

CORINNA TOWNSHIP BOARD MEETING  
Tuesday, February 5, 2013, 7 p.m.  
Corinna Township Hall  
9801 Ireland Avenue NW, Annandale, MN

Official Minutes

Present: Chairman Richard Naaktgeboren; Vice-Chairman Chuck Carlson; Supervisor John Dearing; Clerk/Treasurer Mary Barkley Brown; Deputy Clerk/Treasurer Jennifer Kemp.

Others in Attendance: Corinna Maintenance Men Mark Miller and Doug Smith; Jerry Thomas; Shane Nelson; Paul Manuel; Stan Johnson; Larry Thompson; Punk Lundeen.

Meeting Call to Order and Pledge of Allegiance was at 7:00 p.m.

Approve or Amend Agenda, Town Board Meeting, February 5, 2013: A motion was made by Dearing, seconded by Carlson, to approve the Agenda for the Town Board Meeting of February 5, 2013 with the following additions: Jerry Thomas asked to address the Town Board; Punk Lundeen asked to address the Town Board. Motion carried unanimously.

Approve or Amend Minutes, Town Board Meeting, January 15, 2013:

A motion was made by Dearing, seconded by Carlson, to approve the Minutes of the Town Board Meeting of January 15, 2013. Motion carried unanimously.

Bid Opening Loading and Hauling of Class 5 Gravel on Township Roads:

Naaktgeboren opened the two bids that were submitted. They were as follows:

Bjorklund Companies	\$3.47 per cubic yard load, haul and spread
Mid Minnesota Hot Mix	\$3.75 per cubic yard load, haul and spread

A motion was made by Dearing, seconded by Carlson, to award the gravel loading and hauling to low bidder Bjorklund Companies. Motion carried unanimously.

Bid Opening Magnesium Chloride Materials and Application:

Naaktgeboren opened the bid that was submitted. It was as follows:

Magnesium Chloride Materials and Application:

Envirotech Services, Inc.	\$.83 per gallon at a quantity of approximately 80,000 gallons = \$66,400.00.
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Alternate Bid:

Calcium Chloride Materials and Application:

Envirotech Services, Inc.	\$.90 per gallon at a quantity of approximately 72,000 gallons = \$64,800.00.
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Envirotech Representative Stan Johnson spoke to the Town Board about both Magnesium Chloride (specified in bid request) and Calcium Chloride. Johnson stated that the total cost of Calcium Chloride would be less than for Magnesium Chloride, as the rate of application is less. After discussion between the Maintenance Men and the Town Board, the Town Board decided to accept the Calcium Chloride bid, rather than the Magnesium Chloride bid. There were no other companies that bid on this project.

A motion was made by Carlson, seconded by Dearing, to accept bid from Envirotech Services, Inc. for approximately 72,000 gallons of dust control at \$.90 per gallon of Calcium Chloride. Motion carried unanimously.

Maintenance Outlook Report: Reviewed. There was also a discussion regarding drainage problems on Ingram AV NW.

Mileage and Hours on Township Trucks: Reviewed.

Shane Nelson From Hakanson Anderson, Inc.: Engineer Shane Nelson discussed the reclamation of existing pavement on a portion of 108<sup>th</sup> ST NW. When the snow is gone Nelson will set up a meeting with the Town Board on the site. Nelson recommended that the Town Board seek bids or quotes in March, 2013 for best pricing.

Short Wave Radio License Application: Clerk Brown reported that the application is still pending.

Requests to be on the Agenda:

1. Punk Lundeen addressed the Town Board regarding Corinna Township's Junk Amnesty Day, which will be held on Saturday, July 27, 2013. Clerk Brown was advised to write a contract for recycling and send it to Lundeen for confirmation.

Other Business:

1.

Paul Manuel: Paul Manuel addressed the Town Board to explain Darwin Select Tail Insurance. The insurance does not cover new Planning and Zoning claims, it only covers claims that arise from the time that the Darwin Select joint powers insurance policy was in effect for Planning and Zoning activities.

A motion was made by Dearing, seconded by Naaktgeboren (for the purpose of discussion), to purchase a two year tail insurance policy. After discussion Dearing voted in favor. Carlson and Naaktgeboren voted against. Motion failed.

A motion was made by Naaktgeboren, seconded by Carlson, to purchase a three year tail insurance policy (the longest available). Carlson and Naaktgeboren voted in favor. Dearing voted against. Motion carried.

P & Z Administrator's Report: No report.

P & Z Monthly Report for January 2013: Reviewed.

Wright County Board of Adjustment Agenda for 2/1/2013: Reviewed portion pertaining to PID 206-030-001170, variance request for setback from a feedlot.

Wright County Board of Adjustment Informational Minutes of 11/2/2012 and 12/7/2012: Reviewed portions pertaining to PID 206-030-001170, variance request for setback from a feedlot.

Corinna Township Planning Commission Roster with Terms: Reviewed.

