

CORINNA TOWNSHIP BOARD MEETING
Tuesday, August 6, 2013, 7 p.m.
Corinna Township Hall
9801 Ireland Avenue NW, Annandale, MN

Official Minutes

Meeting Call to Order and Pledge of Allegiance was at 7:00 p.m.

Present: Chairman Chuck Carlson; Vice-Chair John Dearing; Supervisor Richard Naaktgeboren; Clerk/Treasurer Mary Barkley Brown; Deputy Clerk/Treasurer Jean Just.

Others in Attendance: Corinna Planning and Zoning Administrator Ben Oleson; Maintenance Men Mark Miller and Doug Smith; Kevin Holtz; Mitch Flemming.

Approve or Amend Agenda, Town Board Meeting, August 6, 2013:

A motion was made by Dearing, seconded by Naaktgeboren, to approve the Agenda. Motion carried unanimously.

Approve or Amend Minutes, Town Board Meeting, July 16, 2013:

A motion was made by Dearing, seconded by Naaktgeboren, to approve the Minutes of the Town Board Meeting of July 16, 2013. Motion carried unanimously.

108th Street Project: Contact Information and Project Notice were reviewed. Town Board chose to have the Contractor notify the residents that their mailboxes are being moved temporarily. The Contractor should do this by flier.

Township Signing Project: No action taken.

Maintenance Outlook Report: Reviewed.

Cedar Lake Turn-Around for School Bus: On 8/6/13 the Township was notified by e-mail that this project has been approved by Wright County, with conditions. A Town Board Supervisor must meet with Marc Mattice to hear the conditions.

Create Drainage and Utility Easement: 7554 Isaak AV NW. Work may possibly start 8/12/13.

Requests to be on the Agenda: None.

Other Business:

1.

Planning and Zoning Administrator's Report: Reviewed.

Ben Oleson addressed the Town Board on a number of issues:

Mark Mengelkoch property at 11325 Hollister AVE NW: Oleson stated that he estimates that the new garage footings are about one foot closer to the road than they should be, on one side. Oleson was directed to have Mengelkoch show the Township a survey to prove that the footings are 15 feet back, or to have a Town Board member inspect the property if Mengelkoch can find the pins.

Mike and Cheryl Wurm property at 7814 106th ST NW: Oleson stated that in 2006 the Wurms received a variance, built their home and had the work inspected by Wright County. Since that time the Wurms have added additional impervious coverage on the lake side. Oleson estimates that they are at approximately 30% coverage, including landscaped areas which won't count if they are underlain with landscape fabric and not plastic. Oleson stated the Board could discuss whether they wanted to enforce such issues (i.e. that are not public health or safety issues) when they occurred prior to the Township administering zoning. Oleson was directed to not treat the over-impervious as a violation to enforce at this time. Oleson was asked to advise Wurm not to add any addition impervious coverage on their lot.

Rieger-Borer property at 11754 Jarvis AVE NW: After receiving a complaint, Oleson stated that he viewed the property and did not see direct evidence of anyone living in the second (old) home on the property. The Board noted it appeared that someone had been living in the home recently. There was a discussion that when Rieger-Borers were given a permit for their new home, it was on the condition that the second home be vacated. Rieger-Borer had stated at the time that he might turn the second home into his office. Oleson will contact the property owners.

Corinna P and Z Monthly Report for July, 2013: Reviewed.

Next Corinna Monthly Planning Commission Meeting: Tuesday, 8/13/2013 at 7:00 p.m. at the Town Hall.

