

CORINNA TOWNSHIP BOARD MEETING
Tuesday, September 20, 2011, 7 p.m.
Corinna Township Hall
9801 Ireland Avenue NW, Annandale, MN

Unofficial Minutes

Present: Chairman John Dearing; Vice-Chairman Richard Naaktgeboren; Clerk/Treasurer Mary Barkley Brown; Deputy Clerk/Treasurer Jennifer Kemp

Others in Attendance: Corinna Planning Commission Chair Charlotte Quiggle; Mike Zieska; Vicki Zieska; Melvin Dykhuizen; Roger Dykhuizen; Darin Cottrell; Scott Nelson

Call to Order and Pledge of Allegiance was at 7:00 p.m.

September 6, 2011 Town Board Meeting Minutes: A motion was made by Naaktgeboren, seconded by Dearing, to approve the September 6, 2011 Town Board Meeting Minutes. Motion carried unanimously.

Agenda for the September 20, 2011 Town Board Meeting: A motion was made by Naaktgeboren, seconded by Dearing, to approve the Agenda for the September 20, 2011 Town Board Meeting, with the following addition: Administrative Order. Motion carried unanimously.

Gravel Quote Opening:

Quotes for 5,000 cubic yards (more or less) of Class 1 gravel, crushed and stockpiled, were opened. The quotes were as follows:

Annandale Rock Products, Inc.: Class 1 gravel (no loading or scale tickets) \$4.23 per cubic yard (\$3.02 per ton). Price includes Wright County gravel tax. Price does not include loading onto trucks. Loader must have current MSHA miner training. Loader must meet MSHA safety standards. Site specific training will be required of non-ARP employees. Price does not include certified scale and weigh tickets. Price does not include sales tax, if applicable.

Kolles Sand and Gravel, Inc.: Class 1 gravel \$4.35 per cubic yard. Price includes crushing, material, and county tax.

A motion was made by Naaktgeboren, seconded by Dearing, to accept the low quote from Annandale Rock Products, Inc. for Class 1 gravel at \$4.23 per cubic yard. Motion carried unanimously.

Maintenance Men: Work order log; work orders # 48, 51, 73, 81; 84; 86; 92; 94; 101; 102; Gravel on Kramer AV; Lampi Auction Sept. 17; Cemetery sprinkler heads; 11283 Kimball willow tree hanging in Right-of-Way; Kent Courrier Oct. 4 at 6:30 p.m.: After discussion regarding the washout on Lathrop/Kramer, and the ongoing indecision with Wright County regarding who can maintain the road, the town board made the decision to order culvert to repair the road, before it is washed out beyond reasonable repair. A motion was made by Naaktgeboren, seconded by Dearing, to order culvert for repair of Lathrop/Kramer Avenues, specifically the Lathrop portion, in the Clearwater/Pleasant Regional Park. Motion carried unanimously.

Maintenance Outlook Report: Reviewed.

Lawnmower Bagger: A motion was made by Naaktgeboren, seconded by Dearing to purchase the bagger and bagger installation from M and M for \$2,426. Motion carried unanimously.

Rose Thelen E-mail of 9/12/2011 to Corinna: Reviewed.

Crack Seal, Seal Coating, Dust Coating and Road Striping: All sealcoat done; town hall parking lot needs to be striped. Mark Miller is asking Traffic Marking for quote.

Marlin Grant: Thank you Letter of 9/12/2011 to Corinna Township: Reviewed.

Dave Williams: Thank you letter of 8/19/2011 to Corinna Township: Reviewed.

Requests to be on the Agenda:

1. Charlotte Quiggle on behalf of the Sugar Lake Association:

Quiggle addressed the Town Board. The Sugar Lake Association is working on a water quality project that involves water run-off near Hollister and 110. Wenck Engineering is helping with the project. A series of rain gardens and a French drain are ideas that have been discussed. They are also working with Wright Soil and Water. Quiggle will update the town board as to the next steps at a later date.

Planning Commission Recommendations:

Original Application: Rezoning of two parcels from General Agriculture (AG) to Agricultural/Residential (A/R)

Applicant: Melvin Dykhuizen et. al.

Location:

- o Property Address: None (Between Grover Ave NW and County Road 7 and south of 112th Street NW)
- o Sec/Twp/Range: Sections 1 and 12-121-27
- o Parcel Number: 206000121101 and 206000014400

Planning Commission/Board of Adjustment Recommendation: The PC/BOA has recommended that the requested rezoning from AG to A/R be approved as presented. The recommendation was with the knowledge that the applicant presented, and stated that their intent is to split the 2 parcels into three parcels ranging in size from about 20-30 acres. Such a subdivision would need to be approved by Corinna Township after a separate subdivision application by the applicants.

The recommendation is also given with the understanding that the future owners of one of these three 20-30 acre lots may come in and ask for further subdivision of their lot. Again, the Township will need to review and approve such an application before it could occur. At that time, the Township can determine whether a proposed subdivision meets the requirements of the Zoning Ordinance and the goals of the Comprehensive Plan.

