

CORINNA TOWNSHIP BOARD MEETING
Tuesday, June 18, 2013, 7 p.m.
Corinna Township Hall
9801 Ireland Avenue NW, Annandale, MN

Official Minutes

Meeting Call to Order and Pledge of Allegiance was at 7:05 p.m.

Present: Chairman Chuck Carlson; Vice-Chair John Dearing; Supervisor Richard Naaktgeboren; Clerk/Treasurer Mary Barkley Brown.

Absent: Deputy Clerk/Treasurer Jean Just.

Others in Attendance: Wright County Commissioner Christine Husom.

Approve or Amend Agenda, Town Board Meeting, June 18, 2013:

A motion was made by Naaktgeboren, seconded by Carlson, to approve the Agenda with the following additions: Discuss New Ford Truck; Deputy Clerk Hourly Rate of Pay. Motion carried unanimously.

Approve or Amend Minutes, Town Board Meeting, June 4, 2013:

A motion was made by Naaktgeboren, seconded by Dearing, to approve the Minutes of the Town Board Meeting of June 4, 2013. Motion carried unanimously.

Consider Quotes for Annual Township Audit: Quotes from Schlenner Wenner & Co., Clifton Larson Allen, and Conway, Deuth & Schmiesing, PLLP were opened and reviewed. Clerk Brown was advised to call auditing firms to check on questions from the town board. A motion was made by Naaktgeboren, seconded by Dearing, to table this item until the July 2, 2013 meeting. Motion carried unanimously.

108th Street Project: Engineer Shane Nelson's E-mail of 6/6/2013 stated that Hardrives will be starting the road work after the 4th of July holiday.

Township Signing Project: Meeting for 2013 Township Signing Project will be Wed., June 26, 10 a.m. at Wright County Public Works Building. Maintenance Men, Clerk and Deputy Clerk will attend. 24 hour emergency contacts for safety signs and schedule for sign replacement were reviewed.

Maintenance Outlook Report: Reviewed. Clerk Brown was advised to post notice of a meeting on Monday, July 1, 10:00 a.m., at to discuss a culvert at 11859 89th ST NW, Annandale.

Cedar Lake Turn-Around for School Bus: Clerk Brown was directed to send a letter to Marc Mattice outlining Corinna's proposal for turn-around.

Create Drainage and Utility Easement: 7554 Isaak AV NW. No action taken at this time.

Requests to be on the Agenda:

1. Wright County Commissioner Chris Husom. Husom stated that the Wright County Board of Commissioner's meetings will be streamed live starting in July, 2013. The recordings of the meetings will be archived on the Wright County website. The Wright County Board of Commissioners is deciding whether to hire a coordinator or an administrator to fill retiring Dick Norman's position. With an administrator, the department heads would report directly to the administrator, rather than to the County Board.

Other Business:

1.

P & Z Administrator's Report: Reviewed.

Sean Riley Letter of 5/31/13 to Wright County Cities and Townships: Clerk Brown was advised to write back that Corinna is in agreement with the new comments.

11173 Hart AV NW – PID# 206-056-008070: Camper as residence – Ben Oleson will contact property owner.

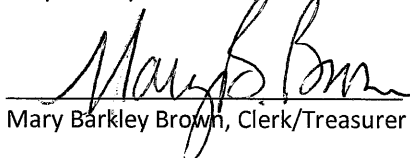
Next Corinna Planning Commission Meeting: Tuesday, 7/9/13 at 7:00 p.m.

2. 8909 Linn AV NW, PID#206-000-192203 Ordinance Violation - Garthe: Corinna letter of 5/31/2013 to Garthe; Corinna letter of 6/13/2013 to Garthe reviewed. Garthe called the town hall office on 6/14/13 and said that the rest would be cleaned up by 6/18/13.
6400 102nd ST NW, PID# 206-000-1213003: Corinna letters of 5/31/2013 to Gordon and Bryan; Oleson letters of 5/31/2013 to Gordon and Bryan; Judith Bryan Letter of 6/1/2013 to Corinna Regarding Junk and Burning Violations at 6400 102nd ST NW. Clerk Brown reported that Gordon called and said that he had made progress – moved a trailer and was getting rid of two cars. Naaktgeboren will check progress.
 3. Local Board of Appeal and Equalization Training Session: Wed. 9/11/13, 1:00 – 4:00 p.m., Wright County Courthouse (Chuck Carlson is due for this training session). Carlson is checking his schedule.
 4. Wright County Commissioners Memo: Wright County memo of 6/4/2013 - invitation to reception for former Wright County Planning Commission and Board of Adjustment members on 6/18/2013 at 10 a.m. at the courthouse. No one attended.
 5. Assistant Wright County Attorney John Bowen E-mail of 6/10/13 and 6/11/13: Reviewed.
 6. Wright County Township Officers Association Meeting: Will be held Wed. 7/10/13, 6:30 p.m., Stockholm Community Center. All three supervisors will attend. 4/11/2013 Annual Meeting Minutes were reviewed.
 7. Annandale State Bank Letters of 6/10/13 Regarding CDs Maturing: Carlson will talk to Paul Ganderud at Annandale State Bank about this.
 8. Discuss New Ford Truck: Dearing will advise Corinna Maintenance Men to have 2004 Chevy truck ready to transfer to Clearwater Township on Tuesday, 6/25/13.
 9. Deputy Clerk Hourly Rate of Pay: A motion was made by Naaktgeboren, seconded by Dearing, to increase the Deputy Clerk/Treasurer's hourly rate of pay by 50 cents per hour beginning July 1, 2013. Motion carried unanimously.
- Any Other Business That May Come Before the Board: None.

Payment of Claims: Motion by Carlson, seconded by Dearing, to approve Direct Deposit Payroll JE 2013-25 through 2013-27 (Miller Welle Heiser Payroll Service); Payroll Checks #609 through #615 (Miller Welle Heiser Payroll Service); Check # 18450 through Check # 18462 in the amount of \$65,371.46 . Motion carried unanimously.

With no further business to come before the board, a motion was made by Naaktgeboren, seconded by Dearing, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 9:50 p.m.

Respectfully submitted,


Mary Barkley Brown, Clerk/Treasurer

July 2, 2013


Chuck Carlson, Chairman