

CORINNA TOWNSHIP BOARD MEETING  
Tuesday, October 15, 2013, 7 p.m.  
Corinna Township Hall  
9801 Ireland Avenue NW, Annandale, MN

Official Minutes

Meeting Call to Order and Pledge of Allegiance was at 7:00 p.m.

Present: Chairman Chuck Carlson; Vice-Chair John Dearing; Supervisor Richard Naaktgeboren; Clerk/Treasurer Mary Barkley Brown.

Absent: Deputy Clerk/Treasurer Jean Just.

Others in Attendance: Corinna Planning and Zoning Administrator Ben Oleson.

Approve or Amend Agenda, Town Board Meeting, October 15, 2013:

A motion was made by Naaktgeboren, seconded by Dearing, to approve the Agenda with the following additions: Corinna Letter of 10/10 13 to John Kotrba; DNR Grading. Motion carried unanimously.

Approve or Amend Minutes, Town Board Meeting, October 1, 2013:

A motion was made by Dearing, seconded by Naaktgeboren, to approve the Minutes of the Town Board Meeting of October 1, 2013. Motion carried unanimously.

108<sup>th</sup> Street Project: Mailbox support/swing-away installation – Naaktgeboren contacted Steve Weis to give him Mark Miller's cell phone number. First lift of tar is finished.

Create Drainage and Utility Easement: 7554 Isaak AV NW. Project is complete. Copy of recorded quit claim deed was reviewed.

Township Signing Project: Sign installation began 8/23/13; Majority of work completed 9/6/13. Remaining: 108<sup>th</sup> ST NW and 80<sup>th</sup> Street NW, miscellaneous street signs missed on project.

Back-up Snowplow Driver: No action taken.

Thank You to Maintenance Department from Peter Ramme: For quick removal of tree blocking road – reviewed.

Maintenance Outlook Report: Reviewed. Dearing will look into trees pine trees for cemetery.

DNR Grading: Tim Edgeton, Area Supervisor, MN DNR – Division of Parks and Trails, contacted Town Board Chair Chuck Carlson regarding a DNR request for a quote for basic blading of ¾ mile of road that goes to the Blackpool Public Water Access, located in Fairhaven Township, Stearns County. After discussion, the Town Board decided it will not submit a quote.

Requests to be on the Agenda: None.

Other Business:

1. Joint Meeting of Wright County Board and Corinna Town Board: There was clarification that this is actually a Wright County Committee of the Whole Meeting that will be held on Wednesday, Nov. 6, 2013 at 7:00 p.m. at Corinna Town Hall. Legal notices will be published by Wright County. Corinna will publish a press release.  
Clearwater Lake Property Owners Association: Letter of 10/4/13 to Wright County Commissioner Chris Husom, Wright County Attorney Tom Kelly and Wright County Planning and Zoning Administrator Sean Riley, cc'd to Corinna Township, Regarding Pikala nonconforming septic system was reviewed.  
Planning and Zoning Administrator's Report: Reviewed.  
Billboard on State Highway 55 NW: Mike Zieska addressed the Town Board on 9/17/13 regarding a billboard currently in the City of Annandale that he and other business owners wished to have moved

across the road (State Highway 55). The property across the road is in Corinna Township. Corinna Ordinance prohibits billboards in the Township. Zieska is in talks with the City of Annandale regarding annexing this small piece of property.

Next Corinna Monthly Planning Commission Meeting: Tuesday, 11/12/2013 at 7:00 p.m. at the Town Hall.

2.

PID # 206-000-032200: Report of people living in home that was to be removed and disposed; 9/3/13 Ben Oleson letter to property owner asking owner to contact Oleson within 5 days. Property owner's response to Oleson on approximately 9/20/13 was that he wished to keep using the dwelling for 2-5 more years. Oleson will follow up with Wright County.

PID #206-027-000010, 7500 Isaak Avenue NW Violation Letter: Oleson letter of 9/16/13 to Ingalls regarding shed in road right-of-way. Property owner was given 5 business days to contact Oleson. Ingalls contacted Oleson and said that the shed is for sale and they wish to keep it there until sold. Town Board discussed and said it wants the shed removed immediately.

