic system must be completed by 9/30/15. Clerk Brown sent letter by certified mail; Oleson spoke to Oxenford, who stated that he is working with Bernie Miller on a design for an upgraded system, but has not yet received that design. At Town Board Meeting of 10/20/15, Oleson reported that the sewer design is complete, but that the Township has not received an application for a sewer permit yet. Oleson is following up with Bernie Miller; Septic Permit was issued 12/9/2015, but has not been picked up or paid.

2. Survey Ibs/Bakken Turn-Around and Survey for a Utility Easement for Property Near 11182 Hoyer AV NW: Not done yet.
3. Highway 55 Corridor Minutes of 4/17/2015 and Agenda of 12/18/2015: Reviewed. No one is attending meeting.

Any Other Business That May Come Before the Board: None.

Information on File:

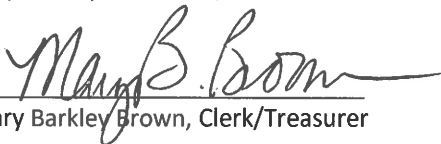
Office of the State Auditor: E-Updates 11/25/2015 and 12/4/15 – Reviewed.

Payment of Claims:

A motion was made by Carlson, seconded by Dearing, to approve Direct Deposit Payroll JE 2015-68 through JE 2015-70 (Miller Welle Heiser Payroll Service); Payroll Checks # 892 through # 896 (Miller Welle Heiser Payroll Service); Check # 19770 through Check # 19793 in the amount of \$75,036.37. Motion carried unanimously.

A motion was made by Dearing, seconded by Carlson, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 8:28 p.m.

Respectfully submitted,


Mary Barkley Brown, Clerk/Treasurer

January 5, 2016


Richard Naaktgeboren, Chairman