

CORINNA TOWNSHIP BOARD MEETING  
Tuesday, November 5, 2013, 8:05 p.m.  
Corinna Township Hall  
9801 Ireland Avenue NW, Annandale, MN

Official Minutes

Meeting Call to Order and Pledge of Allegiance was at 8:05 p.m.

Present: Chairman Chuck Carlson; Vice-Chair John Dearing; Supervisor Richard Naaktgeboren; Clerk/Treasurer Mary Barkley Brown; Deputy Clerk/Treasurer Jean Just; Corinna Maintenance Man Doug Smith.

Absent: Corinna Maintenance Man Mark Miller.

Others in Attendance: Corinna Planning and Zoning Administrator Ben Oleson.

Approve or Amend Agenda, Town Board Meeting, November 5, 2013:

A motion was made by Naaktgeboren, seconded by Dearing, to approve the Agenda with the following additions: Ron Sheldon Snowplow Request; Fund Balance Report; Harddrives Invoice for Work on 108<sup>th</sup> Street Project; True Friends Letter of 11/4/13 to Wright County Commissioners; Dr. Lawrence Schut Letter of 11/4/13 to Wright County Commissioners; 6792 Inman – Owner's Question -Is Lot Across Road (PID#206-024-000130) Buildable; 11209 – 107<sup>th</sup> ST NW – Martin; Franklin Denn Obituary. Motion carried unanimously.

Approve or Amend Minutes, Town Board Meeting, October 15, 2013:

A motion was made by Naaktgeboren, seconded by Dearing, to approve the Minutes of the Town Board Meeting of October 15, 2013. Motion carried unanimously.

108<sup>th</sup> Street Project: Seeding is not done. Contractor will attempt to seed on Friday, 11/8/13 unless it is too wet.

Fund Balance Report: Reviewed.

Harddrives Invoice for Work on 108<sup>th</sup> Street Project: A motion was made by Carlson, seconded by Dearing, to pay \$429,527.47, and hold back retainage of \$8,765.87 (which is allowed by the contract) until Final Completion is achieved. Motion carried unanimously.

Township Signing Project: Sign installation began 8/23/13; Majority of work completed 9/6/13. 108<sup>th</sup> ST NW is now done. 80<sup>th</sup> Street NW and some miscellaneous street signs still need to be completed.

Back-up Snowplow Driver: A motion was made by Naaktgeboren, seconded by Dearing, to hire Jonathan P. Bigalk as part-time, back-up, on-call snowplow driver, pending background check. Bigalk has his CDL license. He is available for training starting 11/18/13. Motion carried unanimously. Wage agreement was signed.

Maintenance Outlook Report: Reviewed.

Ron Sheldon Snowplow Request: Mr. Sheldon asked that the snowplow drivers try to avoid piling snow on or near 7425 Ingram Avenue, NW, so that the Sheldons are able to access their cabin in the winter. Doug Smith said he will try as best he can to comply with Sheldon's request, but that the road is very narrow and some of it is out of his control.

Post Driver Information: Reviewed quote. Carlson will check with additional vendors.

Requests to be on the Agenda: None.

Other Business:

1. Joint Meeting of Wright County Board and Corinna Town Board: Meeting will be Wednesday, Nov. 6, 2013 at 7:00 p.m. at Corinna Town Hall. All Supervisors plan to attend.

Stephen Berg Letter of 10/31/13 to Wright County Commissioners, cc to Corinna Township: Reviewed.

Victoria Morgan Letter of 10/31/13 to Wright County Commissioners, cc to Corinna Township: Reviewed.  
Orville and Kathryn Jonsrud, David and Susan Levi Letter of 10/28/13 and MN State Statute 6120.3900 to Wright County Commissioners, cc to Corinna Township: Reviewed.

True Friends Letter of 11/4/13 to Wright County Commissioners: Reviewed.

Dr. Lawrence Schut Letter of 11/4/13 to Wright County Commissioners: Reviewed.

Planning and Zoning Administrator's Report: No written report. Oleson provided the Board with a copy of a survey prepared for the property at 11267 Kimball Ave (PID#206-087-000210). Oleson noted the surveyor had noted a large number of issues with his attempts to survey the property where legal descriptions, surveyor's monuments in the ground and lines of occupation do not match up. Oleson asked for direction on whether to issue permits on properties with this situation. The Town Board discussed the matter at length and noted that Oleson should proceed with permitting review based on the provided survey, as it is based on surveyor's monuments in the ground and is the best available information.

6792 Inman – Owner's Question - Is Lot Across Road (PID#206-024-000130) Buildable: Oleson discussed this question with the Town Board. In 1991 owners of property at 6792 Inman got a variance in 1991 to build a house on the lake lot (6792 Inman – PID#206-024-000040), with the sewer going on the lot across road (PID#206-024-000130). The variance specified there would be no more buildings on PID #206-024-000130 or -000040. However, in 1995 the owners got a variance to build a garage on PID #206-024-000130. Further, MN Statutes 394.36 would consider the lot buildable if it could be shown that a home could be built to meet all setbacks, a Type I sewer could be constructed and other requirements of the statute are met. Oleson and the Town Board therefore determined, in their opinion, that the lot is "buildable" unless the landowners can show why the requirements of MN Statutes 394.36 could not be met. Oleson will contact owner.

Corinna P and Z Report for October, 2013: Reviewed.

Next Corinna Monthly Planning Commission Meeting: Tuesday, 11/12/2013 at 7:00 p.m. at the Town Hall.

Planning Commission Attendance: Reviewed.

2.

PID # 206-000-032200: Report of people living in home that was to be removed and disposed; 9/3/13 Ben Oleson letter to property owner asking owner to contact Oleson within 5 days. Property owner's response to Oleson on approximately 9/20/13 was that he wished to keep using the dwelling for 2-5 more years. Oleson will send a letter to the landowner indicating that the home has to be vacated and removed by June 1, 2014. Oleson will cc letter to Sean Riley and Greg Kryzer.

