

CORINNA TOWNSHIP BOARD MEETING
Tuesday, May 6, 2014, 7:00 p.m.
Corinna Township Hall
9801 Ireland Avenue NW, Annandale, MN

Official Minutes

Meeting Call to Order and Pledge of Allegiance was at 7:00 p.m.

Present: Chairman John Dearing; Vice-Chairman Richard Naaktgeboren; Supervisor Chuck Carlson; Clerk/Treasurer Mary Barkley Brown; Deputy Clerk/Treasurer Jean Just.

Absent: Maintenance Men Mark Miller and Doug Smith.

Others in Attendance: Corinna Planning and Zoning Administrator Ben Oleson; Timothy Young; Tena Rytel, Geronimo Energy; Melvin Dykhuizen; Tom Klingelhutz; Jeff Lundquist; Dean Flygare; Vicki Morgan.

Approve or Amend Agenda, Town Board Meeting, May 6, 2014: A motion was made by Naaktgeboren, seconded by Carlson, to approve the Agenda with the following addition: Ben Oleson Letter of 5/2/2014 to Oxenford. Motion carried unanimously.

Approve or Amend Minutes, Town Board Meeting, April 15, 2014: A motion was made by Carlson, seconded by Naaktgeboren, to approve the Minutes of the Town Board Meeting of April 15, 2014. Motion carried unanimously.

91st ST NW and Jennings AVE NW Paving Quotes:

Knife River	\$75,200.00
Mid Minnesota Hot Mix	\$64,593.00 (striping not included)

As project has not yet been approved, there was no action taken.

79th ST NW Overlay Quotes:

170 Foot Option:

Knife River	\$14,000.00
Mid Minnesota Hot Mix	\$11,476.00

220 Foot Option:

Knife River	\$15,800.00
Mid Minnesota Hot Mix	\$13,200.00

A motion was made by Naaktgeboren, seconded by Carlson, to accept Mid Minnesota Hot Mix low quote of \$13,200.00 for the 220 foot option. Motion carried unanimously.

91st ST NW and Jennings AVE NW Petition for Road Improvement: Dean Flygare and Vicki Morgan addressed the Town Board regarding a petition for road improvement they presented to the town board. Attorney Tim Young explained a revised petition that the petitioners might wish to use in order to cut costs and save some time on the project, as 100% of the property owners had signed the petition. After discussion with Flygare and Morgan, a motion was made by Carlson, seconded by Naaktgeboren, to direct Tim Young to draft a new petition for 14 property owners at \$5,400.00 each, at 4% interest, for a period of ten years. The petition may be sent to out-of-state property owners to sign separately from the signatures on the petition for the local property owners. Motion carried unanimously. Flygare and Morgan will present the new petition to property owners for signatures and plan to present it to the Town Board at the May 20 Regular Town Board Meeting.

Mares Excavating Quote: 4/29/14 Isaak and 79th – labor for lower road and cut black top was reviewed. No action taken. This work will be done on an hourly basis, per John Dearing.

Maintenance Outlook Report: Reviewed.

Cedar Lake Conservation Club Request: Maintenance Department will put up signs on existing posts near landing on Cedar Lake.

Gravel Hauling 2014 Map: Reviewed.

Discuss Snowplow Protocol: A motion was made by Naaktgeboren, seconded by Carlson, to table item until June 3, 2014 Meeting, when maintenance department will be in attendance. Motion carried unanimously.

Thank You Letter to Town Board Regarding Snowplowing from M and M Bus Company: Reviewed.

Thank You Letter to Town Board Regarding Snowplowing from Lee and Vi Novotne: Reviewed.

Post Driver: No action taken.

New Chain Saw Quote: A motion was made by Carlson, seconded by Naaktgeboren, to accept quote from M and M to trade in old chain saw for new one. Motion carried unanimously.

