

CORINNA TOWNSHIP BOARD MEETING
Tuesday, August 20, 2013, 7 p.m.
Corinna Township Hall
9801 Ireland Avenue NW, Annandale, MN

Official Minutes

Meeting Call to Order and Pledge of Allegiance was at 7:00 p.m.

Present: Chairman Chuck Carlson; Vice-Chair John Dearing; Supervisor Richard Naaktgeboren; Clerk/Treasurer Mary Barkley Brown.

Absent: Deputy Clerk/Treasurer Jean Just.

Others in Attendance: Corinna Planning and Zoning Administrator Ben Oleson; Corinna Planning Commission Chair Charlotte Quiggle; Kevin Holtz; Wendy Nelson, Westin Nelson, Duane "Dewey" Gunnerson.

Approve or Amend Agenda, Town Board Meeting, August 20, 2013:

A motion was made by Naaktgeboren, seconded by Dearing, to approve the Agenda with the following additions: Wendy and Westin Nelson, 11919 Kramer Avenue NW, Annandale, regarding closing Kramer Avenue NW; Dwight "Dewey" Gunnerson, representing the Annandale City Council, regarding area broadband service; 8987 Iresfeld building permit issued in 2005 that is still open and non-conforming sewer; Stormwater Management Using Permeable Materials Seminar 8/29/13; Back-up snowplow driver. Motion carried unanimously.

Approve or Amend Minutes, Town Board Meeting, August 6, 2013:

A motion was made by Dearing, seconded by Naaktgeboren, to approve the Minutes of the Town Board Meeting of August 6, 2013. Motion carried unanimously.

108th Street Project: Bituminous pavement has been removed for reclaiming. Repair of sub-grade in isolated areas is in progress.

Township Signing Project: No report.

Maintenance Outlook Report: Reviewed.

Cedar Lake Turn-Around for School Bus: Dearing met with Marc Mattice. They agreed on the area where the bus turn-around will be placed. Gopher One has been notified to mark area for work.

Create Drainage and Utility Easement: 7554 Isaak AV NW. Work did not start 8/12/13, as pipe and grate did not arrive in time. Work is now due to start approximately 8/22/13.

Requests to be on the Agenda:

1. Wendy and Westin Nelson, 11919 Kramer Avenue NW, Annandale. The Nelsons addressed the Town Board. They asked that the Township close the road and create a dead end on Kramer to stop the drivers in the area that drive too fast. Nelsons said that at 2:00 a.m. it is especially bad, but that drivers "fly by" at all times. There was a discussion. The Town Board said that they will not create a dead end. They advised Clerk Brown to check to see if the area can be posted at a 35 MPH speed limit. Town Board advised Nelsons to contact the Wright County Sheriff's Department for extra patrol in the area.

2. Dwight "Dewey" Gunnerson, representing the Annandale City Council, told the Town Board of the City Council's efforts regarding improving area broadband, as we share the same provider. Gunnerson emphasized the importance of meeting demand now and into the future. He said that he would report back to the Town Board again. The Town Board expressed their support of the City's efforts and indicated that the Township may be willing to partner in this effort if needed.

Other Business:

1.

Planning and Zoning Administrator's Report: Reviewed.

Planning and Zoning Administrator Ben Oleson addressed the Town Board. Oleson and the Town Board reviewed a letter to be sent to landscapers and contractors regarding shoreland-specific regulations within the Township Zoning Ordinance. Oleson will send to Wright County P and Z Administrator for comments and then send letter to area landscapers and contractors. Letter is also to be posted on the Corinna website and given to landscapers and contractors when they apply for permits.

Oleson stated that he is still trying to reach Mark Mengelkoch, 11325 Hollister AV NW, in regard to road setback in relation to Mengelkoch's newly poured garage footings.

PID # 206-000-032200 - Oleson had received a complaint about people living in a home that was to be removed and disposed. Oleson reviewed the Order Granting Conditional Use Permit, which was recorded 4/9/08. It states, "If the existing home is converted to an office for a home extended business, or any other use, proper permits must first be obtained. Otherwise, the existing house must be removed and properly disposed within 90 days after the relocated house is occupied." Oleson was advised to investigate complaint further.

PID # 206016000010 – Oleson reviewed Kobe's addition of a deck, screen porch and more, done without a permit. Oleson plans to meet with Kobe on their property on 8/26/13. The Town Board advised Oleson to ask a building inspector to meet with Oleson and Kobe at the meeting.

Planning Commission Attendance Report: Reviewed.

