

CORINNA TOWNSHIP BOARD MEETING  
Tuesday, October 18, 2011, 7 p.m.  
Corinna Township Hall  
9801 Ireland Avenue NW, Annandale, MN

Unofficial Minutes

Present: Chairman John Dearing; Vice-Chairman Richard Naaktgeboren; Supervisor Chuck Carlson; Clerk/Treasurer Mary Barkley Brown

Others in Attendance: Corinna Planning and Zoning Administrator Ben Oleson; Corinna Planning Commission Chair Charlotte Quiggle; Tim Young; Jim Wurm; Steve Anderson; Tom Bacon; Dean Flygare; Rich Wagner

October 4, 2011 Town Board Meeting Minutes: A motion was made by Naaktgeboren, seconded by Carlson, to approve the October 4, 2011 Town Board Meeting Minutes. Motion carried unanimously.

Agenda for the October 18, 2011 Town Board Meeting: A motion was made by Naaktgeboren, seconded by Carlson, to approve the Agenda for the October 18, 2011 Town Board Meeting. Motion carried unanimously.

Maintenance Men: Work order log; work orders # 48, 51, 81; 86; 101; 105; 106 were reviewed.

Maintenance Outlook Report: Reviewed.

**Recommendations from the Planning Commission Meeting of 10/11/2011:**

**Original Application:** Variance to construct full walkout basement (30' x 39') underneath existing house approximately 60 feet from Pleasant Lake (75 feet required) on an undersized lot.

**Applicant:** Steve Anderson

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**Planning Commission/Board of Adjustment Recommendation:** The PC/BOA has recommended, based on the following findings of fact, the following:

Deny:

- Lake setback: New dwelling/deck to be about 60 feet from the lake (min. required 75 feet). The proposed 6 ft deck would reduce this setback to about 54 feet.

Approve:

- Lake setback: New basement and dwelling to be 71 feet and an open deck no larger than the existing lakeside open deck 65 feet from Pleasant Lake (75 feet required).

The PC/BOA has recommended that the requested variance be denied as applied for. Instead, they recommend approval of a variance allowing for the construction of a full basement and dwelling at a setback of 71 feet and allowing for the existing open deck (or a rebuilt deck of the same size) to be placed 65 feet from the lake. These setbacks are consistent with what was granted by the Town Board for a slightly larger dwelling/basement with a second story loft in June 2011.

Anderson addressed the town board in regard to moisture problems under the home, including dry rot on the NW corner and part of the west side.

A motion was made by Naaktgeboren, seconded by Carlson, to approve the Planning Commission's recommendation: Lake setback - new basement and dwelling to be 71 feet and an open deck no larger than the existing lakeside open deck 65 feet from Pleasant Lake (75 feet required), along with the 8 findings of fact and 2 conditions noted in the Staff Report.

The motion carried unanimously.

Anderson addressed the town board again. He wished to open the matter up for reconsideration – what could he do in the previous location?

Oleson: There is an open question as to what “expansion” means. State statute allows a nonconforming structure to remain as long as it is not expanded. Wright County has allowed some roof pitch changes and some construction of a storm shelter/utility room in the past and not considered it expansion. The Corinna Planning Commission is discussing how it interprets “expansion” but has not come up with anything yet.

A discussion was held on expansion and whether there could be allowance for a utility/storm shelter space in the existing location.

Attorney Tim Young clarified the point of order – stating that the town board may, by unanimous consent, vacate the previous resolution.

After discussion, Dearing stated that by unanimous consent, the previous resolution is withdrawn and vacated. He called for a new motion.

A motion was made by Carlson, seconded by Naaktgeboren, to allow for the existing dwelling to be raised and have a storm shelter/utility room and crawl space to be constructed underneath in its current location (dwelling to be approximately 60 feet from Pleasant Lake and open deck to be 54 feet). Storm shelter/utility room to have a maximum size of 300 sq ft and maximum ceiling height of 6 feet. The remainder of the home is allowed a crawl space with a maximum height of 40 inches. Motion includes the 8 findings of fact and 2 conditions found in the Staff Report.