Corinna Township Planning Commission Attendance: Reviewed.

Corinna Planning Commission: Chair Charlotte Quiggle was not in attendance.

Next Corinna Planning Commission Meeting: Tuesday, 2/12/13 at 7:00 p.m.

Corinna Township Criteria for Appointing Board of Adjustment/Planning Commission Members: A motion was made by Carlson, seconded by Dearing, to approve the proposed Township Criteria for Appointing Board of Adjustment/Planning Commission Members. Motion carried unanimously.

Corinna Board of Adjustment/Planning Commission Member Steve Huff Resignation Letter of 1/21/2013:

A motion was made by Naaktgeboren, seconded by Carlson, to accept Steve Huff's letter of resignation. The Town Board members all remarked on the fine work Huff has done serving on the Board of Adjustment/Planning Commission. Huff has served since 2007.

Larry Thompson: Mr. Thompson addressed the Town Board. The Town Board asked Thompson to consider a position on the Corinna Board of Adjustment/Planning Commission. Thompson said that he moved to Corinna Township in 1978. He worked 38 years for the same company, doing administration, customer service, department management, and more. He has been a member of the Annandale Lions Club for 35 years. A motion was made by Carlson, seconded by Dearing, to approve the appointment of Larry Thompson to fill the remainder of Steve Huff's term on the Board of Adjustment/Planning Commission. Motion carried unanimously. (Huff's term ends 12/31/2014.)

Stearns County Shoreland Training: Naaktgeboren attended. He gave a brief recap to the Town Board.

Status of Failing Septic Systems in Corinna Township: Reviewed.

2.

11017 Guildner AV NW PID # 206047001050 Anthony Thomas: Town Board advised Clerk Brown to contact Alley Excavating and tell them that the job needs to be completed before weight restrictions are put on the road:

PID#206-080-001140: Corinna letter of 1/28/13 regarding barking dog complaint and Corinna letter of 1/29/13 regarding MN Statute 13.44 Real property; complaint data; confidential data; copy of MN Statute 13.44 Real property; complaint data; confidential data were reviewed. Jerry Thomas asked to address the Town Board regarding his dog, Barkley. Thomas stated that he is retired and that he is usually with the dog. He feels that the dog does not fall into the nuisance category. He does not think that his dog barks excessively. He stated that he will try to make sure he has the dog under his control when the dog is outside.

PID#206-000-011107 11839 Grant AV NW, Maple Lake: Wright County letter of 1/11/2013 regarding point of sale septic system certificate was reviewed.

Registration #171-67434 : Wright County letter of 1/18/2013 regarding violation was reviewed.

3. Building Use for February: Reviewed.
4. Siren Maintenance Request from CLPO Association: Corinna e-mails of 10/18/12, 10/22/12, and 11/09/12 to Stephen Berg, Wright County Emergency Management; Berg e-mail of 11/14/2012 to Corinna; Tom Bacon informational packet 1/7/2013. Reviewed.
5. Local Board of Appeal and Equalization Meeting: Date is Thursday, 4/18/2013 at 3:00 PM.
6. 2013 Township Officers Trip to the Capitol: No one plans to attend.
7. Corinna Letter of 1/31/2013 Regarding Speed Limit on 80<sup>th</sup> ST NW: Reviewed.
8. Deputy Clerk Jennifer Kemp Resignation Letter of 1/31/2013: A motion was made by Dearing, seconded by Carlson, to accept Kemp's letter of resignation. Kemp's resignation is effective 2/14/2013. The Town board members thanked Kemp for her years of service to the township.
9. MN House and Senate Members: Reviewed.
10. Quarterly Recycling Report: Reviewed.
11. Budget 2014: Reviewed 5 year budget history and made final recommendations for 2014 budget to be approved at the Annual Town Meeting of 3/12/2013.

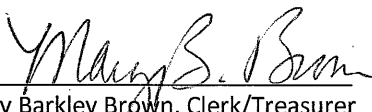
Any Other Business That May Come Before the Board:

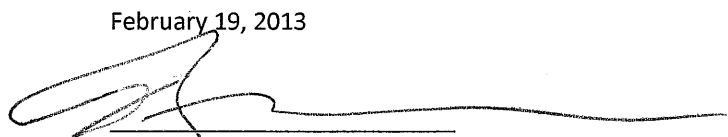
Payment of Claims: Motion by Carlson, seconded by Dearing, to approve Direct Deposit Payroll JE 2013-04 (Miller Welle Heiser Payroll Service); EFT 2013-09 through EFT 2013-11, Check # 18261 through Check # 18294 in the amount of \$33,255.93. Motion carried unanimously.

With no further business to come before the board, a motion was made by Carlson, seconded by Dearing, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 10:40 p.m.

Respectfully submitted,

February 19, 2013

  
Mary Barkley Brown, Clerk/Treasurer

  
Richard Naaktgeboren, Chairman