

CORINNA TOWNSHIP ANNUAL MEETING MINUTES  
March 11, 2014

Attendance: 18

John Dearing; Richard Naaktgeboren; Chuck Carlson; Ron Mares; Charlotte Quiggle; Patty Rose, AFD; Matt Wuollet, AFD; John Brown, AFD; Timothy Young; Paul Manuel; Fritz Ibs; Bill Arendt; Mary E. Wells; Stan Hillestad; Lee Parks; Larry Thompson; Trish Taylor; Mary Barkley Brown, Clerk.

Printouts available:

2013 Annual Meeting Minutes;  
2014 Annual Meeting Agenda;  
2013-2015 Projects, Activities & Budget Comparison;  
February Corinna News;  
Cash Basis Audit Report for Year Ending 12/31/2013;  
Annandale Fire Department Budget;  
Maple Lake Fire Department Budget;  
Annandale Youth First Request;  
Maple Lake Library Request.

The Annual Town Meeting was called to order by Corinna Township Clerk Mary Barkley Brown at 8:16 p.m., followed by the Pledge of Allegiance to the Flag.

A motion was made by Richard Naaktgeboren, seconded by Chuck Carlson, to nominate Paul Manuel as Moderator of this Annual Meeting. No other nominations were given. Motion carried unanimously.

A motion was made by Tim Young, seconded by Stan Hillestad, to waive the reading of the 2013 Annual Meeting Minutes. Motion carried unanimously.

A motion was made by Charlotte Quiggle, seconded by Larry Thompson, to approve the 2013 Annual Meeting Minutes as presented. Motion carried unanimously.

Moderator Paul Manuel directed Supervisor Chuck Carlson to present the 2013 Budget and activities of 2013:

<u>FY 2013 BUDGET</u>		<u>GENERAL \$380,702</u>	<u>ROAD AND BRIDGE, \$743,750</u>
<u>FY2013 PROJECTS COMPLETED</u>			
\$21,224	Planning and Zoning (Professional Services, Inspection Services, Planning Commission)		
	(Expense \$113,211 less income \$91,987 = \$21,224)		
\$103,058	Fire Protection – Annandale and Maple Lake Fire Department		
\$23,417	Curbside Recycling		
\$24,310	Assessor		
\$7,110	Audit		
\$1,424	Primary, General and Township Election		
\$1,500	Youth First Donation		
\$6,076	Junk Amnesty Day		
\$522,087	Road Improvement - 108 <sup>th</sup> Street		
\$10,878	Ice and Snow Removal (Sand/Salt)		

\$97,600	Dust Coating
\$37,942	Gravel
\$27,170	Gravel Hauling
\$12,210	Seal Coat/Overlay
\$31,566	Vehicle Fuel
\$45,271	Escrow – Vehicle Purchase
\$87,728	Major Equipment - Tractor and Truck Topper

Carlson reported that the 108<sup>th</sup> Street NW project was completed and paid for in 2013, (except for a final inspection retainage percentage). A new tractor, new truck, and new truck topper were purchased and paid for in 2013.

Carlson also reported that Corinna Township was declared the shoreland authority for all shoreland located in Corinna Township by the Wright County Board in December, 2013.

Mary E. Wells commented that she was happy with the snow removal efforts this year.

Financial Report FY 2013 was available for review. The Cash Basis Audit Report for the year ending December, 2013 was prepared by Certified Public Accountants of Schlenner Wenner and Co.

Copies of the Township Budget for 2013, 2014, and proposed for 2015 were available. The General Budget disbursements are divided mainly into areas of wages, election, insurance, office supplies, cemetery, fire protection, recycling, junk amnesty, and planning and zoning expenses. Road and Bridge Budget disbursements are divided mainly into areas of wages, road maintenance supplies, vehicle repairs, equipment contracts and road projects. 60% of the Budget is proposed to be in reserve for the following year. Budget year starts January 1 but first tax payment is received in July.

Corinna Township's annual budgets are estimates of need. The actual expenditures fluctuate yearly due to some of the following: weather (ice, snow), gas prices, bid competition, amount of sand or salt left from previous years, date of bill payments, and whether road repair projects are done annually or if money needs to be saved to do the project the following year.

The township's levy for the general fund and the road and bridge fund has been steady for the past 5 years at approximately \$934,500.00.

Moderator Paul Manuel directed Supervisor John Dearing to present the 2014 Budget and proposed activities of 2014:

<b><u>FY 2014 BUDGET: GENERAL, \$381,202</u></b>		<b><u>ROAD AND BRIDGE, \$733,750</u></b>
\$5,400	Planning and Zoning (Professional Services, Inspection Services, Planning Commission)	
	(Previously Budgeted Expense \$54,700 less previously budgeted income \$49,300 = \$5,400)	
\$96,000	Fire Protection – Annandale and Maple Lake Fire Department	
\$30,000	Curbside Recycling	
\$33,000	Assessor	
\$8,500	Audit	
\$3,500	Primary, General and Township Election	
\$1,500	Youth First Donation	
\$ 500	Maple Lake Library Donation	
\$10,000	Junk Amnesty Day	
\$100,000	Road Improvement - 108 <sup>th</sup> Street	
\$17,500	Ice and Snow Removal (Sand/Salt)	

\$70,000	Dust Coating
\$40,000	Gravel
\$20,000	Gravel Hauling
\$80,000	Seal Coat/Overlay
\$6,000	Road Striping
\$80,000	Crack Seal
\$43,200	Vehicle Fuel
\$10,000	Escrow – Vehicle Purchase

Dearing stated that various projects have unknowns, so that the cost may be an estimate. This varies from year to year.

