

CORINNA TOWNSHIP BOARD MEETING
Tuesday, December 16, 2014, 7:00 p.m.
Corinna Township Hall
9801 Ireland Avenue NW, Annandale, MN

Official Minutes

Meeting Call to Order and Pledge of Allegiance was at 7:00 p.m.

Present: Chairman John Dearing; Vice-Chairman Richard Naaktgeboren; Supervisor Chuck Carlson; Clerk/Treasurer Mary Barkley Brown; Deputy Clerk/Treasurer Jean Just.

Others in Attendance: Corinna Township Planning and Zoning Administrator Ben Oleson; Thomas Tart, David Snyder.

Approve or Amend Agenda, Town Board Meeting, December 16, 2014: A motion was made by Naaktgeboren, seconded by Dearing, to approve the Agenda with the following additions: MN DOLI Letter; Wright County Township Officers' Association Quarterly Meeting Notice and Minutes; CRWD News Release; Speed Limit Signs and Children at Play – Jenkins and 67th. Motion carried unanimously.

Approve or Amend Minutes, Town Board Meeting, December 2, 2014: A motion was made by Carlson, seconded by Naaktgeboren, to approve the Minutes of the Town Board Meeting of December 2, 2014. Motion carried unanimously.

Maintenance Outlook Report: Reviewed.

Post Driver: No action taken.

Requests to be on the Agenda: None.

Other Business:

1. Planning and Zoning Administrator's Report:

a. **FINAL PLAT APPLICATION**

Application: Final plat application to subdivide an approximate 6.47 acre parcel into two lots (2.81 and 3.42 acres) with a 0.24 acre remainder to be attached to an existing nonconforming lakeshore lot.

Applicant: David Snyder and Thomas Tart

Background Information:

Location:

- o Property address: Parcel east of 11069 and 11083 Hollister Ave NW, Annandale
- o Sec/Twp/Range: 02-121-027
- o Parcel number(s): 206000024400

Zoning: Suburban Residential (R2) /Residential Recreation Shorelands (S-2) Overlay District, Sugar Lake (General Development lake)

Planning Commission/Board of Adjustment Action: The Town Board is being asked to give final plat approval. The conditions of preliminary plat approval, as recommended by the Planning Commission, are as follows:

1. That the 0.24 acre parcel must be combined into one parcel number and legal description with Lots 1 and 2 of Sugar Lake Heights and the vacated portion of Mol Street (aka Hollister Avenue) that is already part of Parcel 206-079-001010 prior to final plat approval.
2. That the applicants must provide evidence from a licensed sewer designer that there exists at least two sewerable sites on each of the proposed residential lots prior to final plat approval.

There was a discussion about the additional right-of-way width needed. The Board agreed that enough land on all four sides of the property should be dedicated as public right-of-way so that when added to the existing easement or right-of-way it totals 33 feet in width.

A motion was made by Naaktgeboren, seconded by Carlson, to authorize the Town Board Chair to sign off on the final plat application contingent on the Township Attorney's review of the title opinion and contingent on the Zoning Administrator's review of the final plat drawings when finished. Motion carried unanimously.

- b. Update on the County interpretation of how they are handling lot splits related to the Geronimo/Aurora solar energy project: Oleson said that the County's interpretation for the solar farm in Corinna is that state statute trumps local zoning, so they won't be requiring County approval of the lot split – although they would record any documents relating to entitlements that may apply. As per previous discussions with Wright County, Oleson noted that a solar farm would use an entitlement.
- c. Corinna Planning Commission Board Member Terms:

A motion was made by Carlson, seconded by Naaktgeboren, to appoint Larry Thompson to his first official term on the Planning Commission, from 1/1/15 to 12/31/17. (He had been appointed to fill in the remained of the term of Steve Huff.) Motion carried unanimously.