Jeske AV NW: Tom Klingelhutz addressed the Town Board. He had previously asked that the Town Board move the township road. MN Statute 160.05 Dedication of Roads was reviewed. Statute reads: "Six years. When any road or portion of a road has been used and kept in repair and worked for at least six years continuously as a public highway by a road authority, it shall be deemed dedicated to the public to the width of the actual use and be and remain, until lawfully evacuated, a public highway whether it has ever been established as a public highway or not. Klingelhutz stated, "I should have said something when the road was redone." (Road was redone in 2003.) No action was taken.

Linn Avenue NW: MN Statute 160.05 Dedication of Roads reviewed. No action taken.

MN LTAP: What makes pavements fail; Best time to do preventative maintenance on asphalt pavements; Monitoring the condition of gravel roads- was reviewed.

Requests to be on the Agenda:

1. Aurora Solar, Tena Rytel, Solar Project Manager, addressed the Town Board regarding a proposed solar farm in Corinna Township, and the process for the state-wide CUP process that may include property in Corinna Township. She outlined the HVTL Routing and Power Plant Siting Alternative Permitting Process, MN Rules 7850. The process is as follows: Application submitted; application accepted; public scoping meetings and comment periods (public participation opportunities); scope of Environmental Assessment (EA); EA developed and issued; public hearing (public participation opportunities); permit decision by Public Utilities Commission; judicial review. The EA may include: geotechnical soil borings, surveys, wetland delineation, environmental assessment, and how to plug into Xcel grid. The proposed solar project is a 100 megawatt project. The proposed Corinna site is 2.5 megawatts, as part of the larger project. The earliest construction would start is during the summer of 2015. It normally takes 3-4 months to build. Ben Oleson stated that solar farms are not permitted in Wright County, under current ordinance, however, this may be state permitting.

Rytel said that after the EA is drafted there will be a public hearing in St. Paul. There may be regional meetings, but she was not certain. All questions from property owners should be directed to Tena Rytel at: Aurora Solar, 7650 Edinborough Way, Suite 725, Edina, MN 55435. Phone 952-988-9000. E-mail Tena@geronimoenergy.com.

Other Business:

1. Planning and Zoning Administrator's Report:
Alternate Planning Commission Member: Jeff Lundquist agreed to serve as alternate, as alternate Barry Schultz cannot attend meetings for several months. As only one alternate is allowed under our Ordinance, a motion was made by Naaktgeboren, seconded by Dearing, to appoint Lundquist as our Planning Commission alternate, remove Barry Schultz as alternate, and direct staff to set up a hearing to make change to Ordinance to allow two alternates to Planning Commission. Motion carried unanimously.
2. Planning and Zoning Clerk's Report for April, 2014: Reviewed.
Cedar Acres Association E-mail of 4/22/14 Regarding Park Amended Conditions: Reviewed.
Frederick Jude Site Inspection Agenda: Wed., 5/7/2014 1:15 p.m. at the site. Naaktgeboren said that he will attend inspection.
Proposed Amendment to County Ordinances: 4/28/14 Greg Kryzer letter to Corinna Township was reviewed. Township has no objections to changes proposed.

Next Corinna Monthly Planning Commission Meeting: Tuesday, 5/13/2014 at 7:00 p.m. at the Town Hall.
Violations:

Non-Compliant Septic Systems in Corinna Township: Wright County has county-wide list and plan to prioritize which to pursue first. Oleson asked the Town Board to prioritize the Corinna Township list for Wright County to pursue. Jean Just reviewed details on various sewer systems.

PID# 206-000-223201 Onsrud – 8338 Irvine Avenue NW: Oleson letter of 4/30/14 regarding land use permit application was reviewed.

PID # 206-000-032200: Report of people living in home that was to be removed and disposed; 9/3/13 Ben Oleson letter to property owner asking owner to contact Oleson within 5 days. Property owner's response to Oleson on approximately 9/20/13 was that he wished to keep using the dwelling for 2-5 more years. Oleson letter of 11/8/13 sent to the landowner, Sean Riley and Greg Kryzer. Oleson letter of 3/31/2014 sent to landowner. Rieger-Borer letter of 4/8/14 to Town Board asked for an extension of the deadline of June 1, 2014. A motion was made by Naaktgeboren, seconded by Carlson, to deny Rieger-Borer's request for a deadline extension. Motion carried unanimously. Oleson will notify Rieger-Borers of decision. 4/22/14 Oleson letter to Rieger-Borer; 4/25/14 Oleson e-mail to Sean Riley reviewed. Oleson said he has also spoken to Wright County Attorney Greg Kryzer.

