

CORINNA TOWNSHIP BOARD MEETING  
Tuesday, October 16, 2012, 7 p.m.  
Corinna Township Hall  
9801 Ireland Avenue NW, Annandale, MN

Official Minutes

Present: Chairman Richard Naaktgeboren; Vice-Chairman Chuck Carlson; Supervisor John Dearing; Clerk/Treasurer Mary Barkley Brown.

Others in Attendance: Corinna Planning and Zoning Administrator Ben Oleson; John Bishop; Tom Bacon; Scott Jones; Ken Yager.

Meeting Call to Order and Pledge of Allegiance was at 7:00 p.m.

Approve or Amend Agenda, Town Board Meeting, October 16, 2012: A motion was made by Dearing, seconded by Carlson, to approve the Agenda for the Town Board Meeting of October 16, 2012 with the following additions: Miller, Welle, Heiser Payroll Information; Dennis Bloomquist Proposal. Motion carried unanimously.

Approve or Amend Minutes, Town Board Meeting, October 2, 2012:

A motion was made by Carlson, seconded by Dearing, to approve the Minutes of the Town Board Meeting of October 2, 2012. Motion carried unanimously.

Hearing on Proposed Assessment: Naaktgeboren opened the public hearing to consider special assessments for fire protection from the Annandale and Maple Lake Fire Departments. The special assessment per parcel in the Annandale Fire District is \$68 per parcel for the year 2013, and \$55 per parcel for properties in the Maple Lake Fire District. The hearing was opened for public comment. There were no public comments. Naaktgeboren entertained a motion to adopt Resolution #2012-18, the resolution adopting special assessments for fire protection. A motion was made by Carlson, seconded by Dearing to adopt Resolution #2012-18, with the special assessments for fire protection at the rate of \$68 per parcel for the year 2013 in the Annandale Fire District, and \$55 per parcel for properties in the Maple Lake Fire District. Motion carried unanimously.

Class 1 Gravel Quote Opening: After discussion, a motion was made by Carlson, seconded by Dearing, to reject all quotes for Class 1 Gravel and to advertise a Request for Class 5 Gravel Quotes.

Maintenance Outlook Report: Reviewed.

LTAP Training Opportunities: The Maintenance Men are not attending.

Requests to be on the Agenda:

1. Scott Jones One-Day Liquor license Request: Scott Jones addressed the Town Board in order to request approval for a one day liquor license for a benefit to be held at Lampi Auction on 11/17/2012. Jones said they will only be serving beer. A motion was made by Carlson, seconded by Dearing, to approve Resolution # 2012-17, a resolution approving a one day liquor license granted to Scott Jones for a benefit on 11/17/2012, at Lampi Auction, pending his getting Dram Shop Insurance. Motion carried unanimously.

2. Tom Bacon, Representing the Clearwater Lake Property Owners Association, Regarding Siren: Tom Bacon addressed the Town Board. He said that the CLPO Association had no siren coverage several years ago and decided to put up a siren, on the hill on Kramer AV NW, located in the Clearwater/Pleasant Regional Park. He said that Corinna Township has always paid for the electricity for the siren. He asked that Corinna Township take over the maintenance of the siren. He said the CLPO Association put in a ten year battery last year, at a cost of \$2,000. He estimated that the ten year cost of maintenance of the siren is approximately \$3,000. He said that Wright County does a check of the siren once a month. After discussion, Clerk Brown was advised to contact Stephen Berg, from the Wright County Emergency Management Department, to look into current maintenance of the siren and matching funds for sirens. Brown is to bring the information to the next meeting on 11/7/2012.

3. Corinna Township Assessor Kenneth Yager: Kenneth Yager addressed the Town Board. He said that he has sent strongly worded letters to the owners of approximately 30 parcels who have not signed up for "rural preserve program for non-productive agriculture land" yet. The property owners have received a number of notices already. He said the property owners need to make a decision before 4/30/2013 or they will receive a deferred tax bill on those non-productive acres for current year taxes plus two years back. The letter asks the property owners to contact him by 12/1/2012.

Other Business:

1.

- a. Variance to allow for more than two years to seek final plat approval of an approved preliminary plat.
  - i. Applicant(s): John Bishop
  - ii. Property Address: None (70 acres north of 110th St NW and east of Hart Avenue, Maple Lake)
  - iii. Sec/Twp/Range: 1-121-27
  - iv. Parcel Number(s): 206000013200

The Planning Commission/Board of Adjustment has approved the requested variance allowing the applicant five (5) years to bring a final plat application on his previously approved preliminary plat, with one condition:

1. If the applicant does not apply for final plat approval within two years of the date of the preliminary plat approval, the applicant, or their heirs or assigns shall amend their plans, if necessary, to adhere to any Township regulations regarding road construction, storm water facilities or other public facilities applicable at the time of application for final plat approval.

A motion was made by Carlson, seconded by Naaktgeboren, to approve the variance request with the 8 Findings of Fact and the condition noted above. Motion carried unanimously.

Planning Commission: Chair Charlotte Quiggle was not in attendance.

Planning and Zoning Administrator's Report: Reviewed. Oleson and Naaktgeboren addressed the Wright County Board of Supervisors on 10/16/2012 regarding the 12/31/2012 expiration of the Joint Powers Agreement with Wright County in regard to Shoreland Planning and Zoning and the Township's request for recognition as the Shoreland Zoning Authority. The County Board tabled the discussion until 11/27/2012.

Corinna Zoning Administrator Memo of 10/11/12 to Wright County Board of Commissioners: Reviewed. PID # 206-000-013200 John Bishop Road Surface: Previous discussions about this being cited, a motion was made by Dearing, seconded by Carlson, to exempt the new section of road in the proposed plat from having to be paved. It will just need to be built with Class 5 Gravel. Motion carried unanimously.