Melvin and Roger Dykhuizen addressed the Town Board. A discussion was held.

A motion was made by Naaktgeboren, seconded by Dearing, to approve the Planning Commission Recommendations, along with the 17 Findings of Fact. Motion carried unanimously. This recommendation will be given to Wright County Planning and Zoning for their review and hearing, as they have the final rezoning authority in this matter.

ADMINISTRATIVE ORDER: Mike and Vicki Zieska Properties. Mike and Vicki Zieska addressed the Town Board. A discussion was held in regard to the following Administrative Order:

PURSUANT TO APPENDIX A, SECTION 502.2 OF THE CORINNA TOWNSHIP ZONING ORDINANCE

ORDER: The following described parcels of land shall be joined together as one lot of record and may not be subdivided nor sold separately except in strict compliance with applicable zoning regulations. Only one residence or other principal use shall be allowed on the entire, combined parcel. This restriction shall run with the property unless said restriction is removed by the zoning authority in strict compliance with applicable zoning regulations.

LEGAL DESCRIPTIONS:

PARCEL "A":

Lots 18 and 19, FIRST ADDITION TO SUNSET POINT, according to the recorded plat thereof, Wright County, Minnesota together with that part of Lot 17 of said FIRST ADDITION TO SUNSET POINT, which lies southerly of the following described line and its extensions: Beginning at a point on the easterly line of said Lot 17, distant 12.00 feet southerly from the northeasterly corner of said Lot 17; thence westerly to a point on the northerly line of said

Lot 17, or the westerly extension thereof, distant 194.01 feet westerly from the northeasterly corner of said Lot 17 and said line there terminating.

Subject to easements, restrictions and reservations of record, if any.

PARCEL "B":

That part of Government Lot 4 of Section 1, Township 121, Range 27, Wright County, Minnesota, described as follows: Commencing at the intersection of the easterly extension of the south line of Lot 19, FIRST ADDITION TO SUNSET POINT, according to the plat on file and of record in the office of the County Recorder, Wright County, Minnesota, and the east line of the dedicated road, according to the plat of FIRST ADDITION TO SUNSET POINT; thence northwesterly, along the east line of said dedicated road; a distance of 128.90 feet; thence easterly, deflecting 97°-47'-00" to the right, a distance of 144 feet more or less to the water's edge of Sugar Lake; thence southerly, along said water's edge, to the intersection with the easterly extension of the south line of Lot 19; thence westerly, along the easterly extension of the south line of said Lot 19, a distance of 140 feet more or less to the point of beginning.

Subject to easements, restrictions and reservations of record, if any.

- By order of the Corinna Township Zoning Administrator
- I have read and understand this order and agree to it being recorded. I further waive any rights that may otherwise be applicable to the above parcels under Minnesota Statutes Section 394.36, Subd. 5 except where expressly allowed by separate action of the zoning authority.

A motion was made by Naaktgeboren, seconded by Dearing, to approve Administrative Order. Motion carried unanimously. Documents were signed by Mike and Vicki Zieska and John Dearing. Clerk Mary Barkley Brown notarized the order. P and Z Administrator will sign the Administrative Order and record it with Wright County.

Original Application: Variance to convert an existing one-story storage shed into a 22' x 22' two-story guest house (max. 750 sq ft total floor area allowed) with greater than six feet of headroom on the second level (max. 6 ft allowed) on a 17,358 sq ft lot (min. 20,000 sq ft required) where no primary residence exists.

Applicant: Mike Zieska

Location:

- o Property Address: 11804 Gulden Ave NW, Maple Lake
- o Sec/Twp/Range: 1-121-27
- o Parcel Number: 206000012102

Planning Commission/Board of Adjustment Recommendation: The PC/BOA has recommended, based on the following findings of fact, the following:

Approve:

- Dwelling size/height: Convert an existing one-story storage shed into a 22' x 22' two-story guest house (max. 750 sq ft total floor area allowed) with greater than six feet of headroom on the second level (max. 6 ft allowed)
- Lot size: Construct a guest house on a 17,358 sq ft lot (min. 20,000 sq ft required) where no primary residence exists.

A motion was made by Naaktgeboren, seconded by Dearing to accept the Planning Commission's recommendation, along with the 5 conditions and 8 Findings of Fact. Motion carried unanimously.

Original Application: Variance to replace an existing single-story dwelling with a 26' x 42' two-story dwelling with a 10' x 18' covered porch approximately 40-59 ft from Cedar Lake (75 ft required) on an undersized lot.

Applicant: Scott & Christine Nelson

Location:

- Property Address: 7323 Ingram Ave NW, Maple Lake
- Sec/Twp/Range: 27-121-27
- Parcel Number(s): 206065000080

Planning Commission/Board of Adjustment Recommendation: The PC/BOA has recommended, based on the following findings of fact, the following:

Approve – with changes:

- Replace an existing single-story dwelling with a 26' x 42' two-story dwelling with a 10' x 18' covered porch 60 ft from Cedar Lake (75 ft required) on an undersized lot.