**FY 2015 PROJECTS PROPOSED:**

Moderator Paul Manuel asked that Supervisor Richard Naaktgeboren present the budget proposed for FY 2015:

**General Budget: \$424,402**                      **Road and Bridge Budget: \$745,400**

\$10,257	Planning and Zoning (Professional Services, Inspection Services, Planning Commission)
	(Budgeted Expense \$91,457 less budgeted income \$81,200 = \$10,257.)
\$105,000	Fire Protection – Annandale and Maple Lake Fire Department
\$26,000	Curbside Recycling
\$30,000	Assessor
\$8,500	Audit
\$3,500	Primary, General and Township Election
\$1,500	Youth First Donation
\$ 500	Maple Lake library Donation
\$7,000	Junk Amnesty Day
\$100,000	Road Improvement
\$15,000	Ice and Snow Removal (Sand/Salt)
\$95,000	Dust Coating
\$45,000	Gravel
\$28,000	Gravel Hauling
\$70,000	Seal Coat/Overlay
\$6,000	Road Striping
\$70,000	Crack Seal
\$43,000	Vehicle Fuel
\$10,000	Escrow – Vehicle Purchase

Supervisor Naaktgeboren stated that the Township may try to improve a road at the SE corner of Cedar Lake where Ingram and Isaac are washing out, with possible tar, curb and catch basin. The Corinna Town Board, in cooperation with the City of Annandale, has explored solutions for broadband problems in the area. They have met with our State Representative and State Senator. There may be state grant money available for broadband upgrades, so the project hinges on

legislation from the state regarding the grant availability. If the City of Annandale and Corinna apply for a grant for fiber-optic cable in Corinna Township (and in the City of Annandale), the Township would need to bond for this and a vote by the citizens of Corinna would be required, according to Naaktgeboren.

Mary E. Wells volunteered to be on a broadband committee if and when it is formed.

Maple Lake Fire Department: Printed Budget Report copies were available. John Dearing reported that the department's budget is \$203,500.00 for 2014. The township residents' annual assessment will be \$55 per parcel in 2014 and 2015, then will go up again. Maple Lake plans to buy a new pumper truck in 2019.

Annandale Fire Department: Matt Wuollet, Patty Rose, and John Brown represented the Annandale Fire Department. They reported that the department has 24 members. Last year the Annandale Fire Department responded to 174 calls. 38 of these calls were to Corinna Township. The average response time to each call was eight minutes and 33 seconds.

Annandale Youth First: Corinna Resident Paul Manuel, Member of the Youth First Board of Directors, represented Youth First. He asked if there were any questions about the proposed request for \$1,500 for 2015. There were no questions. \$1,500 had been approved for 2014.

Maple Lake Library Request: Judith Feenstra e-mailed a request for a donation for 2015 to the Maple Lake Library. \$500 had been previously approved for 2014.

2015 General Budget: Budget of \$424,402 less fire protection assessments and other income of \$204,902 making a net need of \$219,500, for a suggested levy of \$219,500.00. A motion was made by Bill Arendt, seconded by Ron Mares, to accept the suggested General Budget levy as \$219,500. Motion carried unanimously.

2015 Road and Bridge Budget: Budget \$745,400 less other income \$30,400; net need of \$715,000 and suggested Levy of \$715,000.

Motion presented by Tim Young, seconded by Trish Taylor, to approve the proposed Road and Bridge levy of \$715,000. The motion carried unanimously.

Election Results: Moderator Paul Manuel reported from the results from the election judges' statement:

Of the 51 votes cast, Chuck Carlson received 30 votes, write in Heath Gillham received 20 votes, and write in Mark Obinger received 1 vote.

Depository: A motion was made by Richard Naaktgeboren, seconded by John Dearing, for the Annandale State Bank to remain as the selected depository. Motion carried unanimously.

Official Newspapers: A motion was made by John Dearing, seconded by Stan Hillestad, for the official newspapers to remain the Annandale Advocate and Maple Lake Messenger. Motion carried unanimously.

Announcements:

2014 Local Board of Appeal and Equalization will be Thursday, April 17, 2014 beginning at 3 p.m. at the Corinna Town Hall.

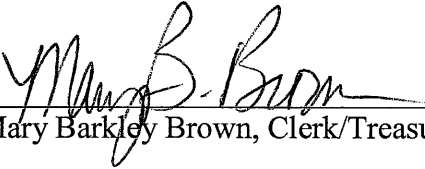
2015 Annual Meeting will be held at the Corinna Town Hall, 9801 Ireland AV NW, Annandale, at 8:15 p.m., Tuesday, March 10, 2015, the second Tuesday of March, 2015.

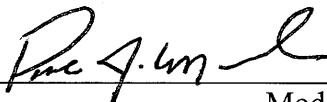
Moderator Paul Manuel encouraged attendance at township meetings, the 1<sup>st</sup> and 3<sup>rd</sup> Tuesdays of each month and the Planning Commission meetings, the 2<sup>nd</sup> Tuesday of each month.

Other Business: None

A motion was made by Trish Taylor, seconded by Charlotte Quiggle, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 8:42 p.m.

Respectfully submitted,

  
Mary Barkley Brown, Clerk/Treasurer

  
Moderator

Board of Canvass followed the Annual Meeting.