A motion was made by Naaktgeboren, seconded by Carlson, to appoint Charlotte Quiggle for her third term on the Planning Commission, from 1/1/15 to 12/31/17. Naaktgeboren and Carlson voted in favor. Dearing was opposed. Motion carried.

Building Inspector Contract: A motion was made by Carlson, seconded by Naaktgeboren to approve the final agreement between Wright County and Corinna Township, to be in effect from 1/1/15 to 12/31/17, unless either party terminates agreement. This approval represents the version with amendments made to Section 14 by Wright County in their approval and would replace the previous version approved by the Town Board last month. Motion carried unanimously.

10389 State Highway 24 NW: Lesa Roy House Damaged by Fire. No action taken.

Next Corinna Monthly Planning Commission Meeting: Tuesday, 1/13/2015 at 7:00 p.m. at the Town Hall.

2. Violations:

PID # 206016000010: Kobe's addition of a deck, screen porch and more, done without a permit.

Oleson spoke to Kobe, who said he is working with Surveyor Bogart Peterson and with a sewer contractor. Oleson said that it looks like Kobe is over impervious coverage limit. Oleson will follow up after Bogart Peterson completes the survey. It was not complete due to snow. Oleson reported that he is working with Mr. Kobe and the Planning Commission on impervious coverage issue. Oleson letter of 6/25/2014 to Kobe. Oleson said that Kobe plans to cut back his screen porch and lower his impervious coverage. Oleson will follow up. Reviewed Oleson letter of 12/2/14 with a deadline of 5/1/15 for Kobe to come into compliance.

PID # 206-000-153404 - 8987 Iresfeld AV NW: Building permit was issued in 2005 by Wright County and that it is still open and there is also a non-conforming sewer. Oleson will follow up, checking on sewer and also on time allowed to complete the building of the dwelling. Oleson inspected property on 2/24/14. Oleson letter of 2/24/14 to Oxenford; Oleson letter of 5/2/14 to Oxenford has 6/30/2014 deadline.

- 3. MN PCA Newsletter of 12/2/14: Reviewed. No action taken.
- 4. CenterPoint Energy Letter of 11/21/14: Reviewed. No action taken.
- 5. December Building Use Report: Reviewed. No action taken.
- 6. MN DOLI Letter: Reviewed. No action taken.
- 7. Wright County Township Officers' Association Quarterly Meeting Notice and Minutes: Reviewed. No action taken.
- 8. CRWD News Release: Reviewed. CRWD received MN Association of Watershed Districts' Program of the Year Award.

9. Speed Limit Signs and Children at Play – Jenkins and 67th: A motion was made by Dearing, seconded by Naaktgeboren, to adopt Resolution #2014-13, Resolution Designating Rural Residential District Speed Zone on Jenkins AV NW from 67th ST NW continuing north for 3,960 feet. Signs are to be placed on Jenkins AVE NW - one sign just off 67th ST NW – turning north onto Jenkins, the other sign 3,960 feet north of Jenkins AVE NW. Motion carried unanimously.

Any Other Business That May Come Before the Board: None.

Information on File:

Office of the State Auditor: E-Update 12/5/14 was reviewed.

Payment of Claims:

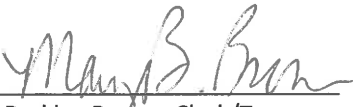
A motion was made by Carlson, seconded by Naaktgeboren, to approve Direct Deposit Payroll JE 2014-71 through JE 2014-73 (Miller Welle Heiser Payroll Service); Payroll Checks #778 through #785 (Miller Welle Heiser Payroll Service); Check # 19262 through Check # 19292 in the amount of \$78,790.09. Motion carried unanimously.

Any Other Business That May Come Before the Board: None.

A motion was made by Carlson, seconded by Naaktgeboren, to adjourn the meeting. Motion carried unanimously.
The meeting adjourned at 8:40 p.m.

Respectfully submitted,

January 6, 2015



Mary Barkley Brown, Clerk/Treasurer



John Dearing, Chairman