PID #206-061-000010, 7496 Isaak Avenue NW Violation Letter: Oleson letter of 9/16/13 to Stone regarding shed in road right-of-way. Property owner was given 5 business days to contact Oleson. Stone contacted Oleson and said he is applying for a permit to move the shed to a different location on the property. Oleson will follow up, as Stone has not applied for this permit.

PID #206-000-272401, 7622 Isaak Avenue NW Violation Letter: Oleson letter of 9/16/13 to Rood in regard to land alteration work done on property. Property owner was given 5 business days to contact Oleson. Oleson inspected the property on 10/1/13 and took photos of tree stumps. Most showed signs of rot inside the trunks. Silt fence was in place. Oleson contacted Wright Soil and Water. They said the project could remain as is over the winter. Oleson will follow up with Mr. Rood.

PID # 206016000010: Kobe's addition of a deck, screen porch and more, done without a permit. No action taken. Oleson has been trying to reach Kobe.

8987 Iresfeld AV NW - PID # 206-000-153404: Building permit was issued in 2005 by Wright County and that it is still open and there is also a non-conforming sewer. No action taken.

6400 102<sup>nd</sup> ST NW - PID# 206-000-1213003: Corinna letters of 5/31/2013 to Gordon and Bryan; Oleson letters of 5/31/2013 to Gordon and Bryan; Judith Bryan Letter of 6/1/2013 to Corinna Regarding Junk and Burning Violations at 6400 102<sup>nd</sup> ST NW; 6/25/13 Citizen complaint regarding property; 7/19/13 Corinna letter to Sheriff Joe Hagerty requesting criminal prosecution – Operation Clean Up for Wright County; Wright County Attorney Greg Kryzer letter of 9/9/13 to Corinna Township setting pretrial conference on 12/2/13 at 8:30 a.m.

8195 Griffith AV NW – PID #206-017-001140: Reports of wood piled in right-of-way on 8/29/13 and 9/7/13. E-mails of 8/29/13 and 9/7/13 with Mr. Glassman were reviewed.

11173 Hart AV NW - PID#206-056-008050: Corinna letter of 10/10/13 regarding vehicle in the Township Road Right-of-Way was reviewed.

11705 Gulden AV NW – PID# 206-085-000060: Corinna letter of 10-10-2013 regarding concrete in ditch was reviewed.

11355 Kramer AV NW – PID 206-000-053302: Corinna Letter of 10/10 13 to John and Mary Kotrba regarding street sign was reviewed. In regard to Kotrba's inquiry, the letter stated that the street sign recently installed was the correct sign.

3. Pipeline Association for Public Awareness: Newsletter of Sept. 2013 to Corinna Township was reviewed.

4. Wright County Township Officers Association: Report on 10/3/13 meeting – no report.

5. Quarterly Wright County Township Officers' Meeting of 4/3/14: Use Corinna Town Hall for meeting.

6. Township Road Mileage Certification: Corinna mileage in 2012 was 61.36 miles. A motion was made by Naaktgeboren, seconded by Dearing, to add .08 miles, for a total of 61.44 miles. Motion carried unanimously. Additional mileage is for a portion of Hoyt Avenue and road at or near 7814 106<sup>th</sup> Street NW near the south Sugar Lake Access, as the Township maintains that piece of road and it was not previously certified.

Any Other Business That May Come Before the Board: Start time of the next Corinna Township Regular Town Board Meeting is changed to Tuesday, November 5, beginning at 8:05 p.m., due to Election Day.

A motion was made by Dearing, seconded by Naaktgeboren, to approve Direct Deposit Payroll JE 2013-49 through 2013-51 (Miller Welle Heiser Payroll Service); Payroll Checks #644 through #647 (Miller Welle Heiser

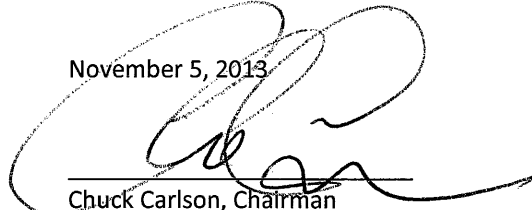
Payroll Service); Check # 18620 through Check # 18634 in the amount of \$35,236.40. Motion carried unanimously.

With no further business to come before the board, a motion was made by Dearing, seconded by Naaktgeboren, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 9:15 p.m.

Respectfully submitted,

  
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Mary Barkley Brown, Clerk/Treasurer

November 5, 2013

  
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Chuck Carlson, Chairman