PID #206-061-000010, 7496 Isaak Avenue NW Violation Letter: Oleson letter of 9/16/13 to Stone regarding shed in road right-of-way. Property owner was given 5 business days to contact Oleson. Stone contacted Oleson and said he is applying for a permit to move the shed to a different location on the property. Oleson said Stone indicated they would likely need a variance. Stone submitted an incomplete application as they are verifying the location of property lines. Oleson contacted Stone again. Stone again said that he will apply for the variance. Oleson told him to apply for variance or remove structure.

PID #206-000-272401, 7622 Isaak Avenue NW Violation Letter: Oleson letter of 9/16/13 to Rood in regard to land alteration work done on property. Property owner was given 5 business days to contact Oleson. Oleson inspected the property on 10/1/13 and took photos of tree stumps. Most showed signs of rot inside the trunks. Silt fence was in place. Oleson contacted Wright Soil and Water. They said the project could remain as is over the winter with the silt fence remaining in place. Oleson letter of 10/29/13 to Rood was reviewed. Oleson said the underground irrigation has been installed, but sod has not been installed yet. 4/30/14 Oleson letter to Rood was reviewed.

PID # 206016000010: Kobe's addition of a deck, screen porch and more, done without a permit. Oleson spoke to Kobe, who said he is working with Surveyor Bogart Peterson and with a sewer contractor. Oleson said that it looks like Kobe is over impervious coverage limit. Oleson will follow up after Bogart Peterson completes the survey. It was not complete due to snow.

PID # 206-000-153404 - 8987 Iresfeld AV NW: Building permit was issued in 2005 by Wright County and that it is still open and there is also a non-conforming sewer. Oleson will follow up, checking on sewer and also on time allowed to complete the building of the dwelling. Oleson inspected property on 2/24/14. Oleson letter of 2/24/14 to Oxenford. Oleson Letter of 5/2/2014 to Oxenford was reviewed.

3. Fire Services Agreement with the City of Annandale: Clerk Brown said that Lynden Township is not satisfied with the new fire contract (with multiple townships on same contract) and for that reason, the contract has not been signed by the City of Annandale. City Administrator Kelly Hinnenkamp told Brown that she will continue to work toward completion.
4. Broadband Update: No report available from City of Annandale.
5. Building Use Report May 2014: Reviewed.
6. MN Township Association Summer Short Course: June 16 – St. Cloud - Reviewed.
7. Notice of Offices to be Voted for at the State General Election: Reviewed.
8. Township Legal Seminar: Thur., 6/26/14 - Reviewed.
9. David M. Bergh Letter of 4/17/14: Reviewed.

Any Other Business That May Come Before the Board: None.

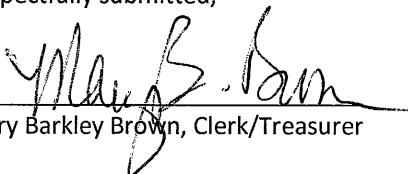
Payment of Claims:

A motion was made by Carlson, seconded by Naaktgeboren, to approve Direct Deposit Payroll JE 2014-22 through JE 2014-24 (Miller Welle Heiser Payroll Service); Payroll Checks #712 through #716 (Miller Welle Heiser

Payroll Service); Check # 18895 through Check # 18919; in the amount of \$27,320.28. Motion carried unanimously.

With no further business to come before the board, a motion was made by Carlson, seconded by Naaktgeboren, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 10:15 p.m.

Respectfully submitted,


Mary Barkley Brown, Clerk/Treasurer

May 20, 2014


John Dearing, Chairman