Next Corinna Planning Commission Meeting: Tuesday, 11/13/12 at 7:00 p.m.

2.

11017 Guildner AV NW PID # 206047001050 Anthony Thomas: 9/21/12 Corinna e-mail to Dale Homuth, DNR; 9/24/12 Homuth response. No action taken.

8050 Griffith AV NW PID # 206-017-002060: Township received a complaint about chickens running loose. 10/8/12 Oleson letter to Louis Lee regarding "keeping of chickens" was reviewed. Oleson said that he has not made verbal contact with Mr. Lee yet. John Dearing said that he would talk to Mr. Lee.

11263 Hollister AV NW PID # 206-056-004020: Corinna received a complaint about the condition of this dwelling. Naaktgeboren inspected. Corinna Building Official Craig Schulz will inspect the property and report back to the township this week.

3. Road Work at 108<sup>th</sup> and Knowles: Proposal from Mid-MN Hot Mix was reviewed. Clerk Brown was advised to e-mail a copy of the Mid-MN Hot mix quote to Phillip Saunders for his review.
5. Notice of General Election 11/6/2012: Reviewed.
6. Legal Notice: Regular Town Board Meeting Date Changed from 11/6/12 to 11/7/12.
7. Legal Notice: Public Accuracy Test of Electronic Voting Equipment is Monday, 10/29/12 at 3:00 p.m.
8. CenterPoint Energy: 11095 Hoyt AV NW notification of natural gas main installation was reviewed.
9. Wright County Department of Highways: Virgil Hawkins 10/4/12 Draft Township Signing Plans were reviewed. Corinna has no objections. Clerk Brown was directed to ask about the residential speed limit signs that are coming down and that will not be replaced as part of this program.

10. North Corinna Cemetery: Possible interment fee was discussed and it was decided not to charge an interment fee. Ron Mares is the only grave digger allowed in the cemetery and he marks the graves, so no fee will be charged.
11. MN Association of Townships Annual Conference: 11/15/12 to 11/17/12, River's Edge Convention Center, St. Cloud, MN. No one plans to attend.
12. CRWD Easement Agreement: After discussion, a motion was made by Carlson, seconded by Dearing, to approve an easement agreement to maintain a fish barrier over, under, across, and upon the following described land located in the County of Wright, State of Minnesota:

An easement to extend from the Coughlin property (legally described below) approximately three (3) feet into the Corinna Township right-of-way. The easement area can be 10 feet by 10 feet centered on the West end of the culvert through Illsley AV NW, which area is approximately 200 feet South of Minnesota State Highway 55 and located adjacent to the following described property owned by Chares A. Coughlin and Amy J. Coughlin:

That part of the Southeast Quarter of the Southeast Quarter (SE ¼ SE ¼), Section Thirty-four (34), Township One Hundred Twenty-one (121), Range Twenty-seven (27), Wright County, Minnesota, which lies South of the Southerly right-of-way of the Minneapolis, St Paul, Sault Marie Railroad.

Together with that part of the Southwest Quarter of the Southwest Quarter (SW ¼ SW ¼), Section Thirty-five (35), Township One hundred Twenty-one (121), Range Twenty seven (27), Wright County, Minnesota, described as follows:

Beginning at the Southwest corner of said Southwest Quarter of the Southwest Quarter (SW ¼ SW ¼); thence on an assumed bearing of South 89 degrees 03 minutes 21 seconds East along the South line of said Southwest Quarter of the Southwest Quarter (SW ¼ SW ¼) a distance of 185.15 feet; thence North 15 degrees 21 minutes 56 seconds West a distance of 537.81 feet to the Southerly right-of-way of the Minneapolis, St. Paul, Sault Marie Railroad; thence Westerly along said right-of-way a distance of 33.63 feet to the West line of said Southwest Quarter of the Southwest Quarter (SW ¼ SW ¼); thence Southerly along said West line a distance of 526.68 feet to the point of beginning.

The previous agreement was in effect from 4/17/2007 until 4/14/2012. The wording of the new agreement is the same, dated beginning 10/16/2012 and ending 12/31/2017. Motion carried unanimously.

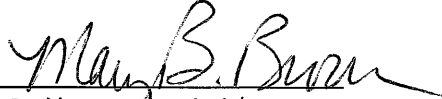
13. Miller, Welle, Heiser Payroll Information: After discussion, a motion was made by Carlson, seconded by Dearing, to contract with Miller, Welle, Heiser, CPA, to do payroll for the Township. Motion carried unanimously.
14. Dennis Bloomquist, 7554 Isaak AV NW Proposal: Mr. Bloomquist has asked the Town Board to inspect a culvert on his property for cleaning and also suggested a spot for another culvert. No action taken. Supervisors need to inspect the property.

Any Other Business That May Come Before the Board: None.

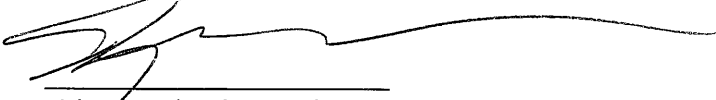
Payment of Claims: Motion by Carlson, seconded by Dearing, to approve Direct Deposit Payroll Checks # 394 through 398; EFT 2012-59 through EFT 2012-61, Check # 18078 through Check # 18094, in the amount of \$21,929.64. Motion carried unanimously.

With no further business to come before the board, a motion was made by Dearing, seconded by Carlson, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 8:58 p.m.

Respectfully submitted,

  
Mary Barkley Brown, Clerk/Treasurer

November 7, 2012

  
Richard Naaktgeboren, Chairman