2. 11173 Hart AV NW – PID# 206-056-008070: Oleson letter of 6/21/13 to Denise Carlson; 6/24/13 Denise Carlson response – using “just one more week”; 7/12/13 person confirmed he is living in camper; 7/20/13 Denise Carlson voice mail saying person is out of the camper.
8611 Griffith AV NW: Citizen complaint of 6/28/13 regarding lawn not mowed; Corinna letter of 7/8/2013 to Balogh; 7/26/13 Corinna Certified Letter to Balogh was returned to sender, unclaimed, unable to forward.
6400 102nd ST NW, PID# 206-000-1213003: Corinna letters of 5/31/2013 to Gordon and Bryan; Oleson letters of 5/31/2013 to Gordon and Bryan; Judith Bryan Letter of 6/1/2013 to Corinna Regarding Junk and Burning Violations at 6400 102nd ST NW; 6/25/13 Citizen complaint regarding property; 7/19/13 Corinna letter to Sheriff Joe Hagerty requesting criminal prosecution – Operation Clean Up for Wright County.
8334 Isaak AV NW: Erosion Problem; 7/23/13 Wright Soil and Water letter to Courtland Holman; Holman applied for After-the-Fact Conditional Use/Land Alteration Permit – to be heard at 8/13/13 Public Hearing.
8113 – 67th ST NW Groth Retaining Wall: Naaktgeboren spoke to Mrs. Groth on 7/17/13 regarding their retaining wall in Road Right-of-Way.
Near 11933 Kramer AV NW: Actual address is 11941 Kramer AV NW, PID #206-014-000320. “Parking lot” built; Corinna Town Road Right-of-Way Ordinance #2010-05; 7/18/13 Wright Soil and Water letter to Corinna; 7/19/13 Ben Oleson letter to Holtz; Photos; 7/30/13 revised Wright Soil and Water comments.

Kevin Holtz addressed the Town Board. A motion was made by Dearing, seconded by Naaktgeboren, for Holtz to taper the fill down one foot from the road side to the wetland side. This is on the condition that Wright Soil and Water confirms that Holtz provided minor reshaping of the fill and removed approximately 30 sq. ft. of the 130 sq. ft. of wetland fill calculated. Removal of the 30 sq. ft. will put Mr. Holtz in compliance of the Wetland Conservation Act violation that occurred. This fill has been recorded with the SWCD and there is no additional wetland fill to ever occur on this lot. Holtz has until 8/20/13 to get the work done. Holtz is to get back to the Town Board before 8/20/13 regarding compliance with Wright Soil and Water. Motion carried unanimously.

PID# 206-134-002030 Noxious Weed Violation: Corinna letter of 8/1/13 to Bertram was reviewed.

PID# 206-051-001020, 11001 108th ST NW Citizen Complaint Regarding Unlicensed Vehicles and Refuse: 7/18/2013 Corinna letter to Pikala. Pikala called on 7/23/13 requesting more time to clean up property. Pikala was given a new deadline of 8/28/13.

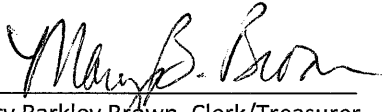
9801 Ireland AV NW: Unauthorized removal of gravel by township resident. Mitch Flemming addressed the Town Board. Flemming stated that he thought the material he took was compost. A motion was made by Dearing, seconded by Naaktgeboren, to charge Flemming \$100 for the material. (Miller estimated that it was 5 yards of gravel.) Motion carried unanimously.

3. Building Use August, 2013: Reviewed.
4. Local Board of Appeal and Equalization Training Session: Wed. 9/11/13, 1:00 – 4:00 p.m., Wright County Courthouse (Chuck Carlson is due for this training session). Carlson is not signed up at this time.
5. Wright County Highway Department: Letter of 7/12/13 to Wright County Cities and Townships regarding Wright County Cost-Sharing Policy Update was reviewed.
6. Clearwater River Watershed District: 8/10/13 tour of select district projects. No one from the Town board is attending. Planning Commission members were also invited to attend.

Payment of Claims: Motion by Naaktgeboren, seconded by Dearing, to approve Direct Deposit Payroll JE 2013-34 through 2013-36 (Miller Welle Heiser Payroll Service); Payroll Checks #624 through #627 (Miller Welle Heiser Payroll Service); Check # 18508 through Check # 18551 in the amount of \$146,439.70. Motion carried unanimously.

With no further business to come before the board, a motion was made by Dearing, seconded by Naaktgeboren, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 9:30 p.m.

Respectfully submitted,



Mary Barkley Brown, Clerk/Treasurer

August 20, 2013


Chuck Carlson, Chairman