The motion carried unanimously.

**Original Application:** Variance to construct a 22' x 24' attached garage approximately 12.6 feet from a side lot line (min. 15 ft required) and reducing total impervious surface coverage from 26.3 to 25.9 percent (max. 25 percent allowed).

**Applicant:** Dean Flygare

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**Planning Commission/Board of Adjustment Recommendation:** The PC/BOA has recommended, based on the following findings of fact, the following:

Approve:

- Side yard setback: New 22' x 24' attached garage approximately 12.6 feet from a side lot line (min. 15 ft required).

The Board of Adjustment would recommend the following conditions of the above approval:

1. The applicant shall implement the permanent storm water management plan as submitted at the time that the garage is constructed.
2. Erosion and sedimentation control measures must be installed and maintained until the construction areas have been stabilized. These shall include at a minimum silt fences on down slope areas. Once disturbed areas are no longer being used for construction purposes, these shall be covered with mulch, erosion control blankets or other forms of temporary cover until vegetation is re-established.

Dean Flygare addressed the town board. After discussion, a motion was made by Naaktgeboren, seconded by Carlson, to approve the Planning Commission’s recommendation:

- Approve Side yard setback: New 22' x 24' attached garage approximately 12.6 feet from a side lot line (min. 15 ft required), along with 8 findings of fact and 2 conditions found in the Staff Report. Motion carried unanimously.

**Original Application:** Create an entitlement split of 12.61 acres (max. 10 acres allowed).

**Applicant:** James Wurm

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**Planning Commission/Board of Adjustment Recommendation:** The PC/BOA has recommended, based on the following findings of fact, the following:

Approve (with wording change):

- Create an entitlement split of up to 12.61 acres (max. 10 acres allowed).

The Planning Commission/Board of Adjustment made its recommendation without any specific conditions. However, Oleson noted they did make the recommendation based on the assumption that the Town Board would accept the road easement and that the road easement would be considered the required public road frontage required by the zoning ordinance. If the road easement is not accepted as a public road, then a separate variance would be necessary regarding road frontage.

James Wurm addressed the Planning Commission. After discussion, a motion was made by Naaktgeboren, seconded by Carlson, to approve the Planning Commission's recommendation to create an entitlement split of up to 12.61 acres (max. 10 acres allowed), with 8 findings of fact found in the Staff Report and the condition that the shed cannot be replaced when the road is built. The shed has to be moved out of the road right of way or removed when the road is built. Motion carried unanimously.

Resolution 2011-16 to Accept Easement: A motion was made by Naaktgeboren, seconded by Carlson, to approve Resolution 2011-16, with document changed to reflect today's date. Motion carried unanimously.

Staff Report Regarding Future Land Use Map Amendment and Rezoning Request: Reviewed.

Requests to be on the Agenda: None.

Other Business:

