

CORINNA TOWNSHIP BOARD MEETING  
Tuesday, January 15, 2013, 7 p.m.  
Corinna Township Hall  
9801 Ireland Avenue NW, Annandale, MN

Official Minutes

Present: Chairman Richard Naaktgeboren; Vice-Chairman Chuck Carlson; Supervisor John Dearing; Clerk/Treasurer Mary Barkley Brown; Deputy Clerk/Treasurer Jennifer Kemp.

Others in Attendance: None.

Meeting Call to Order and Pledge of Allegiance was at 7:00 p.m.

Approve or Amend Agenda, Town Board Meeting, January 15, 2013: A motion was made by Carlson, seconded by Naaktgeboren, to approve the Agenda for the Town Board Meeting of January 15, 2013 with the following additions: Wright County Planning and Zoning Fee Schedule as of 1/1/13; Dave Levi Letter of 1/13/13/ to Corinna Township Regarding Wright County Zoning Ordinance – Recreational Campground Provisions; Ted and Noel Paukert Letter of 1/15/13 to Corinna Township; Request for Hourly Wage Increase; Allina HSC Newsletter; Alcohol Sales Training Event; LECET MN News; JR's Advanced Recycling Price List. Motion carried unanimously.

Approve or Amend Minutes, Town Board Meeting, January 2, 2013:

A motion was made by Dearing, seconded by Carlson, to approve the Minutes of the Town Board Meeting of January 2, 2013. Motion carried unanimously.

Approve or Amend Minutes, Special Town Board Meeting, December 4, 2012: A motion was made by Naaktgeboren, seconded by Dearing to approve the Minutes of the Special Town Board Meeting of December 4, 2012. Motion carried unanimously.

Approve or Amend Minutes, Special Town Board Meeting, December 18, 2012: A motion was made by Dearing, seconded by Naaktgeboren, to approve the Minutes of the Special Town Board Meeting of December 18, 2012. Motion carried unanimously.

Maintenance Outlook Report: Reviewed. Road specifications are needed in order to bid the remaining portion of 108<sup>th</sup> ST NW road work. Clerk Brown was advised to call engineer Shane Nelson, with Hakanson Anderson, regarding the specifications. Corinna is not re-engineering the road, just reclaiming the tar and laying it back down. Clerk Brown was also advised to find out the mileage and hours on all the trucks and equipment from the maintenance men. Dearing will check into sand-blasting the pay loader.

Ted and Noel Paukert Letter of 1/15/13 to Corinna Township: The Paukerts wrote to thank the Town Board for the removal of a dead elm near their property. They wanted to extend a special thank you to Mark Miller and Doug Smith. They said the men were diligent, hard workers, and accommodating in every way. Paukerts also stated that they moved to Corinna Township 14 years ago and have been pleased with the services provided by the township.

Request for Hourly Wage Increase: A discussion was held in regard to a request for an hourly rate of pay increase made by Matt Smith, to \$18 per hour, for snowplowing as needed. A motion was made by Carlson, seconded by Dearing, to approve \$18 per hour for Matt Smith. Motion carried unanimously.

Short Wave Radio License Application: Application was received by FCC on 12/31/2012 and is still pending.

LTAP: Sealcoat operations training; No one is attending.

Requests to be on the Agenda: None.

Other Business:

1.

Wright County Planning and Zoning Fee Schedule as of 1/1/13: Corinna Township received the updated fee schedule on 1/14/2013. The Corinna Planning Commission must approve the fee changes before the Town Board can adopt the new fee schedule.

Dave Levi Letter of 1/13/13/ to Corinna Township Regarding Wright County Zoning Ordinance Regarding Recreational Campground Provisions: Reviewed. According to Ben Oleson, Levi's complaint citing Section 612.8 applies to the S-3 (Commercial-Recreational Shoreland District). The Cedar Acres property is located in the S-2 (Residential-Recreational Shorelands District), which has no such provision.

P & Z Administrator's Report: Reviewed.

Planning Commission: Chair Charlotte Quiggle was not in attendance.

Next Corinna Planning Commission Meeting: Tuesday, 2/12/13 at 7:00 p.m.

Darwin Select Insurance, MATIT Insurance: Clerk Brown is waiting for information from insurance company about "tail insurance."

Stearns County Shoreland Training: Naaktgeboren plans to attend training on 1/31/2013. Clerk Brown was advised to encourage the Planning Commission members to attend. The Town Board agreed to pay for registration fees and \$15 per hour for time spent at the training event, for any Planning Commission members willing to attend.

2.