PID #206-027-000010, 7500 Isaak Avenue NW Violation Letter: Oleson letter of 9/16/13 to Ingalls regarding shed in road right-of-way. Property owner was given 5 business days to contact Oleson. Ingalls contacted Oleson and said that the shed is for sale and they wish to keep it there until sold. Town Board discussed and said it wants the shed removed immediately. Oleson letter of 10/31/13 to Ingalls was reviewed. It states that Ingalls has until 11/12 13 to remove the shed or obtain a permit for the shed.

PID #206-061-000010, 7496 Isaak Avenue NW Violation Letter: Oleson letter of 9/16/13 to Stone regarding shed in road right-of-way. Property owner was given 5 business days to contact Oleson. Stone contacted Oleson and said he is applying for a permit to move the shed to a different location on the property. Oleson said Stone indicated they would likely need a variance. Stone submitted an incomplete application as they are verifying the location of property lines.

PID #206-000-272401, 7622 Isaak Avenue NW Violation Letter: Oleson letter of 9/16/13 to Rood in regard to land alteration work done on property. Property owner was given 5 business days to contact Oleson. Oleson inspected the property on 10/1/13 and took photos of tree stumps. Most showed signs of rot inside the trunks. Silt fence was in place. Oleson contacted Wright Soil and Water. They said the project could remain as is over the winter with the silt fence remaining in place. Oleson letter of 10/29/13 to Rood was reviewed. Rood told Oleson he is waiting for underground irrigation to be installed, then will lay sod. Oleson will view the site to determine if this has been done.

PID # 206016000010: Kobe's addition of a deck, screen porch and more, done without a permit. Oleson spoke to Kobe, who said he is working with Surveyor Bogart Peterson and with a sewer contractor.

8987 Iresfeld AV NW - PID # 206-000-153404: Building permit was issued in 2005 by Wright County and that it is still open and there is also a non-conforming sewer. Oleson will follow up, checking on sewer and also on time allowed to complete the building of the dwelling. Oleson was directed to send a letter to the landowner regarding any unfinished work on the home or sewer.

6400 102<sup>nd</sup> ST NW - PID# 206-000-1213003: Corinna letters of 5/31/2013 to Gordon and Bryan; Oleson letters of 5/31/2013 to Gordon and Bryan; Judith Bryan Letter of 6/1/2013 to Corinna Regarding Junk and

Burning Violations at 6400 102<sup>nd</sup> ST NW; 6/25/13 Citizen complaint regarding property; 7/19/13 Corinna letter to Sheriff Joe Hagerty requesting criminal prosecution – Operation Clean Up for Wright County; Wright County Attorney Greg Kryzer letter of 9/9/13 to Corinna Township setting pretrial conference on 12/2/13 at 8:30 a.m.

8195 Griffith AV NW – PID #206-017-001140: Reports of wood piled in right-of-way on 8/29/13 and 9/7/13. 10/17/13 there was still wood in the ditch. E-mails of 10/17/13; Naaktgeboren reported on 10/28/13 that wood is gone.

11173 Hart AV NW - PID#206-056-008050: Corinna letter of 10/10/13 regarding vehicle in the Township Road Right-of-Way was reviewed; Corinna letter of 10/28/13 was reviewed. Vehicle is still too close to road for plow to get through.

11705 Gulden AV NW – PID# 206-085-000060: Corinna letter of 10-10-2013 regarding concrete in ditch was reviewed; Naaktgeboren reported on 10/28/13 that concrete is gone.

11209 – 107<sup>th</sup> ST NW – PID # 206034000131: Complaint was received regarding Martin property where numerous items in the yard that have not been moved in over a year. Naaktgeboren will inspect property.

3. MAT Annual Conference: Deadline for pre-registration is 11/6/13. Conference to be held at Jackpot Junction in Morton, MN from 11/21/13 to 11/23/13. No one is attending.
4. Building Use November 2013: Reviewed.
5. FM Expansion Group, LLC E-Mail of 10/21/13: Reviewed. No action taken.
6. Notice of Hearing on Proposed Fire Assessment: Reviewed. Hearing will be Tuesday, 11/19/13 at the Regular Town Board Meeting.
7. Franklin Denn Obituary: Long-time Silver Creek Township Supervisor passed away.

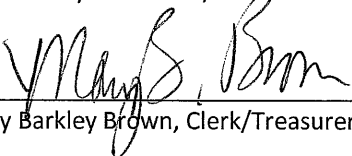
Any Other Business That May Come Before the Board: None.

Payment of Claims:

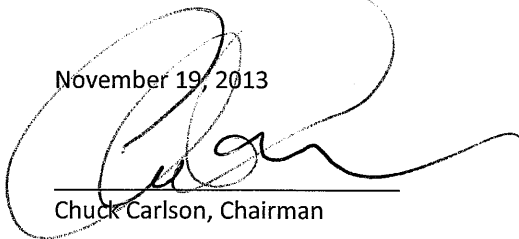
A motion was made by Naaktgeboren, seconded by Dearing, to approve Direct Deposit Payroll JE 2013-52 through 2013-54 (Miller Welle Heiser Payroll Service); Payroll Checks #648 through #651 (Miller Welle Heiser Payroll Service); Check # 18635 through Check # 18664 in the amount of \$451,916.54. Motion carried unanimously.

With no further business to come before the board, a motion was made by Dearing, seconded by Naaktgeboren, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 10:25 p.m.

Respectfully submitted,

  
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Mary Barkley Brown, Clerk/Treasurer

November 19, 2013

  
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Chuck Carlson, Chairman