The Planning Commission/Board of Adjustment would recommend the following conditions of the above approval:

1. The applicant shall ensure that the lowest floor elevation of the proposed home (living area) is at least 4 ft above the highest known water level. This will require raising the house above where it is currently proposed by about 0.3 feet.
2. Given the close proximity of the addition to the lake, the applicant should submit a permanent storm water management plan designed to minimize the potential for ongoing erosion or sedimentation. These may include directing rain gutters to appropriate areas, rain barrels, or other acceptable best management practices. Once approved, the plan should be implemented at the time of construction or within a reasonable time period after construction is completed.
3. Erosion and sedimentation control measures must be installed and maintained until the construction areas have been stabilized. These shall include at a minimum silt fences on down slope areas. Once disturbed areas are no longer being used for construction purposes, these shall be covered with mulch, erosion control blankets or other forms of temporary cover until vegetation is re-established.

****NOTE:** The Board of Adjustment noted that the applicant should submit revised plans showing how the house will meet a 60 foot setback to the Town Board for its review prior to giving a final decision. The applicant should also note how much fill will be necessary around the newly constructed home. SEE ATTACHED FOR REVISED SITE PLAN SHOWING PROPOSED HOUSE AT 60 FT SETBACK. APPLICANT'S BUILDER HAS STATED THAT TO RAISE THE HOUSE TO THE REQUIRED ELEVATION ABOVE THE HIGHEST KNOWN WATER LEVEL (HKWL), THEY WILL BE USING BLOCK AND NOT MUCH FILL.

Darin Cottrell and Scott Nelson addressed the Town Board. A discussion was held. Revised plans were reviewed.

A motion was made by Naaktgeboren, seconded by Dearing, to accept the Planning Commission's Recommendations, along with the 3 conditions of approval and 8 Findings of Fact. Motion carried unanimously.

Other Business:

1. Planning Commission: Charlotte Quiggle, Chairman: No report.
Next Corinna Planning Commission Meeting: Tuesday, 10/11/11, 7 p.m., Town Hall.
Clearwater/Pleasant Regional Park: Tim Young letter of 9/8/2011 to Assistant Wright County Attorney Greg Kryzer, along with 8/29/2011 Draft Road Agreement sent to Kryzer with items 6 and 7 to ask for no cost sharing by the County, with all costs of road maintenance (Kramer and Lathrop) to be borne by Corinna Township.
2. Robert Balogh, Jr. – 8611 Griffith Avenue NW: In regard to noxious weeds: Mr. Balogh received a continuance for dismissal on the condition that he mows his grass by 5/20/2011; Emails of 6/13/2011 and 6/10/2011 with Wright County Commissioner Rose Thelen and Wright County Weed Inspector Ken

Johnson; Resolution 2011-14 ordering the razing of hazardous buildings located at 8611 Griffith Avenue NW, Maple Lake, MN 55358 was passed 7/19/2011. Paperwork signed and delivered to Tim Young 7/22/2011; Young letters of 7/22/2011 to Wright Co. Sheriff and Seven County Process Servers; Served 7/25/2011; Repairs must be made within 60 days of 7/25/2011.

11597 – 89th Street NW, Annandale: Corinna Letter of 8/24/2011 regarding junk violation; Olson response letter of 9/5/2011: Reviewed.

11001 108th Street NW: 6/13/2011 e-mail from Sean Riley to Corinna regarding sewer: Oleson is checking.

9167 Kilbury Avenue NW: Complaint of 7/25/2011 regarding junk violation; Corinna letter of 7/26/2011 to property owner. Property has been mowed and some vehicles removed.

8128 Street Highway 24 NW: Complaint of 7/25/2011 regarding unlicensed car dealership: Oleson is checking.

8111 Griffith: Wright County P and Z letter of 9/15/2011 to Richard S. Smith regarding failing septic system: Reviewed.

3. 108th Street: Some work was to begin on 7/6/2011.

108th Street-Notify Utility Companies: Dearing to notify Xcel – others.

4. Junk Amnesty Report: Saturday, 7/30/11: Reviewed.

5. Wright County Township Officers Meeting Thursday, 10/6/11, 7:30 p.m.: 10/6/11 Agenda and 7/6/11/ Minutes: Reviewed.

6. Carefree Lawn: Winterization. Clerk Brown is to schedule winterization.

Any Other Business That May Come Before the Board: None.

Payment of Claims: Motion by Carlson, seconded by Naaktgeboren, to approve Direct Deposit Payroll Checks #286 through 289; EFT 2011-57 through EFT 2011-59, Check #16438 through Check #16460, in the amount of \$36,947.17. Motion carried unanimously.

With no further business to come before the board, a motion was made by Naaktgeboren, seconded by Dearing, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 9:45 p.m.

Respectfully submitted,

October 4, 2011

Mary Barkley Brown, Clerk/Treasurer

John Dearing, Chairman