

CORINNA TOWNSHIP BOARD MEETING  
Tuesday, July 16, 2013, 7 p.m.  
Corinna Township Hall  
9801 Ireland Avenue NW, Annandale, MN

Official Minutes

Meeting Call to Order and Pledge of Allegiance was at 7:00 p.m.

Present: Chairman Chuck Carlson; Vice-Chair John Dearing; Supervisor Richard Naaktgeboren; Clerk/Treasurer Mary Barkley Brown.

Absent: Deputy Clerk/Treasurer Jean Just.

Others in Attendance: Corinna Assessor Ken Yager.

Approve or Amend Agenda, Town Board Meeting, July 16, 2013:

A motion was made by Naaktgeboren, seconded by Dearing, to approve the Agenda with the following additions: Donation of Two Wood Duck Houses; Citizen Complaint Regarding Unlicensed Vehicles and Refuse in Yard at 11001 108<sup>th</sup> ST NW. Motion carried unanimously.

Approve or Amend Minutes, Town Board Meeting, July 2, 2013:

A motion was made by Dearing, seconded by Naaktgeboren, to approve the Minutes of the Town Board Meeting of July 2, 2013. Motion carried unanimously.

108<sup>th</sup> Street Project: BWSR letter stating wetland permit has been approved was reviewed. Bank ledger indicating that credits have been withdrawn from the state road bank was reviewed. Clerk Brown was directed to have Shane Nelson write a paragraph with details of upcoming road work and to post on website.

Township Signing Project: Update and additional signs needed were reviewed.

Maintenance Outlook Report: Reviewed.

Cedar Lake Turn-Around for School Bus: Corinna letter of 6/27/13 to Marc Mattice. Waiting for response from Wright County.

Create Drainage and Utility Easement: 7554 Isaak AV NW. Naaktgeboren believes Mares will begin work in early August. Taylor Land Surveyors will mark the Right-of-Way and lot line the week of July 29. Naaktgeboren believes that work will be kept on Bloomquist's side.

Requests to be on the Agenda: None.

Other Business:

1.

Planning and Zoning Administrator's Report: Reviewed.

Next Corinna Monthly Planning Commission Meeting: Tuesday, 8/13/2013 at 7:00 p.m. at the Town Hall.

Planning Commission Attendance: Reviewed.

2. 11173 Hart AV NW – PID# 206-056-008070: Oleson letter of 6/21/13 to Denise Carlson. Naaktgeboren reported that someone is still living in the camper.

8661 Griffith AV NW: Citizen complaint of 6/28/13 regarding lawn not mowed; Corinna letter of 7/8/2013 to Heald. Heald called on 7/15/13 and informed Township that she was out of town for a month and the lawn has been mowed.

8611 Griffith AV NW: Citizen complaint of 6/28/13 regarding lawn not mowed; Corinna letter of 7/8/2013 to Balogh. Naaktgeboren reported that the lawn has not been mowed.

6400 102<sup>nd</sup> ST NW, PID# 206-000-1213003: Corinna letters of 5/31/2013 to Gordon and Bryan; Oleson letters of 5/31/2013 to Gordon and Bryan; Judith Bryan Letter of 6/1/2013 to Corinna Regarding Junk and Burning Violations at 6400 102<sup>nd</sup> ST NW; 6/25/13 Citizen complaint regarding property. Naaktgeboren

has inspected the property numerous times and reported that no visible progress has been made toward clean-up. Someone is living in the camper. An RV has been moved behind the shed. A motion was made by Carlson, seconded by Dearing, to send the information to the Wright County Sheriff for criminal prosecution. Motion carried unanimously.

8334 Isaak AV NW: Erosion Problem – Reviewed Oleson letter of 7/10/13 to Holman and copy of Corinna Township Ordinance. Holman’s site is in violation of the Corinna Township Ordinance and his building permit. Holman will also need a land alteration permit. In the letter Holman was given seven days to provide the Township with a written plan, along with the completed land alteration application, for controlling the erosion on his property and coming into compliance with the ordinance. At a minimum, Holman needs to have temporary erosion control measures in place by no later than July 19, 2013.

