

CORINNA TOWNSHIP BOARD MEETING
Tuesday, March 6, 2012, 7 p.m.
Corinna Township Hall
9801 Ireland Avenue NW, Annandale, MN

Official Minutes

Present: Chairman John Dearing; Vice-Chairman Richard Naaktgeboren; Supervisor Chuck Carlson; Clerk/Treasurer Mary Barkley Brown; Deputy Clerk/Treasurer Jennifer Kemp.

Others in Attendance: Auditor Molly Thompson; Maintenance Man Mark Miller; Maintenance Man Doug Smith.

Meeting Call to Order and Pledge of Allegiance was at 7:00 p.m.

Approve or Amend Agenda, Town Board Meeting, March 6, 2012:

A motion was made by Carlson, seconded by Naaktgeboren, to approve the Agenda. Motion carried unanimously.

Approve or Amend Minutes, Town Board Meeting, February 21, 2012:

A motion was made by Carlson, seconded by Naaktgeboren, to approve the Minutes of the Town Board Meeting of February 21, 2012, with the following correction: Item #6 on page 2 – change words “Fire Chief” to “Annandale City Administrator”. Motion carried unanimously.

Molly M. Thompson, C.P.A. Schlenner Wenner and Co., Certified Public Accountants Audit Presentation of 2011:

Molly Thompson reviewed with the Town Board the Financial Statements and the Report to the Board of Supervisors. The Cash Basis Audit Report for the year ending December 31, 2011 was prepared by Certified Public Accountants of Schlenner Wenner and Co. The Financial Statement Report stated: “In our opinion, the financial statements presents fairly, in all material respects, the cash balances and cash fund balances of Corinna Township, as of December 31, 2011, and the respective cash receipts and disbursements for the year then ended.

A motion was made by Carlson, seconded by Naaktgeboren, to accept the audit as presented. Motion carried unanimously.

Maintenance Men: Work order log; work orders # 48, 51, 61, 86 were reviewed.

Maintenance Outlook Report: Reviewed. A discussion was held regarding the new rule that bans hand-held cell phone use by drivers of commercial vehicles. Maintenance men were informed of federal civil penalties for violation of new rule. Clerk Brown is to give a copy to each of the drivers for their records.

Roads to Gravel/Hauling: Reviewed.

Road Striping: Quotes were reviewed from AAA Striping Service Co. and Traffic Marking Services, Inc. The vendors were asked to provide a quote for 10 miles of road striping.

The quotes were as follows:

Traffic Marking Services Inc.: 10 miles @ \$936/mile = \$9,360.00;

AAA Striping Service Co.: 50,000 LF 4” solid line white paint @ \$.05 = \$2,500.00 and 25,000 LF 4” double line yellow – paint @ \$.12 = \$3,000.00, for a total of \$5,500.00. This quote is for less than 5 miles, as one mile = 5,280 linear feet. **The comparable quote is as follows:**

105,600 linear feet @ 4” solid line white paint @ \$.05 = \$5,280 plus 52,800 linear feet at LF 4” double line yellow – paint @ \$.12 = \$6,336.00 = \$11,616.00 plus possible additional mobilization charge of \$1,200.00.

A motion was made by Naaktgeboren, seconded by Dearing, to approve the low quote – Traffic Marking Services Inc. Motion carried unanimously.

Roads to be striped include all that were seal coated in 2009 and 2010, along with some that were seal coated in 2011 (not the Cedar Acres area). Miller and/or Brown are to talk to City of Annandale regarding 8/10 mile striping on Hemlock. The Town Board would like to stripe 80th/Hemlock in its entirety, and bill Annandale for their portion.

They pointed out that the area in front of the high school and in front of the mobile home park get extremely heavy traffic.

Requests to be on the Agenda: None.

Other Business:

1. Planning Commission: Charlotte Quiggle, Chairman, was not in attendance.
Resolution of Joint Powers Agreement with Wright County for 2012: Reviewed Email of 2/28/12 from Wright County Commissioner Rose Thelen stating that at the meeting of 2/28/12 Wright County agreed to change the end date of the Joint Powers agreement to 12/31/2012, rather than March of 2013.
Next Corinna Planning Commission Meeting: Tuesday, 03/14/12, 7 p.m., Town Hall. Agenda was reviewed.