1. Planning Commission: Charlotte Quiggle, Chairman – no report.  
Resolution of Joint Powers Agreement with Wright County for 2012: Oleson reported that he had met with Rose Thelen, Sean Riley and John Dearing on 10/17/2011. After discussion by the Town Board, Oleson was directed to request to be on Wright County Board's Meeting Agenda to request sole zoning authority over shore land and flood plain in Corinna Township. The Town Board would be willing to contract with Wright County for building code and sewer inspection services for three (3) years. Carlson asked that if Wright County turns down Corinna's request, they should state the specific reasons for their refusal to recognize Corinna as the shore land/floodplain authority.  
Report on SLA Meeting Wed. 10/5/2011 at 1 PM regarding Hollister and 110: Carlson reported that the project is in the beginning stages. He was invited to give input regarding the town road right of way.  
Next Corinna Planning Commission Meeting: Wednesday, 11/9/11, 7 p.m., Town Hall.  
Clearwater/Pleasant Regional Park: Tim Young letter of 9/8/2011 to Assistant Wright County Attorney Greg Kryzer, along with 8/29/2011 Draft Road Agreement sent to Kryzer with items 6 and 7 to ask for no cost sharing by the County, with all costs of road maintenance (Kramer and Lathrop) to be borne by Corinna Township; reviewed. No action taken.
2. Robert Balogh, Jr. – 8611 Griffith Avenue NW: In regard to noxious weeds: Mr. Balogh received a continuance for dismissal on the condition that he mows his grass by 5/20/2011; Emails of 6/13/2011 and 6/10/2011 with Wright County Commissioner Rose Thelen and Wright County Weed Inspector Ken Johnson; Resolution 2011-14 ordering the razing of hazardous buildings located at 8611 Griffith Avenue NW, Maple Lake, MN 55358 was passed 7/19/2011. Paperwork signed and delivered to Tim Young 7/22/2011; Young letters of 7/22/2011 to Wright Co. Sheriff and Seven County Process Servers; Served 7/25/2011; Repairs must be made within 60 days of 7/25/2011; E-mail of 9/26/2011 to Craig Schulz, Building Inspector; Tim Young letter of 9/26/2011 to Building Official Craig Schulz; Craig Schulz e-mail of 9/27/2011; Tim Young letter of 9/27/2011 to Balogh; Balogh has until 10/24/2011 to demolish the buildings as repairs were not made within 60 day time limit.  
11597 – 89<sup>th</sup> Street NW, Annandale: Corinna Letter of 8/24/2011 regarding junk violation; Olson response letter of 9/5/2011; Dearing reported that as of 9/28/2011 no work had been done; Corinna letter of 10/6/2011 to Oleson regarding status of clean up. No response from Olson.  
11001 108<sup>th</sup> Street NW: 6/13/2011 e-mail from Sean Riley to Corinna regarding sewer-Oleson is checking.  
8128 Street Highway 24 NW: Complaint of 7/25/2011 regarding unlicensed car dealership – Oleson is checking.

8111 Griffith: Wright County P and Z letter of 9/15/2011 to Richard S. Smith regarding failing septic system; Clerk received confirmation that sewer was pumped on 9/29/2011.

11585 67<sup>th</sup> ST NW: Corinna letter of 9/23/2011 to Geisinger regarding road surface edge damage due to ditch work by property owner. Second letter was sent to Geisinger on 10/14/2011. Township has not been contacted by Geisinger.

DNR Complaints: Properties at 11017 Guildner and 8092 State Highway 24 NW reported to DNR Officer Brian Mies via phone and letter; 9/29/2011 Craig Schulz e-mail to Corinna Township; Boathouse in lake at 8092 State Highway 24 NW has been removed.

3. 108<sup>th</sup> Street: Some work began on 7/6/2011.

108<sup>th</sup> Street-Notify Utility Companies: Dearing to notify Xcel – others.

4. 108<sup>th</sup> Street: Fenner tree in right of way/culvert – discussion was held between town board and Tom Bacon. Bacon said that Fenner has agreed to the removal of the tree, if water problems nearby are addressed.

5. Cemetery: Sign, fence, trees, sections, sale of odd # of graves in separate row, grave cost were reviewed. Clerk Brown is to check into several of these items.

6. Township Road Mileage Certification: Wright County Letter of 10/6/2011 to Corinna reviewed.

7. 10/6/2011 Quarterly Township Meeting: Reviewed.

8. MN Rep Dean Urdahl: Letter of 10/5/2011 clarifying previous letter to Corinna was reviewed.

9. Wright County Highway Department: Maintenance Man Mark Miller will attend Sign Kick Off Meeting Wed., Oct. 19, 7 PM, Wright County Courthouse Community Room.

Any Other Business That May Come Before the Board: None.

Payment of Claims: Motion by Carlson, seconded by Naaktgeboren, to approve Direct Deposit Payroll Checks #294 through 297; EFT 2011-64 through EFT 2011-67, Check #16486 through Check # 16491; Check # 16493 through Check #16499; Check #17500 through #17503, in the amount of \$27,867.36. Motion carried unanimously.

With no further business to come before the board, a motion was made by Naaktgeboren, seconded by Carlson, to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 9:45 p.m.

Respectfully submitted,

November 1, 2011

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Mary Barkley Brown, Clerk/Treasurer

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John Dearing, Chairman