

CORINNA TOWNSHIP BOARD MEETING

Unofficial Minutes

Tuesday, March 1, 2011, 7 p.m.

Corinna Township Hall

9801 Ireland Avenue NW, Annandale, MN

Present: Chairman Chuck Carlson; Vice-Chairman John Dearing; Supervisor Richard Naaktgeboren; Clerk/Treasurer Mary Barkley Brown; Deputy Clerk/Treasurer Jennifer Kemp

Others in Attendance: P & Z Board Member Dan Shay; Bonnie Shay; Corinna Maintenance Men Mark Miller and Douglas Smith; Larry Thompson

Call to Order and Pledge of Allegiance at 7:00 p.m.

February 15, 2011 Town Board Meeting Minutes: A motion was made by Dearing, seconded by Carlson, to approve the February 15, 2011 Town Board Meeting Minutes. Motion carried unanimously.

Agenda for the March 1, 2011 Town Board Meeting: Motion by Naaktgeboren, seconded by Dearing, to approve the Agenda for the March 1, 2011 Town Board Meeting. Motion carried unanimously.

Maintenance Men: Work order log; work orders # 24, 48, 51, 69, 70, 71; Maintenance Men and Town Board discussed pending work orders.

LTAP: Gravel Road Maintenance Class and Spring Maintenance Training Expo – no decision made on whether to attend.

Crack Seal, Seal Coating and Road Striping: Maintenance Man Mark Miller is getting quotes.

Towmaster Quote: for under belly blade on truck. A motion was made by Carlson, seconded by Naaktgeboren, to accept \$23,075.00 quote from Towmaster for underbelly plow. Motion carried unanimously. Miller is to have blade replaced toward end of April or beginning of May.

Cafeteria Plan: No discussion.

Resolution 2011-09: Resolution ordering adoption of summary of amendments to Ordinance 2010-03, an ordinance regulating land use within the boundaries of Corinna Township in order to provide for orderly development and protect the general health, safety and welfare. A motion was made by Carlson, seconded by Naaktgeboren, to approve Resolution 2011-09. Motion carried unanimously.

Ordinance 2011-01: Newly adopted Corinna Township Land Use Ordinance was reviewed.

Resolution 2011-10: Accepting Bids and Awarding Contract for the completion of construction of Jefferson Avenue N.W. and 70th Street N.W. within the plat of Kadabra, including patching of existing bituminous pavement and installation of the final lift of bituminous pavement, pursuant to Minnesota Statutes, Sections 429.011 to 429.111 ("Improvement"); and pursuant to an advertisement for bids for the Improvement, bids were received, opened and tabulation according to law, and the lowest responsible bidder was Knife River Corporation with a bid in the amount of \$35,952.50. A motion was made by Carlson, seconded by Dearing, to approve Resolution 2011-10. Motion carried unanimously.

Consider Releasing Hold on Kadabra Building Permits: Carlson made a motion to release the hold on Kadabra Building Permits. Motion died for lack of a second.

Requests to be on the Agenda:

Larry Thompson: Letter of 2/24/2011 from Larry Thompson, regarding sanitation services. Larry Thompson addressed the town board. He would like the township to contract recycling and garbage pick-up with one hauler for the following reasons: he believes the cost would be lower; safety – fewer trucks on road; trucks currently turn around on his driveway.

Naaktgeboren said this had been discussed at an earlier annual township meeting and was not approved. Clerk Brown explained that Corinna is in year one of a three year recycling contract with low bidder – Wright Recycling. The subject of billing residents for garbage service was discussed. Naaktgeboren said we do not have enough staff for this – the garbage hauler would have to do the billing. Naaktgeboren

also said that half our residents are seasonal – which complicates garbage pickup as a whole. Clerk Brown was directed to put this topic on the Annual meeting Agenda for March 8, 2011.

Other Business:

1. CGI Office Hours Change for March Only: Rather than 2nd and 4th Mondays, will be Mondays, 3/21 and 3/28.
CGI 2011 Education Program: Reviewed.
Planning Commission: Charlotte Quiggle, Chairman, was not in attendance.
Next Corinna Planning Commission Meeting: 3/3/11, 7 p.m., Town Hall.
Clearwater/Pleasant Regional Park: Letter of 2/8/11 from Attorney Tim Young to Wright County Assistant County Attorney Greg Kryzer. No action taken.
2. Gordon/Bryan – 6400 102nd Street NW: Citation issued – first court appearance March 30, 2011.
Robert Balogh, Jr. – 8611 Griffith Avenue NW: Metro West letter of 9/28/10 sent certified mail to Robert Balogh regarding the condition of buildings at 8611 Griffith AV NW. The hazardous condition of the buildings was reported to Metro West Inspection Services on 7/29/10. Letter of 2/7/11 to Corinna from Attorney Tim Young. Memo of 2/10/11 from Tom Salkowski. In regard to noxious weeds: Mr. Balogh received a continuance for dismissal on the condition that he mows his grass by 5/20/2011;
Brent Paul Martin: Wright County Sheriff's Dept. Case # 11003642 was reviewed.
3. Brochure for Township Annual Meeting: Reviewed.
4. Junk Amnesty: Saturday, 7/30/11 - Clerk Brown gave update on vendors.
5. Annandale Area Fire Commission Report: 2/17/11- Dearing attended meeting.
6. Legislative Information: Land Stewardship Project letter of 2/22/2011 regarding Dean Urdahl bill that fundamentally weakens the powers of townships was reviewed.
7. Thank you Note: Autumn Smith thank you notes of 2/21/11, regarding town hall rental were reviewed.
8. Tax-Forfeited Properties: Wright County Letter of 2/16/2011 regarding tax-forfeited land was reviewed. Clerk Brown was advised to contact Wright County about one mentioned piece of land, PID # 206-094-000110, for clarification on ownership.
9. Audit presentation: 8 p.m. Molly Thompson of Schlenner Wenner reviewed the Corinna Township Financial Statements of December 31, 2010 and the Corinna Township Report to the board of Supervisors of February 18, 2011. Both reports were prepared by the Accounting firm of Schlenner Wenner and Co. In their opinion, the financial statements referred to present fairly, in all material respects, the cash balances and cash fund balances of Corinna Township, as of December 31, 2010, and the respective cash receipts and disbursements for the year when ended, on the basis of accounting described. A motion was made by Carlson, seconded by Dearing, to approve the auditor's report. Motion carried unanimously.
10. 108th Street: Survey Update – John Dearing has not contacted a surveyor yet.
11. Building Use March 2011: Reviewed.
12. Monthly Corinna P and Z Report for February, 2011: No report was available for meeting.

Payment of Claims: Motion by Dearing, seconded by Naaktgeboren, to approve Direct Deposit Payroll Checks # 230 through 233; EFT 2011- 15 through EFT 2011-17, Checks # 16139 through Check #16156, in the amount of \$51,700.02. Motion carried unanimously.

With no further business to come before the board, a motion was made by Carlson, seconded by Naaktgeboren, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 9:53 p.m.

Respectfully submitted,

Approved March 15, 2011

Mary Barkley Brown, Clerk/Treasurer

John Dearing, Chairman