

CORINNA TOWNSHIP BOARD MEETING
Tuesday, December 17, 2013, 7:00 p.m.
Corinna Township Hall
9801 Ireland Avenue NW, Annandale, MN

Official Minutes

Meeting Call to Order and Pledge of Allegiance was at 7:00 p.m.

Present: Chairman Chuck Carlson; Vice-Chair John Dearing; Supervisor Richard Naaktgeboren; Clerk/Treasurer Mary Barkley Brown.

Absent: Deputy Clerk/Treasurer Jean Just.

Others in Attendance: Corinna Planning and Zoning Administrator Ben Oleson; Steve Grant.

Approve or Amend Agenda, Town Board Meeting, December 17, 2013: A motion was made by Naaktgeboren, seconded by Dearing, to approve the Agenda with the following additions:

RESOLUTION 2013-06 to Apply to Participate in the National Flood Insurance Program;
RESOLUTION 2013-07 Adopting Corinna Township Ordinance 2013-07 ("Land Use Ordinance") and Repealing Corinna Township Ordinance # 2013-01 ("Land Use Ordinance");
RESOLUTION 2013-08, a Resolution Ordering Adoption of Summary of Amendments to Ordinance 2013-01, an Ordinance Regulating Land Use Within the Boundaries of Corinna Township, In Order to Provide for Orderly Development and Protect the General Health, Safety, and Welfare;
MN Association of Townships Letter of 11/26/13, Requesting that Corinna consider RESOLUTION 2013-09 in Support of a Comprehensive Omnibus Transportation Finance Bill;
Wright County Resolution #13-47 Declaring Corinna Township as the Shoreland Authority for all Shoreland Located in Corinna Township;
Wright County Township Officers' Association Quarterly Meeting Notice;
Jerry Liebhard Mailbox Complaint.

Motion carried unanimously.

Approve or Amend Minutes, Town Board Meeting, December 3, 2013:

A motion was made by Naaktgeboren, seconded by Dearing, to approve the Minutes of the Town Board Meeting of December 3, 2013. Motion carried unanimously.

108th Street Project: Seeding is done. Silt fence is still up; Shane Nelson e-mail of 12/10/13 to Corinna Township regarding payment to Harddrives was reviewed. Nelson recommended holding back retainage of \$9,000.00.

Township Signing Project: Sign installation began 8/23/13; Majority of work completed 9/6/13. 80th Street NW and some miscellaneous street signs still need to be completed.

Maintenance Outlook Report: Reviewed. Clerk Brown was directed to set up an appointment in January with Taylor Land Surveyors regarding road near or at 9531 Jeske AV NW.

Jerry Liebhard Mailbox Complaint: Mr. Liebhard called the Town Hall on 12/17/13 to say his mailbox had been hit and would not close. His address is 11450 60th Street NW. The Town Board said that Albion Township plows this part of the town line road and that Mr. Liebhard should contact Albion. Clerk Brown was directed to call him back.

MN LTAP Workshops: Reviewed. No one is attending.

Requests to be on the Agenda: None.

Other Business:

1.

Planning and Zoning Administrator's Report: There was a discussion with Ben Oleson regarding PID# 206-000-331300, 9363 67th ST NW, regarding whether a fence should be required for outdoor storage. Oleson will check into this.

Wright County Resolution #13-47 Declaring Corinna Township as the Shoreland Authority for all Shoreland Located in Corinna Township: Reviewed Wright County Resolution #13-47, a Resolution Declaring Corinna Township as the Shoreland Authority for all Shoreland Located in Corinna Township.

RESOLUTION 2013-06: A motion was made by Naaktgeboren, seconded by Dearing, to adopt Resolution 2013-06, a Resolution to Apply to Participate in the National Flood Insurance Program. Motion carried unanimously.

RESOLUTION 2013-07: A motion was made by Carlson, seconded by Naaktgeboren, to adopt Resolution 2013-07, a Resolution adopting Corinna Township Ordinance 2013-07 ("Land Use Ordinance") and Repealing Corinna Township Ordinance # 2013-01 ("Land Use Ordinance"); Motion carried unanimously.

RESOLUTION 2013-08: A motion was made by Dearing, seconded by Carlson, to adopt Resolution 2013-08, a Resolution Ordering Adoption of Summary of Amendments to Ordinance 2013-01, an Ordinance Regulating Land Use Within the Boundaries of Corinna Township, In Order to Provide for Orderly Development and Protect the General Health, Safety, and Welfare. Motion carried unanimously.

Agreement for Zoning Administrator for 2014: A motion was made by Naaktgeboren, seconded by Dearing, to approve a two year agreement, from 1/1/14 to 12/31/15, with Hometown Planning. This agreement includes 40 hours of additional time at a discounted hourly rate for work not otherwise included in the listing of services, outside the normal scope of month-to-month zoning administration. Motion carried unanimously.

Next Corinna Monthly Planning Commission Meeting: Tuesday, 1/14/2014 at 7:00 p.m. at the Town Hall.

Corinna P and Z Report for November, 2013: Reviewed.

2.

PID # 206-000-032200: Report of people living in home that was to be removed and disposed; 9/3/13 Ben Oleson letter to property owner asking owner to contact Oleson within 5 days. Property owner's response to Oleson on approximately 9/20/13 was that he wished to keep using the dwelling for 2-5 more years. Oleson letter of 11/8/13 sent to the landowner, Sean Riley and Greg Kryzer. Oleson said he received a phone call from property owner.