11017 Guildner AV NW PID # 206047001050 Anthony Thomas: Clerk Brown was advised to contact Alley Excavating to find out the status of the work being done on the property.

PID#206-000-121300 Gordon/Bryan: Complaint regarding RV on property; junk violation – no action taken.

3. MN Association of Townships December, 2012 Information: Reviewed.

4. Siren Maintenance Request from CLPO Association: Corinna e-mails of 10/18/12, 10/22/12, and 11/09/12 to Stephen Berg, Wright County Emergency Management; Berg e-mail of 11/14/2012 to Corinna; Tom Bacon informational packet 1/7/2013. A motion was made by Naaktgeboren, seconded by Carlson, to take over the maintenance of one siren in Corinna Township. Motion carried unanimously.

5. Corinna February Newsletter Proof: Reviewed. Newsletter can be finished and sent to residents when the Local Board of Appeal and Equalization Meeting date from Wright County is confirmed.

6. Collection and Disposal of Recyclable Materials: A discussion was held. Clerk Brown was advised to ask P.J. Hanson to attend an upcoming Town Board Meeting to discuss the recycling contract.

7. Wright County Department of Highways: Five Year Highway Improvement Plan 2013-2017 was reviewed.

8. Wright County Department of Highways: Township Road Signing Project information was reviewed.

9. Notice to Counties and Municipalities Under MN Stat. 216B.16, subd. 1: State of MN before the MN Public Utilities Commission; Reviewed notice regarding application to increase retail electric rates.

10. County Unit Director Districts: Reviewed.

11. Conveyance of Forfeited Lands: Corinna Township previously acquired PID # 206-094-000110, Track K Registered Land Survey No. 2, a tax-forfeited property, for public use. Clerk Brown received a call from Kelly at the Wright County Recorder's Office on 12/31/2012 advising that the property is Registered (Torrens) and has only been memorialized by the Recorder's Office. Kelly advised that in to create a new certificate of title a "proceedings subsequent" was necessary. She advised Brown to contact the Wright County Examiner of Titles, Attorney George MacDonald, for an estimate of cost. MacDonald estimated that the "proceedings subsequent" would cost approximately \$6,000. Clerk Brown spoke to Township Attorney Tim Young. Young advised that Corinna should not do the "proceedings subsequent," rather just call the Auditor's office to make sure the property will be treated as tax-exempt, as it is being used for a road.

12. Planning Commission Roster 2013: Clerk Brown was advised to research members' terms and add this information to the roster for the next meeting.

13. Fire Services Agreement with City of Annandale: Reviewed. Agreement is approved yearly at the Annual Meeting.

14. Pay Equity Report: A motion was made by Dearing, seconded by Naaktgeboren, to approve the report as written, pending discussion with a representative from MN Management and Budget. Deputy Clerk Kemp just learned that the representative has retired, after attempting to contact the representative for the

past six weeks. The State of MN only employs one person who is able to help with this report. There were no voice mail or e-mail notifications back to Kemp from the State of MN to advise us of her retirement. Kemp needs input from MN Management and Budget in order to complete the form accurately. If the new representative contacts Kemp before the deadline for submittal, the report may be revised and submitted according to the advice from MN Management and Budget. The Town Board agreed with Kemp's opinion on a job re-classification for the maintenance department. The new job title classification more accurately reflects the type of work they perform.

15. Report of Outstanding Indebtedness: Reviewed.
16. Allina HSC Newsletter: Reviewed. Clerk Brown has been trying to schedule the free AED training with Hattie Edwards, of Heart Safe Communities, for the new AED device at the Town Hall.
17. Alcohol Sales Training Event: Reviewed. Training is for establishments that sell liquor.
18. LECET MN News: Reviewed.
19. JR's Advanced Recycling Price List: Reviewed and compared to prices from junk amnesty vendors used in 2012. Carlson plans to contact Punk Lundeen and report back at next meeting.

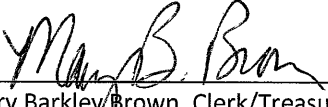
Any Other Business That May Come Before the Board: None.


Payment of Claims: Motion by Carlson, seconded by Dearing, to approve Direct Deposit Payroll JE 2013-02 (Miller Welle Heiser Payroll Service); EFT 2013-05 through EFT 2013-08, Check # 18241 through Check # 18246 and Check # 18248 through Check # 18260, in the amount of \$107,693.13. Motion carried unanimously.

With no further business to come before the board, a motion was made by Carlson, seconded by Dearing, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 9:45 p.m.

Respectfully submitted,

February 5, 2013

  
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Mary Barkley Brown, Clerk/Treasurer

  
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Richard Naaktgeboren, Chairman