Next Corinna Monthly Planning Commission Meeting: Tuesday, 9/10/2013 at 7:00 p.m. at the Town Hall. 8987 Iresfeld AV NW - PID # 206-000-153404: Oleson reported that their building permit was issued in 2005 by Wright County and that it is still open and there is also a non-conforming sewer. Ben Oleson was directed to look into this.

2. 11173 Hart AV NW – PID# 206-056-008070: Oleson letter of 6/21/13 to Denise Carlson; 6/24/13 Denise Carlson response – using "just one more week"; 7/12/13 person confirmed he is living in camper; 7/20/13 Denise Carlson voice mail saying person is out of the camper. No action taken.

8611 Griffith AV NW: Citizen complaint of 6/28/13 regarding lawn not mowed; Corinna letter of 7/8/2013 to Balogh; 7/26/13 Corinna Certified Letter to Balogh was returned to sender, unclaimed, unable to forward; On 8/12/13 Balogh's realtor Wally Crugel got verbal permission from Balogh to allow the Township to cut the lawn and weeds. Dearing reported that the lawn and weeds have been mowed.

6400 102nd ST NW, PID# 206-000-1213003: Corinna letters of 5/31/2013 to Gordon and Bryan; Oleson letters of 5/31/2013 to Gordon and Bryan; Judith Bryan Letter of 6/1/2013 to Corinna Regarding Junk and Burning Violations at 6400 102nd ST NW; 6/25/13 Citizen complaint regarding property; 7/19/13 Corinna letter to Sheriff Joe Hagerty requesting criminal prosecution – Operation Clean Up for Wright County. No action taken.

Near 11933 Kramer AV NW: Actual address is 11941 Kramer AV NW, PID #206-014-000320; Mr. Holtz addressed the Town Board. He stated that has removed the required amount of fill and re-graded the area. Oleson stated that Brian Sanoski, from Wright Soil and Water confirmed that the area is now satisfactory. Naaktgeboren and Oleson both viewed the site today and found it to be satisfactory.

PID # 206-134-002030 Noxious Weed Violations: Corinna letter of 8/1/13 to Bertram. Naaktgeboren reported that as of 8/19/13 the weeds had not been removed. Clerk Brown was advised to write another letter.

PID # 206-051-001020, 11001 108th ST NW Citizen Complaint Regarding Unlicensed Vehicles and Refuse: 7/18/2013 Corinna letter to Pikala, Pikala call of 7/23/13 requesting more time to clean up property; Given new deadline of 8/28/13.

3. MN Association of Townships: District 7 Meeting Notice Wed., Sept. 4, 2013. No one plans to attend.

4. Local Board of Appeal and Equalization Training Session: Wed. 9/11/13, 1:00 – 4:00 p.m., Wright County Courthouse. Chuck Carlson will attend this training session.

5. Wright County Auditor: Gloria Gooler retirement celebration is Mon., Aug. 26, 2:30 – 4:00 p.m.

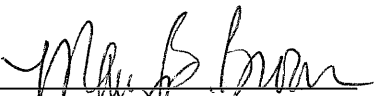
6. Wright County Sheriff's Department: 2nd Quarter Summary Report for Law Enforcement Activity in Corinna Township was reviewed.

7. Stormwater Management Using Permeable Materials Seminar 8/29/13: Oleson and Quiggle plan to attend.
8. Back-Up Snowplow Driver: Matt Smith and Chad Carlson are not available to work as back-up drivers this season. New back-up driver/drivers are needed.

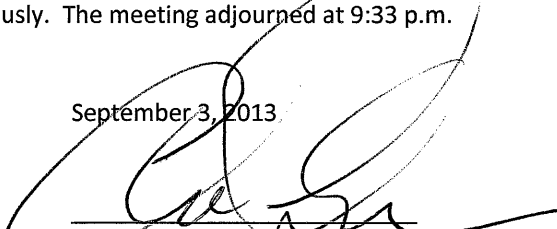
Payment of Claims: Motion by Dearing, seconded by Naaktgeboren, to approve Direct Deposit Payroll JE 2013-37 through 2013-39 (Miller Welle Heiser Payroll Service); Payroll Checks #628 through #631 (Miller Welle Heiser Payroll Service); Check # 18552 through Check # 18562 in the amount of \$30,415.84. Motion carried unanimously.

With no further business to come before the board, a motion was made by Naaktgeboren, seconded by Dearing, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 9:33 p.m.

Respectfully submitted,



Mary Barkley Brown, Clerk/Treasurer

September 3, 2013


Chuck Carlson, Chairman