PID #206-061-000010, 7496 Isaak Avenue NW Violation Letter: Oleson letter of 9/16/13 to Stone regarding shed in road right-of-way. Property owner was given 5 business days to contact Oleson. Stone contacted Oleson and said he is applying for a permit to move the shed to a different location on the property. Oleson said Stone indicated they would likely need a variance. Stone submitted an incomplete application as they are verifying the location of property lines. Oleson will contact Stone again.

PID #206-000-272401, 7622 Isaak Avenue NW Violation Letter: Oleson letter of 9/16/13 to Rood in regard to land alteration work done on property. Property owner was given 5 business days to contact Oleson. Oleson inspected the property on 10/1/13 and took photos of tree stumps. Most showed signs of rot inside the trunks. Silt fence was in place. Oleson contacted Wright Soil and Water. They said the project could remain as is over the winter with the silt fence remaining in place. Oleson letter of 10/29/13 to Rood was reviewed. Oleson said the underground irrigation has been installed, but sod has not been installed yet. Oleson will follow up with Rood.

PID # 206016000010: Kobe's addition of a deck, screen porch and more, done without a permit. Oleson spoke to Kobe, who said he is working with Surveyor Bogart Peterson and with a sewer contractor.

8987 Iresfeld AV NW - PID # 206-000-153404: Building permit was issued in 2005 by Wright County and that it is still open and there is also a non-conforming sewer. Oleson will follow up, checking on sewer and also on time allowed to complete the building of the dwelling. Oleson was directed to send a letter to the landowner regarding any unfinished work on the home or sewer.

6400 102nd ST NW - PID# 206-000-1213003: Corinna letters of 5/31/2013 to Gordon and Bryan; Oleson letters of 5/31/2013 to Gordon and Bryan; Judith Bryan Letter of 6/1/2013 to Corinna Regarding Junk and Burning Violations at 6400 102nd ST NW; 6/25/13 Citizen complaint regarding property; 7/19/13 Corinna letter to Sheriff Joe Hagerty requesting criminal prosecution – Operation Clean Up for Wright County; Wright County Attorney Greg Kryzer letter of 9/9/13 to Corinna Township setting pretrial conference on 12/2/13 at 8:30 a.m. Wright County Assistant Attorney Greg Kryzer letter of 12/4/13 to Corinna was reviewed. It stated that Hanford Robert Gordon appeared for court on 12/2/13 and entered a plea of guilty and was sentenced as follows: The defendant was ordered to be in compliance with Wright County Zoning Ordinances within 60 days and was given unsupervised probation for one year.

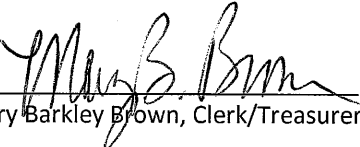
- 11209 – 107th ST NW – PID # 206034000131: Complaint was received regarding Martin property where numerous items in the yard that have not been moved in over a year. Dearing or Oleson will inspect property when snow is gone in the Spring.
3. Clerk/Treasurer and Deputy Clerk/Treasurer/P and Z Clerk Wage Agreements for 2014: A motion was made by Carlson, seconded by Dearing, to accept wage agreements for 2014. Motion carried unanimously.
 4. Filing Notice, Annual Meeting and Election: Reviewed.
 5. First Report of Injury: Reviewed.
 6. PERA Exclusion Report: Due 2/28/14.
 7. MN Association of Townships Audit: Reviewed.
 8. December, 2013 Building Use: Reviewed.
 9. MN Association of Townships: MN Association of Townships Letter of 11/26/13, Requesting that Corinna consider RESOLUTION 2013-09 in Support of a Comprehensive Omnibus Transportation Finance Bill was reviewed. A motion was made by Carlson, seconded by Dearing, to approve Resolution 2013-09. Motion carried unanimously.
 10. Wright County Township Officers' Association: Quarterly Meeting Notice of Thursday, 1/9/14, 7:30 p.m. at the Wright County Law Enforcement Center and Draft Minutes of 10/3/13 Quarterly Meeting were reviewed.

Payment of Claims:

A motion was made by Dearing, seconded by Naaktgeboren, to approve Direct Deposit Payroll JE 2013-62 through 2013-64 (Miller Welle Heiser Payroll Service); Payroll Checks #662 through #669 (Miller Welle Heiser Payroll Service); Check # 18697 through Check #18729 in the amount of \$115,346.28. Motion carried unanimously.

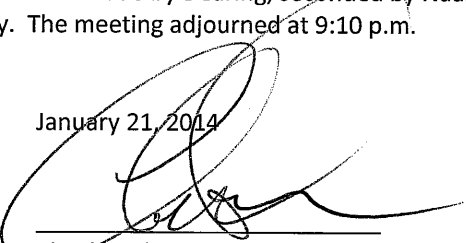
With no further business to come before the board, a motion was made by Dearing, seconded by Naaktgeboren, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 9:10 p.m.

Respectfully submitted,



Mary Barkley Brown, Clerk/Treasurer

January 21, 2014



Chuck Carlson, Chairman