8113 – 67<sup>th</sup> ST NW Groth Retaining Wall: Ms. Groth had called the Township Clerk on 7/11/13 to ask that the snowplow drivers try to avoid the wall during snow plow season. Naaktgeboren and Mark Miller both inspected. Both reported that rocks have been built up around a tree in the road Right-of-Way. Corinna Ordinance #2010-05 – An Ordinance Regulating Town Road Right-of-Way states that “no person may place, maintain, or allow any obstruction in a Right-of-Way other than those specifically permitted by this ordinance, by state law or rule, or by written approval of the Board. Items prohibited by this section include, but are not limited to, fences, posts, structures, piled materials, hay bales, vehicles, trailers, campers, boats, pontoons, docks, boat lifts, fish houses, equipment, or any other items that interfere with the safe use or maintenance of the Right-of-Way.” Naaktgeboren will call Ms. Groth.

6941 Ingram AV NW – Donald Linn: Drainage complaint. Naaktgeboren inspected and spoke to Mr. Linn. Naaktgeboren stated that in the case of heavy rains, everything drains toward the lake. Naaktgeboren stated to Mr. Linn that this road may be in line for improvements in the coming years, per discussion at the Corinna Annual Meeting.

8228 State Highway 24 NW: Camper violation – Oleson to contact. Oleson contacted resident and camper was removed promptly.

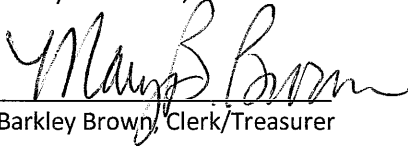
Near 11933 Kramer AV NW: Parking lot built - Oleson to contact. Dearing has been to site twice but has not been able to find property owners there in order to explain possible State Wetland Rules violation and the violation of the Township Road Right-of-Way Ordinance. Wright Soil and Water has been contacted by Oleson to inspect the possible wetland violation. Dearing will attempt to talk to property owners again.

3. Ken Yager 2014-2015 Assessment Years Contract: Yager reviewed his proposed 2014-2015 assessment years contract with the Town Board. There is no change from last year’s contract. A motion was made by Naaktgeboren, seconded by Dearing, to approve the contract. Motion carried unanimously. Yager also reviewed current property sales with the Town Board.
4. Junk Amnesty Day: Saturday, July 27, 7:30 a.m. – noon. Reviewed vendors, workers, and other details.
5. Special Town Board Meeting: 7/1/13 10 a.m. at 11859 – 89<sup>th</sup> ST NW to consider culvert. Naaktgeboren reported that the existing culvert is too low on the swamp side to drain properly or to clean. Flygare Excavating will raise up the culvert on the swamp side. He will consult with Mark Miller. The water will run toward the swamp side. The culvert will be tipped toward the swamp side. There will be a collection basin on the lake side.
6. Local Board of Appeal and Equalization Training Session: Wed. 9/11/13, 1:00 – 4:00 p.m., Wright County Courthouse (Chuck Carlson is due for this training session).
7. Donation of Two Wood Duck Houses: Dean Woodford e-mailed the Township Clerk on 7/15/13 stating that he would donate two cedar wood duck houses, of high quality, to the township. A motion was made by Dearing, seconded by Naaktgeboren, to accept the donation. Motion carried unanimously. Sandy Lake or public right of ways near lakes were discussed as possible sites for the wood duck houses.
8. Citizen Complaint Regarding Unlicensed Vehicles and Refuse in Yard at 11001 108<sup>th</sup> ST NW: Naaktgeboren inspected property and found an unlicensed motorized RV, boat, pontoon, and van. The pop-up RV is licensed. Clerk Brown was advised to send junk violation letter to Pikala.

Payment of Claims: Motion by Dearing, seconded by Naaktgeboren, to approve Direct Deposit Payroll JE 2013-31 through 2013-33 (Miller Welle Heiser Payroll Service); Payroll Checks #620 through #623 (Miller Welle Heiser Payroll Service); Check # 18487 through Check # 18507 in the amount of \$54,849.10. Motion carried unanimously.

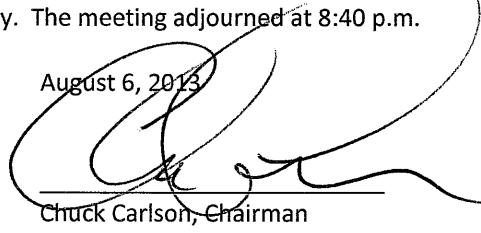
With no further business to come before the board, a motion was made by Dearing, seconded by Naaktgeboren, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 8:40 p.m.

Respectfully submitted,



Mary Barkley Brown, Clerk/Treasurer

August 6, 2013



Chuck Carlson, Chairman