Lawsuit pending in Wright County District Court entitled David and Susan Levi, Orv and Kathy Jonsrud, and Dave and Cheryl Wagner, Plaintiffs, v. Corinna Township and Cedar Acres Association, Inc., Defendants: No action taken.

Clearwater/Pleasant Regional Park: Tim Young letter of 9/8/11 to Assistant Wright County Attorney Greg Kryzer, along with 8/29/11 Draft Road Agreement sent to Kryzer with items 6 and 7 to ask for no cost sharing by the County, with all costs of road maintenance (Kramer and Lathrop) to be borne by Corinna Township; Kryzer letter of 10/6/11 to Corinna Township Attorney. No action taken.

2. 11001 108th Street NW: 6/13/11 e-mail from Sean Riley to Corinna regarding sewer. No action taken.
Gordon - 6400 – 102nd Street NW: Complaint received regarding new “dump” on or near Hanford Gordon property; 10/28/11 E-mail and photos to Wright County Sheriff and Wright County Attorney Greg Kryzer regarding Hanford Gordon junk violation and Wright County response; Corinna Email of 11/28/11 to Kryzer regarding status of violation; Kryzer letter of 11/28/11 to Corinna; Gordon was scheduled for court on 12/20/11. Naaktgeboren reported that a large pile of refuse had been burned. There is still additional refuse and furniture on the premises. Hearing is scheduled for 1/24/12 at 2:30 p.m.; Wright County Attorney Greg Kryzer E-mail of 01/12/12 to Corinna Township; Letter of 01/12/12 to Wright County Attorney Greg Kryzer from Wright County Sheriff’s Department; Kristi Chrissis Email of 2/17/2012 regarding Gordon court date. Court date has not yet been scheduled.
3. Wright County Department of Highways Regarding County Road #123: Reviewed Wright County’s low bid results on Corinna Township portion of County Road #123. Dearing will attend the 3/26/12 Wright County Committee of the Whole Meeting to discuss revocation of County Road # 123 back to Corinna Township. The meeting is scheduled for 9:30 AM at the Wright County Public Works Building. The Wright County Board of Commissioners’ Meeting will be the following day, 3/27/2012, at which time the bid contract will be awarded.
4. P and Z Report for February, 2012: Reviewed.
5. Building Use Report for March, 2012: Reviewed.
6. 2012 Local Board of Appeal and Equalization Date & Expiration Dates: Thursday, 04/19/2012 at 3 PM at Corinna Town Hall.
7. Wright County Broadband Symposium: Will be held 3/13/2012; 10:30 AM; Wright County Courthouse. Naaktgeboren will attend.
9. Curbside Garbage Pick-Up: Discussion was held. No action taken.
10. Township Officers Spring Short Course 03/26/2012: None of the supervisors are able to attend.
11. Legislative Conference for Townships: None of the supervisors are able to attend.
12. League of MN Cities 2012 Safety and Loss Control Workshops: None of the supervisors are able to attend.
13. Spring Road Weight Restrictions: Began on March 6, 2012.
14. Review for Annual Meeting: Discussion and review of annual meeting procedures was held.
15. Redistricting: First reading of information. No action taken.

Any Other Business That May Come Before the Board:

Regular Town Board Meeting scheduled for Tuesday, July 3: After discussion, a motion was made by Carlson, seconded by Naaktgeboren, to change the date of the July 3, 2012 Regular Town Board Meeting to Monday, July 9, due to the 4th of July Holiday. Motion carried unanimously.

Junk Amnesty: Clerk Brown reported that all vendors have been confirmed for Junk Amnesty Day, Saturday, 07/28/2012.

Payment of Claims: Motion by Carlson, seconded by Naaktgeboren, to approve Direct Deposit Payroll Checks # 330 through 334; EFT 2012-13 through EFT 2012-15, Check #17703 through Check #17719 and Check # 17721 through Check #17724; in the amount of \$28,659.40. (Check # 17702 and Check #17720 are void.) Motion carried unanimously.

With no further business to come before the board, a motion was made by Naaktgeboren, seconded by Dearing, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 9:45 p.m.

Respectfully submitted,

March 20, 2012

Mary Barkley Brown, Clerk/Treasurer

Richard Naaktgeboren, Chairman